



The Autonomous & Heritage Institution

KANYA MAHA VIDYALAYA, JALANDHAR

College with Potential for Excellence

Re-Accredited A⁺ by UGC-NAAC

Star Status by DBT

FIST (Phase II) Supported College

Internal Quality Assurance Cell

Meeting Minutes (2020-2021)



KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)

Meeting of Principal Madam with IQAC and staff held on 13th July 2020

Notice

A Staff Meeting will be held on 13.07.2020 at 1:00 pm in college auditorium with undersigned and IQAC. Seating will be done as per COVID protocol. Presence of all staff members is compulsory.


Principal

KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)

Meeting of Principal Madam with IQAC and staff held on 13th July 2020
Meeting Minutes

Principal Madam began the meeting by congratulating each member of KMV family on achieving Rank No. 1 in Punjab and Top rankings in India. She said that Institutions are light houses of society, so KMV should lead and illuminate surroundings like a citadel of values and morality. She said that this achievement also brings lots of responsibilities on us. She apprised the house that main concern is students and we have to remain available online all the time.

Agenda Item: IQAC: 2020: 1: 1:

Principal mam directed all staff members to introduce some hobby classes for new students so that it can help to identify their skill and uplift their moral during pandemic time period. Also each head of dept. should contact new students of their programs.

Agenda Item: IQAC: 2020: 1: 2: Preparation of e-lectures

Online classes for Sem I,III,V should start through zoom and notes, PPTs, Videos etc should also be provided. Lectures should be recorded and uploaded on LMS. IQAC should hold department wise meeting to check the e-content prepared by teachers. It must be ready by 1st August 2020. Up to October 60-70% lectures must be prepared. We may shift from Zoom to Google meet.

Agenda Item: IQAC: 2020: 1: 3: Appointment of Teachers on contract basis

Principal mam directed the office superintendent to give advertisement for vacant posts in Tribune Newspaper on 16th July so that candidates can apply.

Agenda Item: IQAC: 2020: 1: 4: Results

Principal Madam instructed all members to submit asked everyone to submit all pending marks by 15th of July.


Mrs. Parminder Kaur
(IQAC Coordinator)


Dr. Atima Sharma Dwivedi
(Principal)

**Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)**

Meeting of Internal Quality Assurance Cell (IQAC) with External Peer

Member

Agenda of Meeting

Meeting Date: 18-07-2020

Meeting Venue: Online Meeting via Zoom

A Meeting of IQAC members will be held with external members on 18-07-2020 via Zoom at 12:00 noon.

Agenda:

1. To discuss the action taken report of the institution of academic year 2019-20.
2. To discuss and approve the planning of action for the academic session 2020-21.



Principal

Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)

Meeting Minutes of Internal Quality Assurance Cell (IQAC) with External Peer Members

Meeting Date: 18-07-2020

Meeting Venue: Online Meeting via Zoom

Meeting of IQAC was held with external peer members on 18-07-2020 via Zoom at 12:00 noon

The following members were attended meeting:

Sr. No.	Name	Department & Designation	Present/Absent
1.	Dr. Atima Sharma Dwivedi	Principal & Chairperson of Committee	Present
2.	Dr. Gurcharan Singh	Professor, School of Management Studies Punjabi University Patiala	Present
3.	Mrs. Paramjit Kaur Ghuman	Officiating Principal, Govt. Arts and Sports College, Jalandhar	Present
4.	Dr. Sushma Chopra	Management Nominee	Present
5.	Dr. Sushma Chawla	Alumnae Nominee	Present
6.	Mr. Mukul Rishi	Industry Nominee, Ramco International	Present
7.	Mrs. Parminder Kaur	Co-ordinator IQAC & HOD Physics Dept.	Present
8.	Dr. Gopi Sharma	Autonomy Co-ordinator, IQAC Core Committee Member	Present
9.	Dr. Jatinder Pal	IQAC Core Committee Member, Dean Research & IQAC Member	Present
10.	Mrs. Suman Khurana	IQAC Core Committee Member, HOD, Computer Sci. and Apps.	Present
11.	Dr. Neeraj Maini	IQAC Core Committee Member, HOD, Commerce	Present
12.	Dr. Manmohan Singh	IQAC Core Committee Member	Present
13.	Mr. Manoj Sharma	Administrative Officer	Present
14.	Mr. Munish	Administrative Officer	Present
15.	Ms. Kamakshi	Student Nominee	Present

Agenda Item: IQAC:2020:1 To discuss the action taken report during academic year 2019-20.

Mrs. Parminder Kaur, IQAC Co-ordinator apprised the house about the action taken report of the academic year 2019-20. She explained the following progress made by the institution in different sectors.

Plan of Action	Achievements/Outcomes
New courses and Teaching Learning	
To introduce new PG, UG programmes and to upgrade the syllabi of existing programmes under autonomy	Two new programmes, M.Sc. Botany and B.Sc. (Hons.) Maths were introduced in 2019-20 session. During session 2019-20, thirty-four BOS meetings were held and syllabi of Vth and Sem VIth semesters of all UG and PG programme were discussed and approved. In some programmes, syllabi of Sem I-IV were also revised.
To introduce LMS software in the institution to upload on line teaching modules	Learning Management System software was launched from 18 th March, 2020. Teachers were given training to use this software to upload their lectures, notes, PPTs, assignments and on- line quiz. This software has acted as a boon during COVID-19 lockdown period to complete the syllabi and holding Mid Semester tests and CP-II tests.
To use innovative teaching-learning methods	For the purpose of creating interest and for qualitative teaching learning, innovative teaching methods were used. During the session 59 interclass quiz competitions, power point competitions, debates, poster making competitions were held. Twenty field /Industrial Visits, Twenty Seven educational trips were organised. Thirty nine workshops were held to provide hands on training to students.
To introduce a programme in 'Happiness and Wellbeing'.	The programme is in pipeline.
To organise workshops and extension lectures.	During 2019-20, thirty-nine workshops and twenty-six extension lectures were organised and about 120 renowned resource persons visited and interacted with students and teachers.
To send students for industrial training and in field training.	During 2019-20, about 432 students obtained industrial training or internships at 25 industries and business/ media houses including online mode. About 540 students were taken for 20 field visits during the year.

To organise intercollege competitions, exhibitions and fairs	Intercollege Competitions like World Vision 2050 by Science Department, Brainstorm by Commerce Department, IT GAMMT-2019 & KITE-2020 by Computer and IT Department were held. Fashion Designing Department held Fashion shows and exhibitions like Sukriti-2019, Food Science, Home Science and Retail Management Departments held Sale cum Exhibitions to provide practical training to students. Commerce Mela and Science day celebrations were also held.
To organise FDPs to improve professional competency of faculty and quality enhancement	The Institution organised 15 Faculty Development programmes in the college which were attended by the faculty. Apart from that a number of online webinars were conducted during COVID lockdown period which were attended by whole faculty. More than seventy teachers attended FDPs, induction programmes, refresher and orientation courses at reputed institutions as well as more than 100 online webinars/ MOOCs short term certificate courses from reputed Institutions of India and abroad. Four teachers were awarded Ph.D. degrees during 2019-20.
To inculcate Scientific Temperament amongst students	
To carry out extended practical, projects, experimental workshops and other activities under Star College Scheme of DBT.	During 2019-20, Science students performed 124 extended practical, 70 minor investigatory projects and demonstrations and 12 interdisciplinary projects were undertaken. Three experimental workshops were held to give hands on training to students. Science faculty and students undertook various activities like attending webinars, active participation in Solar Eclipse Event etc. Vikram Sarabhai Club under VIPNET, DST got upgraded to Silver Level.
To organise Inspire Camp, Intercollege Science competition, hands on experimental workshops.	DST-Inspire Camp was held by science faculty in the campus from 9 th December to 13 th December, 2019. In this camp about 200 students from 27 schools of Punjab state participated. An intercollege competition 'World Vision-2050' was held under DBT Star College Status Scheme on 22nd January 2020, in which around 700 students from 35 institutions participated in various scientific activities.
Research and Consultancy	

Research initiatives like seed money for research projects and research forum, will be taken to promote research.

Due to COVID-19, Research Cell of the college reviewed the progress of Seed Money Research Projects allocated in 2019 from 16.05.2020 to 20.05.2020 by online mode. Teachers from Departments of Chemistry, Journalism & Mass Communication, Commerce, Mathematics and English gave their presentation to the research board which comprises Dr Gagandeep Singh from Punjabi University College, Benra, Dhuri. Dr. Ranbir Singh from PTU Jalandhar Campus, Dr. Roopali Batra from PTU Jalandhar Campus and Dr. Raghaw Raman Sinha from NIT Jalandhar and Dr. Sunit Kaur from APJ College of Fine Arts, who reviewed the progress of research projects as experts. The Research Cell of the college also invited proposals from teachers and students of all the departments and the presentations for these proposals were presented to the Research Board in online meetings during 16.05.2020 to 30.05.2020. Teachers from Departments of Physical Education, Physics, Journalism & Mass Communication, Zoology and Biotechnology gave their presentation for the grant to the research board. Dr Nishan Singh Deol from Punjabi University, Dr Davinder Paul Singh from GNDU Amritsar, Dr. Ranbir Singh from PTU Jalandhar Campus and Dr. Aneesh Kumar Dua from GNDU Amritsar evaluated the research proposals as experts. KMV Research Cell organized Research Forum on 07.05.2019. PG Department of Computer Science & Applications showcased the research profile of the department. Two faculty members of KMV namely Mrs Ashima Sahni, Dept. of Political Science & Dr Davinder Singh, Dept. of Sports & Physical Education were awarded with the Award for Excellence in Research by the KMV Principal which included a cash prize of Rs 10000/- each

To apply for research centre in selected departments

Proposals for setting up of research centres in the Departments of Physics, English and Hindi were sent to affiliating University Guru Nanak Dev University.

To promote research in social sciences, proposals will be sent to various agencies for funds and projects.

In this context many faculty members have applied for major research projects and seminars grant under IMPRESS MHRD India. The research projects of three Faculty members were selected by evaluating authority ICSSR New Delhi and they were invited to present their proposals. The projects are expected to be awarded to the faculty

To set up Institution Innovation Center / Cell .	Institution Innovation Cell (IIC) was set up on 11.10.19 as per the norms of the MHRD Innovation Cell (MIC) of Ministry of Human Resource Development, Government of India. The main aim of IIC at KMV will be to encourage young talented minds to participate in the entrepreneurial initiatives by providing them a perfect platform for showcasing their talents, working together as teams and to participate in various competitions.
Collaboration will be strengthened with National and International institutions for research.	There is research collaboration in continuity with Bhaba Atomic Research Centre, Tata Institute of Fundamental Education and Research, Thapar Institute of Technology, B.R. Ambedkar National Institute of Technology, Panjab University Chandigarh. At international level research collaboration is with ENEA Italy where Ms. Sandeep a research fellow of Physics department was awarded research fellowship and travel grant.
Faculty will be encouraged to publish papers in reputed Journals and to supervise more Ph.Ds	Faculty has published 56 papers in International and National Journals as well as 13 papers in proceedings. Faculty has published 31 books and book chapters. Three Faculty members are supervising three Ph.D. students.
Global Endeavours	
To Strengthen the collaboration with Foreign universities and to organise student and faculty exchange programmes. To try for signing MOU with more International universities.	Under faculty and student exchange program. Dr Katalin Felvinczi, Associate Professor and two students Ms Julie Daae & Ms Heidi Kristine from Eotvos Lorand University, Budapest, Hungary visited KMV from 24.02.2020 to 28.02.2020 the top ranking Eotvos Lorand University, Hungary. MOU includes exchange of students, faculty, joint research activities and publications and exchange of academic materials.
Infrastructure Development	
To purchase more books and Journals for library.	In this year 545 books worth 5,23,106 rupees were purchased and 83 Journals were renewed, two more were added. 100 e Journals were also added. Apart from this 9 DVDs were added to library.
To establish more labs, class rooms and seminar hall.	Existing labs of Cosmetology have been renovated and transformed into ultramodern labs named 'Sublime Art Studio'. Animation labs have been enriched with latest software. Labs of all Science departments have been upgraded with addition of new equipment under FIST grant. PG Departments of Music and Psychology have also been renovated.

To purchase more equipment for science labs and upgrade ICT based infrastructure for new courses

Equipment worth **Rs. 88.2 Lakh** have been purchased with **07** equipment like Fibre optic spectrometer, Trinocular compound microscope, Incubator orbital shaker and Bio UV visible with cost more than **one lakh**. Animation labs have been set up with latest software. IT infrastructure worth Rs. 5,32,762 was upgraded.

To upgrade the Central software

In Central software a new module Learning Management System (LMS) has been added. With this software online classes were held during COVID-19. Central software has been upgraded with fully automation and on-line system for Students Management Module: Admissions, Student Certification & Statistical Reports, Fee/ Cash Collection, Attendance, Examination, Financial Accounting, Payroll Management module, Establishment Module, Library Module, Alumni, Biometric for Teachers and Non-teaching staff, Feedback, Transportation, SMS Integration and hostel.

To upgrade the infrastructure for differently abled students.

Ramp has been constructed for differently abled students in new building.

Governance and Leadership

To organise FDPs to improve professional competency of faculty and quality enhancement.

15 FDPs were organised during the session. One-week FDP on 'Capacity Building and Enhancement in Higher Education' was organised from 16.12.2019 to 19.12.2019 Training Workshop on Learning Management System of the Institution was organised on 16.03.2020 to 17.03.2020.

To enhance Quality Initiatives.

To organise Industry Academia Meet.

Industry Academia meet was held on 17.10.2019 in which 30 industrial experts from the region interacted with faculty and students.

Student Support Activities

To strengthen mentoring, and other student support services and to take feedback of students.

Counselling cell and stress buster cell of the College played great role during COVID lockdown period. All student support services like mentoring, Anti-Ragging Cell, Counselling Cell, Career Counselling and Placement Cell, Cell Against Sexual Harassment, Lost and Found Cell, Readers Club & Book Bank, Grievances Redressal Cell, Stress Buster Club etc. are being run with great success.

To strengthen the linkages and collaborations with industry for training and placements and to organise placement drives and career orientation programmes	MOUs have been signed/ renewed with 42 industries and Institutions of national repute and linkages have been established with 33 industries and business houses for training and placements. Ninety one students got placed through campus placement drives.
To enhance the concessions for needy and deserving students	Scholarships/Concessions worth Rupees 39,77,882 have been disbursed to 452 needy and deserving students as well as to sports students.
To train and send students for various Inter-College competitions and Youth festival for their holistic growth	149 Students have participated in 62 inter-college competitions and youth festival and have won 62 prizes. Also, about 25 students participated in sports competitions at National and State level, won nine prizes at Inter University National level and many prizes in state level competitions. NCC students have also brought laurels for the institution in various competitions during NCC camps. NCC cadet, Ms. Shabnam represented Punjab during parade held at Red Fort on Republic Day Celebrations.
To organise Yoga classes, Self – defence and other such training programmes.	Yoga and meditation classes were held regularly two days per week during the session in which more than 500 students have participated. Self Defence classes have been made part of curricular of Gender Sensitization course which will be offered to Sem III students from session 2020-21, under value added audit courses.
To organise Alumni Meet and to make it a regular feature	A grand alumni meet was planned on 04.04.2020 but was cancelled due to Covid 19. Alumni Association of the Institution 'PEARLS' registered with registration number DIC/ Jal336/ is working and keeping contact with alumni through facebook and whatsapp groups.
Social Responsibility	
To organise a workshop on Gender Equity.	Three-Day International Workshop on "Gender Equity and Inclusion: Transformative Pathways in Higher Education" was organized by KMV in collaboration with (WISCOMP) Women in Security, Conflict Management and Peace from 17.09.2019 to 19.09.2019
To participate in all Government initiatives for the society.	Institution is participating in Central Govt. as well as local administration initiatives like Unnat Bharat Abhiyaan, Swatchh Bharat Abhiyaan, Swach Bharat Ranking, Celebration of International Yoga Day, National Girl Child day, Republic day, Army day National Voters Day etc.KMV collaborated with Municipal Corporation Jalandhar in Swach Sashakt Bharat programme in which an unique initiative was taken by the students of PG Department of Fashion Designing & Merchandising who stitched uniforms for Safai Karamcharis of Municipal Corporation.

To keep spreading awareness through Radio 'VOW' (voice of women).

JMC Department completed **500** radio VOW talks on various academic and social topics of various youth related issues through the very popular on-line medium.

To carry over activities for uplifting under privileged section of society

Following activities were held during **Pre-COVID-19** duration of the session like distribution of free books to needy students, rally to spread awareness against stubble burning, awareness campaign on Anaemia Prevention, World Mental Health Day, Vigilance Awareness Week, poster making competition to spread awareness about AIDS, two-day digital awareness workshop for senior citizens, One Week National Service Scheme (NSS) Camp at Gandhi Vanita Ashram based on the theme 'Extending Helping Hand', Continuation of Empathy Corner outside the college gate, awareness creation program amongst the student to act as donors (writers) for visually impaired people during their exams and other such requirements, lecture on Cancer Awareness to commemorate the World Cancer Day, organising one day seminar on Trends in Health & Nutrition in collaboration with district civil administration. Activities Post- COVID -19 KMVites made & distributed 40,000 masks, sent more than 500 plates of cooked food, provided tele-counselling for reducing the stress during Pandemic, online poster making competition for the students on the topic Novel Coronavirus, its precautions & safety measures etc., offering health & immunity boosting recipes and online diet counselling on various social media platforms. PG Department of Computer Science & Applications has started six days free online course on Advance Computer topics, PG Department of English organized ten days free online course on Spoken English, PG Department of Cosmetology organized ten days free online course on Beauty Skills, PG Department of Performing Arts of KMV organized one week free online classes on Dance and PG Department of Journalism & Mass Communication organized its second one week free online course on Video Production under the umbrella of KMV Kares.

To celebrate 550th Birth Anniversary of Shree Guru Nanak Dev Ji. and 150th Birth Anniversary of Mahatama Gandhi.

KMV presented 'Gagan Mein Thaal' Devotional Play by Balwant Gargi on 25.10.2019 to commemorate the 550th birth anniversary of Guru Nanak Dev ji. The cast and crew were the students of KMV who enacted this magnum opus with great devotion and hard work. 150th Birth Anniversary of Mahatma Gandhi was celebrated by organizing exhibition in collaboration with Ministry of Information & Broadcasting, Government of India. It was also commenced with weeklong 'Run for Swachh Sashakt Bharat' on 30.09.2019. Institution also participated in Swachhta Hi Sewa programme in collaboration with Municipal Corporation. NCC Cadets volunteers of KMV have been spreading awareness are also distributing masks & gloves made in the KMV itself free of cost.

To celebrate 550th Birth Anniversary of Shree Guru Nanak Dev Ji. and 150th Birth Anniversary of Mahatama Gandhi

KMV presented 'Gagan Mein Thaal' Devotional Play by Balwant Gargi on 25.10.2019 to commemorate the 550th birth anniversary of Guru Nanak Dev ji. The cast and crew were the students of KMV who enacted this magnum opus with great devotion and hard work. 150th Birth Anniversary of Mahatma Gandhi was celebrated by organizing exhibition in collaboration with Ministry of Information & Broadcasting, Government of India. It was also commenced with weeklong 'Run for Swachh Sashakt Bharat' on 30.09.2019. Institution also participated in Swachhta Hi Sewa programme in collaboration with Municipal Corporation.

To take Environment Friendly Initiatives

KMV took many environment friendly initiatives like plantation drive in the city at adopted chowks and maintaining green belt. KMVites have carried many cleanliness drives, awareness campaign to make city a polythene free zone and tree plantation campaigns etc among others. KMV has established a well-developed vertical garden in one of the sections of its Botanical Garden. Apart from this, organized a rally for creating awareness in the society about celebrating "Eco friendly Diwali" KMV organised many other awareness activities like organising a lecture cum workshop on waste water treatment, an online 'Best out of Waste' competition for the students, a workshop on effects of plastic on human health and environment. KMV also organised a week-long activity to mark the celebration of World Environment Day.

To enhance value-based activities to make students more responsible citizens and good human beings.

Foundation course and Moral education was introduced as mandatory courses under audit courses for semester I and II of all UG programmes respectively during session 2019-20. KMV students participated in a Collective Prayer for the whole humanity at 10:30 am daily from their homes. As many as **28** activities to promote human values are organised.

The members of the house appreciated the progress made by the institution during the year 2019-20.

The house approved the Agenda Item 1.

Agenda Item: IQAC:2020:2. To discuss and approve the planning of action for the academic session 2020-21.

IQAC co-ordinator further discussed the planning of action for the academic session 2020-21 in various sectors. She described the various planned activities under New Courses and Teaching Learning, Research and Consultancy, Global Endeavours, Infrastructure Development, Governance and Leadership, Student Support Activities, Social Responsibility.

Plan of Action

New courses and Teaching Learning

1. To introduce new vocational programmes and to up-grade the syllabi of existing programmes.
2. To use innovative teaching –learning methods. To strengthen use of LMS software and other online platforms for online teaching which is need of the hour due to COVID-19.
3. To temporarily pause admission in certain programmes depending upon the viability of the programmes.
4. To organise workshops and extension lectures.
5. To arrange industrial training for students.
6. To organise intra college and inter-college competitions, exhibitions.
7. Teachers will be encouraged to develop online teaching modules.
8. Students will be encouraged to use national level online teaching resources.

To inculcate scientific temperament amongst students

1. To carry out extended practical, projects, experimental workshops and other activities under Star College Scheme of DBT.
2. To arrange various activities to popularise science.

Research, Extension and Consultancy

1. Research initiatives like seed money for research projects & research forum, will be taken to promote research. Feed back of already sanctioned research projects will be taken.
2. To organise research forum.
3. Various activities will be undertaken under Institution Innovation Cell (IIC).
4. Students will be encouraged to undertake various Startups and entrepreneurship.
5. Faculty will be inspired to present papers in national and international seminars and conferences.
6. Faculty will be encouraged to publish papers in reputed Journals and to supervise more Ph.Ds.

Global Endeavours

1. To organise International Conclave.
2. Teachers will be encouraged to attend on-line courses from top international universities.
3. To organise activities under MOUs signed with foreign Universities.

Infrastructure Development

1. To purchase more books and Journals for library.
2. To strengthen digitalisation of books in library for online reference.
3. To upgrade existing labs and class rooms.
4. To upgrade the central software for online teaching.

Governance and Leadership

1. To organise FDPs to improve professional competency of faculty and quality enhancement.
2. To enhance quality initiatives.
3. To encourage teachers to attend FDPs from other reputed institutions too.
4. To organise industry-Academia meet and FDP on research methodology.
5. To apply for national level ranking

Student Support Activities

1. To strengthen mentoring and other student support services and to take feed back of students.
2. To strengthen the linkages and collaborations with industry for training and placements and to organise placement drives and career orientation programmes
3. To enhance the concessions for needy and deserving students
4. To encourage the student participation in various inter-college competitions for their holistic growth
5. To organise Yoga classes, Self – defence and other such training programmes.
6. To organise alumni meet.

Social Responsibility

1. To encourage the students to participate in various social extension activities.
2. To run the course in gender sensitisation.
3. To participate in all Government initiatives for the society.
4. To keep spreading awareness through Radio 'VOW' (voice of women).
5. To carry out activities for uplifting under privileged section of society.
6. To take environment friendly initiatives.
7. To enhance value-based activities to make students more responsible citizens and good human beings.

Agenda Item: IQAC:2020:3 Proposed number of Seats for session 2021-2022.

- Due to the induction of new programmes the overall strength of students gets divided, which resulted in the decrease the number of students in existing programmes and in turns lead to financial problems.
- Owing to changing trends in higher education as per socio-economic conditions of the present times, the students are not opting the traditional programmes.
- Rationalization of seats has not been done ever since the traditional programmes were started.

Sr No.	Name of the Programme	Proposed Number of Seats
01.	B.A. (Hons) English	20
02.	B.Com (Hons)	120
03.	B.Sc. (IT)	25
04.	B.A	150
05.	B.Sc (Eco)	20
06.	BA (JMC)	20
07.	B.Com	75
08.	BBA	50
09.	B.Sc. (FD)	40
10.	B. Sc. (Home Science)	20
11.	B.Sc (Non Medical)	60
12.	B.Sc (Medical)	60
13.	B.Sc (Computer Science)	20
14.	B.Sc. (Bio Technology)	20
15.	B.Sc. (Hons) Mathematics	30
16.	B.Sc. (Hons) Physics	30
17.	BCA	40
18.	B. Voc. Animation	30
20.	B. Voc Retail Management	40
21.	B. Voc Management & Secretarial Practices	30
22.	B. Voc. Textile Designing & Apparel Technology	40
23.	B. Voc. Nutrition, Exercise & Health	30
24.	B. Voc. Artificial Intelligence and Data Sciences	30
25.	B. Voc. Hospitality and Tourism	30
26.	B. Voc. Beauty and Wellness	50
27.	M.A (Hindi)	20

28.	M.A. (Punjabi)	20
29.	M.A (Psychology)	20
30.	MA (JMC)	20
31.	M.A. (Fine Arts)	20
32.	M.Sc. (Chemistry)	20
33.	M.A (Cosmetology)	20
34.	M.Sc. (Zoology)	20
35.	M.A (English)	20
36.	M.A Music (Inst)	20
37.	M.A Music (V)	25
38.	M. Sc. (FD)	20
39.	M. Sc. (Maths)	20
40.	M. Sc. (Physics)	20
41.	M. Sc. (Botany)	20
42.	M.Com	30
43.	M.A (Economics)	20
44.	M. Sc. (Computer Science)	20
45.	M. Sc. (IANS)	10
46.	Masters of Vocation (Animation & VFX)	20
47.	Masters of Vocation(Retail Management)	20
48.	Masters of Vocation(Textile Designing & Apparel Technology)	20
49.	PG Diploma in Nutrition and Dietetics	20
50.	PG Diploma in Cosmetology	10
51.	PG Diploma in Computer Application	10
	Grand Total	1565

The members of the house gave some valuable suggestions to take more initiatives to promote research and to organize more FDPs and Extension Lectures etc.


Mrs. Parminder Kaur
IQAC Co-ordinator, HOD
Physics Dept.

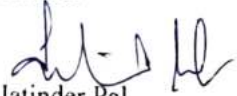

Dr. Gurcharan Singh
Professor, School of Management
Studies
Punjabi University Patiala


Mrs. Paramjit Kaur Ghuman
Officiating Principal, Govt. Arts
and Sports College, Jalandhar


Dr. Gopi Sharma
IQAC Core Committee
Member, Autonomy
Coordinator


Dr. Sushma Chawla
Alumni Nominee


Dr. Sushma Chopra
Management Nominee


Dr. Jatinder Pal
Dean Research, IQAC Core
Committee Member

Mr. Mukul Rishi
Industry Nominee, Ramco
International


Mrs. Suman Khurana
IQAC Core Committee
Member, HOD, Computer Dept.

KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)

Notice

Meeting of all IQAC and staff members with Principal Madam

Meeting of all IQAC and staff members will be held with Principal Madam on Wednesday,
19.08.2020 at 11:00 am via Zoom.



Principal

KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)
Meeting of all IQAC and staff members with Principal Madam

19.08.2020 at 11:00 am via Zoom.

Meeting Minutes

Principal Madam appreciated the organising committee of International conclave. She told that excellent feedback has been received from India as well as Abroad. She congratulated the committee.

IQAC coordinator Mrs. Parminder Kaur presented agenda item one by one with permission of chairperson.

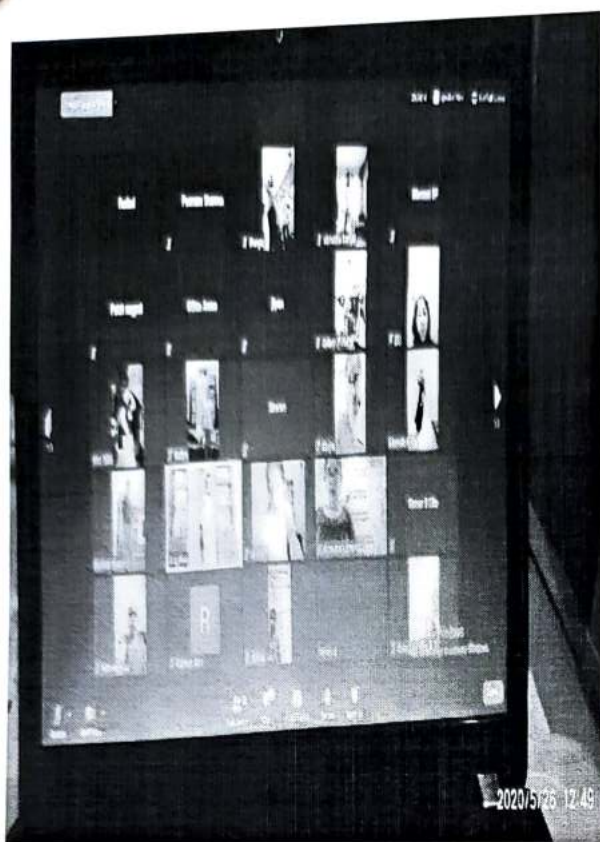
Agenda Item: IQAC: 2020: 2: 1: Action taken report

IQAC coordinator Mrs. Parminder Kaur explained in detailed action taken on agenda discussed in meeting held on 13th July 2020.

Action taken report

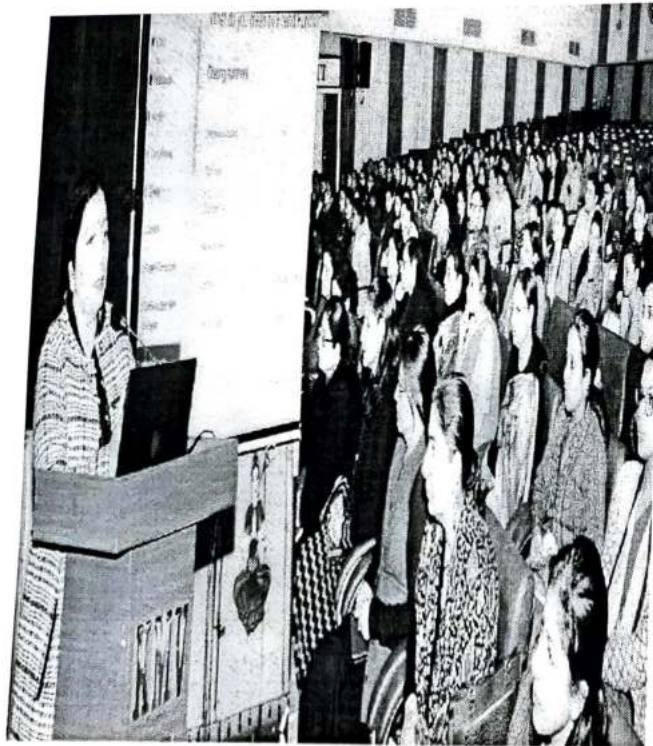
Agenda Item: IQAC: 2020: 1: 1: Hobby Classes

Hobby classes in Cosmetology, Dance and spoken English are started and students are participating with full enthusiasm in all classes.



Agenda Item: IQAC: 2020: 1: 2: Preparation of e-lectures

Teachers have prepared e-content of their curriculum and uploading all lectures on LMS portal also. IQAC is doing Academic audits and surprise checks in online classes to ensure that online teaching is done in true letter and spirits.



Agenda Item: IQAC: 2020: 1: 3: Appointment of Teachers on contract basis

Head of departments gave their requirements to IQAC and which were shared to office superintendent.

Agenda Item: IQAC: 2020: 1: 4: Results

Coordinator of IQAC shared results declared between 13th July to 19th August. Principal mam appreciated COE office for timely conduct of examination of declaration of results.

13 JULY, 2020 TO 19 AUGUST, 2020

S.No.	Class	Declaration Date
1	M.SC INS-SEM 2	25-07-2020
2	MA FINE ARTS- SEM 2	25-07-2020
3	MA HINDI-SEM 2	25-07-2020
4	MA PSY-SEM 2	25-07-2020
5	MA PBI-SEM 2	25-07-2020
6	MSC CS-SEM 2	27-07-2020
7	MA ECO-SEM 2	27-07-2020

8	MA COSMO- SEM 2	28-07-2020
9	CC GRAPHIC DESIGNING	29-07-2020
10	CC IN SPOKEN ENGLISH	29-07-2020
11	M.COM-SEM 2	29-07-2020
12	MA ENG-SEM 2	29-07-2020
13	MA M(I)-SEM 2	29-07-2020
14	MSC FD-SEM 2	29-07-2020
15	CC IN VEDIC MATHS	30-07-2020
16	CC IN MAKE-UP ARTIST	30-07-2020
17	MA JMC-SEM 2	30-07-2020
18	MSC MATH-SEM 2	30-07-2020
19	MSC BOT-SEM 2	30-07-2020
20	MSC PHY-SEM 2	30-07-2020
21	MSC CHEM-SEM 2	30-07-2020
22	B.SC HSC-SEM 2	31-07-2020
23	BSC BIOT-SEM 2	31-07-2020
24	MSC ZOOLOGY-SEM 2	31-07-2020
25	B.A(HON)ENG-SEM 2	04-08-2020
26	BSC IT-SEM 4	04-08-2020
27	BSC(H) MATH-SEM 2	04-08-2020
28	BA(HONS)ENG-SEM 4	04-08-2020
29	BSC HSC SEM 4	05-08-2020
30	BSC BIOT-SEM 4	05-08-2020
31	BA JMC-SEM 4	06-08-2020

32	BCA SEM 2	07-08-2020
33	BCA-SEM 4	07-08-2020
34	BSC IT-SEM 2	07-08-2020
35	B.COM-SEM 4	08-08-2020
36	B.SC(IT, DATA SC)-SEM 2	11-08-2020
37	B.SC(BANKING)-SEM 4	11-08-2020
38	B.SC-SEM 4	11-08-2020
39	BCOM(HONS)-SEM 2	18-08-2020
40	BSC(H)AGRI-SEM 2	19-08-2020
41	BBA-SEM 2	19-08-2020
42	BSC FD-SEM 2	19-08-2020
43	BA JMC-SEM 2	19-08-2020

Agenda Item: IQAC: 2020: 2: 2: Webinar on Job Opportunities after Graduation

Principal Mam discussed that webinars should be organized for students which should explain job opportunities after graduation.


Mrs. Parminder Kaur
 (IQAC Coordinator)


Dr. Atima Sharma Dwivedi
 (Principal)

KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)

NOTICE

A meeting of following HoDs/Deans/Incharges will be held with undersigned on Tuesday, 27-10-2020 at 1:00 pm in College Auditorium.

Following members will attend the meeting:

1.	Mrs. Parminder Kaur	Head, Department of Physics and Electronics
2.	Dr. Madhumeet	Dean Languages
3.	Dr. Neeraj Maini, Head	Dean Commerce
4.	Ms. Hardeep Kaur	Controller of Examination, KMV, Jalandhar
5.	Dr. Gopi Sharma	Director DDU Kaushal Kendra, Jalandhar
6.	Dr. Iqbal Kaur	Head, Department of Punjabi
7.	Mrs. Indu Bhatt	Head, Department of Economics
8.	Dr. Vinod Kalra, Head /Dr. Rupika Department of Hindi	Department of Hindi
9.	Mrs. Sadhna Tandon	Head, Department of Zoology & Dean Sciences
10.	Mrs. Veena Deepak	Head, Department of Mathematics
11.	Dr. Gurjot Kaur	Head, Department of History & Dean Social Sciences
12.	Mrs. Amarpreet Khurana	Dept. of Economics & Dean Social Sciences
13.	Dr. Manju Sahni	Head, Department of Chemistry
14.	Mrs. Suman Khurana	Head, Department of Computer Science & Applications Incharge, B.Voc in Animation
15.	Mrs. Rashmi Sharma	Incharge, B.Voc in Retail Management
16.	Mrs. Ashima Sahni	Head, Dept. of Pol. Science
17.	Dr. Poonam Sharma	Head, Department of Music & Dance & Dean Performing Arts
18.	Dr. Sabina Batra	Incharge, B.Voc in Management and Secretarial Practices
19.	Mrs. Neeti Kapoor	Head, Department of Home Science, Incharge, B.Voc in Nutrition, Exercise and Health
20.	Dr. Neeraj Sharma	Head, Department of Sanskrit
21.	Mrs. Harpreet Kaur	Head, Department of Fashion Designing, Incharge, B.Voc in Textile Design and Apparel Technology
22.	Ms. Tarandeep	Dean Vocational Studies, Course Incharge Beauty and Wellness
23.	Mrs. Shikha Vashisht	Head, Department of Botany


Principal

Principal Madam congratulated the teachers on for satisfactorily completion of admissions. Principal Madam also congratulated Madam Rashmi Sharma for getting 5-Stars in IIC work. She also appreciated all the departments who have contributed towards IIC activities. Following points were discussed during meeting:-

IQAC coordinator Mrs. Parminder Kaur presented agenda item one by one with permission of chairperson.

Agenda Item: IQAC: 2020: 3: 1: Action taken report

IQAC coordinator Mrs. Parminder Kaur explained in detailed action taken on agenda discussed in meeting held on 19th August 2020.

Action taken report

Agenda Item: IQAC: 2020: 2: 1: Webinar on Job Opportunities after Graduation

The webinar on **Job Opportunities after Graduation** was conducted online via. Zoom Platform at **06.00 p.m** on **26.09.2020**.

Webinar started by Dr. Gopi Sharma (Director, DDU KAUSHAL Kendra) who apprised the Benefits of Vocational Studies. She depicted that Skill Development Courses play vital role to get a job with 100% assurance. Dr. Atima Sharma Dwivedi (Principal) talked about vision of KMV is always women empowerment. Empowerment without education is impossible. For accomplishing this vision, block of skill development was firstly introduced with 5 programmes in KMV in overall Punjab. but now this block empowered with more 10 courses like Animation, Beauty and Wellness, Retail Management, Textile Designing and Apparel Technology etc. Now new courses like B.voc (Hospitality and Tourism), B.voc (Artificial Intelligence and Data Sciences), B.voc (Film Making and Acting), Diploma in Management and Secretarial Practices were introduced under DDU KAUSHAL Kendra. Syllabi of this department is always future oriented. KMV has good relation with top ranked industries. We have best infrastructure facility for all programmes. Faculty of DDU KAUSHAK Kendra staff are well qualified and experienced. UGC recognised KMV as model centre of skill education for mentoring and advising other colleges.



Overview of new 4 courses presented through ppt

- B.voc (Artificial Intelligence and Data Sciences)-Mrs. Sunman Khurana
- B.voc (Hospitality and Tourism)-Mrs. Mani Khera
- B.voc (Film Making and Acting)-Mr. Anup
- PG Diploma of management and secretarial practices (Master Programme)- Dr. Sabina Batra.

Features of programmes under DDU KAUSHAL Kendra

- All courses are recognized by UGC.
- No age barrier create hurdle to get admission. The basic eligibility is that 12th standard passed with 45%.
- Job roles are approved by government of India.
- All programmes based upon credit-based standards as per International norms. Multiple way of exit and entry in this programme. Time duration of this programme is chosen by students because Programme duration divided into 4 categories: 6 months, 1 years, 2 years and 3-year degree courses.
- Syllabi as per the International Standard. All courses are designed for overseas students.
- Syllabi are designed as per the requirement of industrial as well as job prospective. Internship, placement and training programmes run with high success rate. Direct link up with industries
- Degree provided under Guru Nanak Dev University and Certification approved by MHRD government of India and Sector Skill council MESC Government of India

Agenda Item: IQAC: 2020: 3: 2: Departmental meetings

All HoDs and Deans must conduct intra departmental meetings at least after every 15 days and they must ensure that timely submission of data to IQAC & Examination branch.

Agenda Item: IQAC: 2020: 3: 3: Teaching learning activities

It was decided to start PG sem I classes from 2nd November and students should be involved in those innovative academic activities which make learning experience interesting. Teachers must repeat lectures for new admitted students or send them their recorded lectures. PG students may be called to College in small groups for practical work.

Agenda Item: IQAC: 2020: 3: 4: Gender sensitisation programme for IIIrd sem students

Gender sensitisation programme for IIIrd sem students will be started from 16th November 2020.

Agenda Item: IQAC: 2020: 3: 5: kmvinnocreations as a startup portal on Amazon

A portal on Amazon is being put up by joint venture of vocational departments like FD, Beauty and Wellness, Fine Arts, Nutrition, Exercise and Health and Retail Management by the name of kmvinnocreations as a startup.

Agenda Item: IQAC: 2020: 3: 6: Research activities and IPR

Dean research Dr. Jatinder Pal discussed that research forum will be organized soon. College will undertake research activities which should lead to IPR/patent in different fields. All staff members should submit MOOC proposal on UGC website. Principal Madam repeated that Associate Professors to write two papers per year and assistant professors to publish one paper in Scopus. The doctorate staff members should start guiding Ph.D in collaboration. Principal Madam apprised the house that course in creative writing will be started shortly in collaboration with Dr. Maria from Boston University.

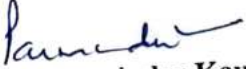
Agenda Item: IQAC: 2020: 3: 7: Examinations

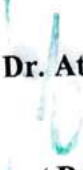
Principal Madam appreciated the COE and her examination team for successful completion of examination during COVID. She advised the teachers that assessment of the students must be done very rationally. All award lists must come after duly signature of HODs. All teachers must take care of left/absent/present students.

Agenda Item: IQAC: 2020: 3: 8: Student Welfare

All teachers must get sick leave applications from students through mail if there are any. Madam asked the teachers to get emails of parents of students so that online PTMs can be held. Principal Madam instructed the JMC teachers to do e- stories for e-channel

related with current issues. She asked other departments like Economics and Commerce to give students survey and field work and write papers based on that work.


Mrs. Parminder Kaur
Dwivedi
(IQAC Coordinator)


Dr. Atima Sharma
(Principal)

ATTENDANCE SHEET

<u>Name</u>	<u>Dept.</u>	<u>Signatures</u>
Priya	Political Science	Priya
Dr. JIBALSINGH	Political Science	JK
Ashima	" "	<u>John</u>
Gutika	Sociology	<u>mp</u>
Aarti Gupta	Economics	<u>Amr</u>
Rupinder Kaur	History	<u>Pam</u>
Amrshobha.	Hindi	<u>Dr</u>
Darinder	Phy. Edu	<u>Dr</u>
Neeraj	"	<u>NE</u>
Neenu	History	Neenu
Dr. Monica Sharma	History	<u>NS</u>
Dr. Neeraj Sharma	Sanskrit	<u>Sharma</u>
Dr. Poo	Punjabi	<u>P</u>
Kirti Anand	Economics	<u>Shikto</u>
Dr. EXTA Saini	Philosophy	<u>EXTA</u>
Neha	Economics	<u>Poo</u>
Dr. Gargi	History	<u>G</u>
Dr. Sharanjit Kaur	Psychology	<u>Dr</u>
Dr. Radhika	"	Radhika
Ms. Anandpreet	Eco.	<u>Dr</u>
Rupinder Kaur	History	<u>Dr</u>
Anujot K	Phy. Edu	<u>Dr</u>

Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)
Meeting of Internal Quality Assurance Cell (IQAC) with External Peer Member
Agenda of Meeting

Meeting Date: 27-03-2021

Meeting Venue: 12:30 PM

A meeting of IQAC members will be held with external members on 27-03-2021 at 12:30 PM in the office of undersigned.

Agenda:

1. To discuss the progress made by institution in session 2020-21.
2. To discuss the future plans for session 2021-22


Principal

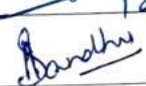
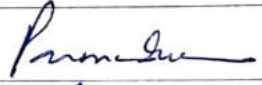
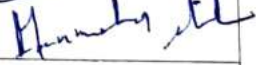
Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)
Attendance Sheet

Meeting Date: 27-03-2021

Meeting Venue: 12:30 PM

Meeting of IQAC was held with external peer members on 27-03-2021 2021 at 12:30 PM in the office of undersigned.

The following members were attended meeting:

Sr. No.	Name	Department & Designation	Signature
1.	Dr. Atima Sharma Dwivedi	Principal & Chairperson of Committee	
2.	Dr. Gurcharan Singh	Professor, School of Management Studies, Punjabi University Patiala	GSingh 18/11/21
3.	Mrs. Paramjit Kaur Ghuman	Officiating Principal, Govt. Arts and Sports College, Jalandhar	
4.	Dr. Sushma Chopra	Management Nominee	
5.	Dr. Sushma Chawla	Alumnae Nominee	
6.	Mr. Mukul Rishi	Industry Nominee, Ramco International	
7.	Mrs. Parminder Kaur	Co-ordinator IQAC & HOD Physics Dept.	
8.	Dr. Gopi Sharma	Autonomy Co-ordinator, IQAC Core Committee Member	
9.	Dr. Jatinder Pal	IQAC Core Committee Member, Dean Research & IQAC Member	
10.	Mrs. Suman Khurana	IQAC Core Committee Member, HOD, Computer Sci. and Apps.	
11.	Dr. Neeraj Maini	IQAC Core Committee Member, HOD, Commerce	
12.	Dr. Manmohan Singh	IQAC Core Committee Member	
13.	Mr. Manoj Sharma	Administrative Officer	
14.	Mr. Munish	Administrative Officer	
15.	Ms. Kamakshi BA (Hons.) English	Student Nominee	

KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)

Meeting Date: 27-03-2021

Meeting Time: 12.30pm

Meeting Venue: online meeting via Zoom.

Meeting of IQAC was held with external peer members on 27-03-2021 at 12:30 PM in the office of undersigned.

The following members were attended meeting:

Sr. No.	Name	Department & Designation	Signature
1.	Dr. Atima Sharma Dwivedi	Principal & Chairperson of Committee	Present
2.	Dr. Gurcharan Singh	Professor, School of Management Studies, Punjabi University Patiala	Present
3.	Mrs. Paramjit Kaur Ghuman	Officiating Principal, Govt. Arts and Sports College, Jalandhar	Present
4.	Dr. Sushma Chopra	Management Nominee	Absent
5.	Dr. Sushma Chawla	Alumnae Nominee	Absent
6.	Industry Nominee	Representative of Ramco International	Present
7.	Mrs. Parminder Kaur	Co-ordinator IQAC & HOD Physics Dept.	Present
8.	Dr. Gopi Sharma	Autonomy Co-ordinator , IQAC Core Committee Member	Present
9.	Dr. Jatinder Pal	IQAC Core Committee Member ,Dean Research & IQAC Member	Present
10.	Mrs. Suman Khurana	IQAC Core Committee Member ,HOD, Computer Sci. and Apps.	Present
11.	Dr. Neeraj Maini	IQAC Core Committee Member ,HOD, Commerce	Present
12.	Dr. Manmohan	IQAC Core Committee Member	Present

	Singh		
13.	Mr. Manoj Sharma	Administrative Officer	Present
14.	Mr. Munish	Examination Superintendent	Present

IQAC coordinator Mrs. Parminder Kaur presented agenda item one by one with permission of chairperson.

Agenda Item: IQAC: 2020: 4: 1: Action taken report

IQAC coordinator Mrs. Parminder Kaur explained in detailed action taken on agenda discussed in meeting held on 27th October 2020.

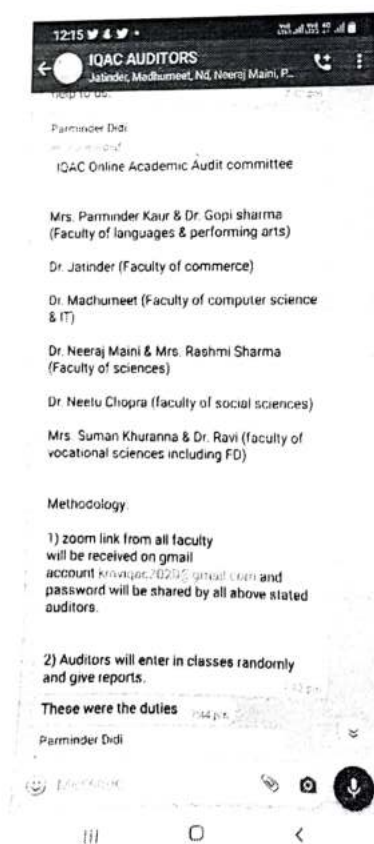
Action taken report

Agenda Item: IQAC: 2020: 3: 2: Departmental meetings

All HoDs and Deans are doing meetings from time and time. Members of IQAC are doing academic audit of departments.

Agenda Item: IQAC: 2020: 3: 3: Teaching learning activities

IQAC has constituted committee for surprise checks of online classrooms. Zoom meeting details of all departments are taken and team of academic auditors is submitting reports from time to time.



Agenda Item: IQAC: 2020: 3: 4: Gender sensitisation programme for IIIrd sem students

Six hundred Students have actively participated in Gender sensitisation programme held via zoom. The duration of course was 30 hours and various mentors have participated in programme. The detailed report is submitted by course incharge Mrs. Aman Khuranna.

Agenda Item: IQAC: 2020: 3: 5: kmvinnocreations as a startup portal on Amazon

kmvinnocreations is doing very well and students are earning by this start up.

Agenda Item: IQAC: 2020: 3: 5: Research activities and IPR

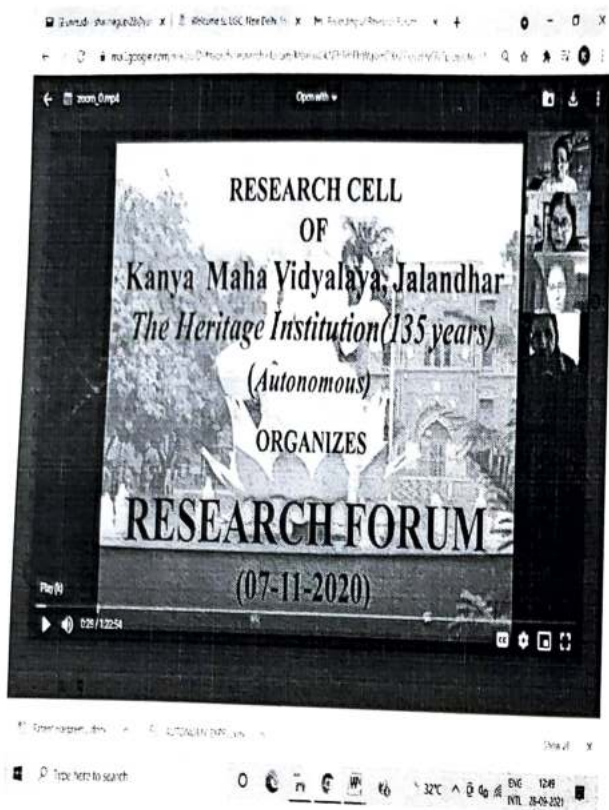
Dean Research explained that 11 staff members with details as follows have submitted MOOC proposal to UGC:

Sr No.	Name of Teacher	Name of the Department
1.	Dr. Monica Sharma	History
2.	Dr. Harleen Singh	Physics
3.	Dr. Rituparna Datta Roy	English
4.	Dr. Neeraj Sharma	Sanskrit
5.	Dr. Narinderjit Kaur	Chemistry
6.	Dr. Sabina Batra	Commerce
7.	Dr. Ravi Khurana	Computer
8.	Dr. Iqbal Singh	Political Science
9.	Dr. Pratima Sharma Mehendru	Psychology
10.	Dr. Sharanjit Kaur	Psychology
11.	Dr. Natasha Sharma	Mathematics

IPR are granted to faculty members with following details:

Patent Details	Patent status Published/ Filed	Patent Number	Date of Award
Harpreetharpreet- Chikankari Embroidery Earrings and Bracelet	Artistic Work	A-133955/2020	03/06/2020
Minaal Harpreet-Tiny Scrap Peacock Madhubani Wall Embellishment	Artistic Work	A-136522/2021	22/02/2021
Minaal Harpreet-Tiny Scrap Peacock Madhubani Wall Embellishment	Artistic Work	A-136023/2021	18/01/2021
Shelly Sharma-Harpreet Kaur- Adaptive Clothing for Differently Abled	Artistic Work	A-136329/2021	11/02/2021

Research forum was organized on 7th November 2020 in which presentation of PG department of commerce and business administration was held.

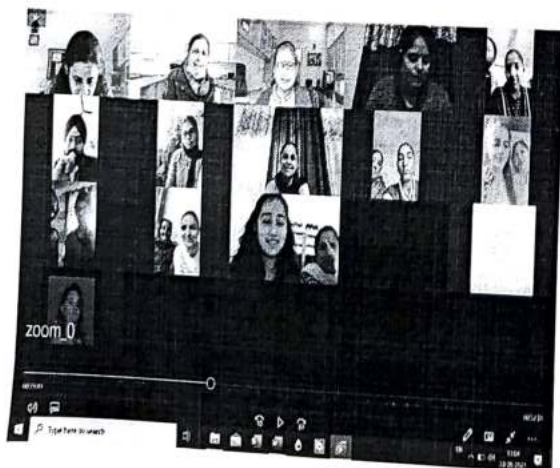


Agenda Item: IQAC: 2020: 3: 6: Examinations

COE office has conducted December 2020 examination very efficiently and results are declared on time.

Agenda Item: IQAC: 2020: 3: 7: Student Welfare

As per the instruction given by Principal Madam, Online Parents Teacher Meeting was conducted online on 21st December 2020. All teachers as well as Parents actively Participated in the Virtual Parents Teacher Meet.



Items: IQAC: 2021:4:2: To discuss about the college progress through presentation.

Dr. Gopi Sharma apprised the house about the college progression with their status report in detailed manner through presentation. This presentation covers all aspect of college performance on the basis of seven criteria that are with curricular activities, teaching - learning and evaluation, research innovation and extensions, infrastructure and learning resources, student support and progression, global endeavours and institutional values and best practices. All glimpses of students activity presented in the form of collage.

Items: IQAC: 2021:4: 3 To discuss the future plans for session 2021-22.

Suggestion by External Authority

- To records videos of all activities of college via short videos .
- E-Publication of talks of international speakers of International conclave can be compiled.
- Research award money can be distributed among more number of teachers.
- As per college Autonomy status, there is a need to upgrade the evaluation feedback mechanism by divided it into two categories external stakeholders and other internal stakeholders.
- For expansion of vocational courses, collaboration of retail management with cosmetology is required. It encourages the students for providing home based services. On the other hand, it generates source of income for youth and ready them for future.


Mrs. Parminder Kaur
IQAC Co-ordinator, HOD
Physics Dept.

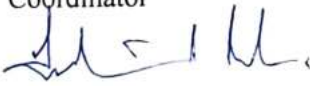

Dr. Gurcharan Singh
Professor, School of Management
Studies
Punjabi University Patiala


Mrs. Paramjit Kaur Ghuman
Officiating Principal, Govt. Arts
and Sports College, Jalandhar


Dr. Gopi Sharma
IQAC Core Committee
Member, Autonomy
Coordinator

Dr. Sushma Chawla
Alumni Nominee

Dr. Sushma Chopra
Management Nominee

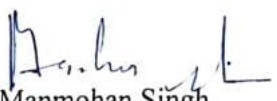

Dr. Jatinder Pal
Dean Research, IQAC Core
Committee Member

Representative of Ramco
International, Industry
Nominee


Mrs. Suman Khurana
IQAC Core Committee
Member, HOD, Computer Dept.



Dr. Neeraj Maini
IQAC Core Committee
Member, HOD,
Commerce Dept.



Dr. Manmohan Singh,
IQAC Core Committee Member



Mr. Manoj Sharma
Administrative Officer



Mr. Munish
Examination Superintendent



Ms. Kamakshi
Student Nominee



Dr. (Prof.) Atima Sharma Dwivedi
Principal

Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)

Meeting Date: 06-05-2021

Meeting Time: 2pm

Meeting was held with regular and contractual staff on 06-05-2021 at 2 pm through Zoom App (online Mode).

IQAC coordinator Mrs. Parminder Kaur presented agenda item one by one with permission of chairperson.

Agenda Item: IQAC: 2020: 5: 1: Action taken report

IQAC coordinator Mrs. Parminder Kaur explained in detailed action taken on agenda discussed in meeting held on 27th March 2021.

Action taken report

Agenda Item: IQAC: 2020: 4: 2: Future plans and overall progress of college discussed with external peer members.

IQAC coordinator Mrs. Parminder Kaur explained the house that External members of IQAC appreciated the overall working of college and IQAC cell and gave very valuable suggestions which are under implementation. She apprised that college has obtained four more IPRS and doing progress in all sections.

MANINDER-HARPREET-SLOW FASHION LOGO/CAD/PAINT	ARTISTIC WORK	A-138009/2021	30/04/2021
MANINDER-HARPREET-SUSTAINABLE FASHION LOGO- CAD/HAND-PAINT	ARTISTIC WORK	A-138310/2021	30/04/2021
NAVNEET-SIMERJEET-HARPREET-MADHUBANI CAMEL HAND PAINTED SNEAKERS WITH KANTHA WORK	ARTISTIC WORK	A-138007/2021	30/04/2021
HARPREETTUTEJA-RITAKANT-UPCYCLED CRAZY QUILTED CUSHION COVER	ARTISTIC WORK	A-138008/2021	30/04/2021

Agenda Item: IQAC: 2020: 5: 2: Problems about online teaching learning.

Principal Madam asked about problems about online teaching learning. Mrs. Harpreet Kaur raised some issues about project work and practical to which discussions were held and it was decided to give online demonstration. Principal Madam instructed all HODs to ensure that all classes are met, if due to some medical compulsion a person cannot take class, HODs must be informed and all the HODs must inform Dean Academics.

Agenda Item: IQAC: 2020: 5:3: Functioning of various cell

Student centric activities are organized from time to time by various cells of college and HODs must ensure that Interdisciplinary programmes are attended by students. Innovation Council i.e IIC cell is working very effectively and all department should send any innovative activity/practice to Mrs. Rashmi Sharma Director of IIC cell.


Mrs. Parminder Kaur

(IQAC Coordinator)


Dr. Atima Sharma Dwivedi
(Principal)

Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)
Staff meeting with Madam Principal

Meeting Date: 27-05-2021

Meeting Time: 1 pm

Staff Meeting was held with madam principal Dr. Atima Sharma Dwivedi on 27-05-2021 at 1 pm through Zoom App (online Mode).

Principal Madam welcomed all those members of staff and gave good wishes to all who have suffered during Covid and came back as winners.

Agenda Item: IQAC: 2020: 6: 1: Action taken report

IQAC coordinator Mrs. Parminder Kaur explained in detailed action taken on agenda discussed in meeting held on 06th May 2021.

Action taken report

Agenda Item: IQAC: 2020: 5: 2: Problems about online teaching learning.

Online teaching including practical work is going on in very effective way. All the Students as well as teachers actively participated in the classes as per the allotted timetable. Head of Departments ensured that all the classes are held on regular basis.

Agenda Item: IQAC: 2020: 5:3: Functioning of various cell

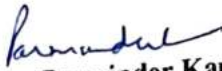
Prize Distribution day was organized via zoom in 11 May, 2021. All Faculty members, Principal madam, President Sh. Chander Mohan, other dignitaries and students diligently partook in this function.

Agenda Item: IQAC: 2020: 6: 2: To pay extra attention to students who face internet issues

Principal madam instructed all the teacher to pay extra attention to students as teaching is going on in online mode and develop those qualities in students which they could not imbibe while sitting at home. Punctuality in teachers is very important. If some teachers are clubbing classes due to unavoidable circumstances, teachers must inform HOD or Dean. Teacher must inform if Zoom ID is changed. Every teacher should give extra time to students so that they can questions.

Agenda Item: IQAC: 2020: 6: 3: Student Development activities

Placement cell should work hard so that students must get placed in good companies. Students must be encouraged for that. Teacher must prepare presentations for students and upload recorded videos on LMS/ You tube . There should be more online activities with students like IT KITE (Intercollege) Discussion were held to organize National youth festival.


Mrs. Parminder Kaur

(IQAC Coordinator)


Dr. Atima Sharma Dwivedi
(Principal)

Kanya Maha Vidyalaya, Jalandhar
(An Autonomous College)

Meeting Date: 31-05-2021
Meeting Time: 1:30 pm

Meeting was held with IQAC Committee and Examination Committee and Planning and Evaluation Committee regarding On-line Examination on 31-05-2021 at 1:30 pm through Zoom App (online Mode).

Agenda Item: IQAC: 2020: 7: 1: Action taken report

IQAC coordinator Mrs. Parminder Kaur explained in detailed action taken on agenda discussed in meeting held on 27th May 2021.

Action taken report

Agenda Item: IQAC: 2020: 6: 2: To pay extra attention to students who face internet issues

Faculty members have created Whatsapp groups and giving lessons to students who are facing online connectivity. Also each staff member is uploading lectures on Youtube.

Agenda Item: IQAC: 2020: 6: 3: Student Development activities

IQAC coordinator discussed in detailed proposed plan of action for the session 2021-22. She also explained allotment of duties to different departments and cells for implementing the plan of action.

Agenda Item: IQAC: 2020: 7: 2: Examination pattern

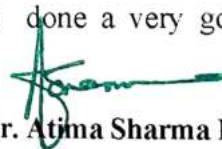
Students should be prepared for online and offline mode of examination as examination mode will be decided by the parent university i.e GNDU. Students will be given google form to choose between online and offline mode of examination. All syllabi must be completed by 30th June.

Agenda Item: IQAC: 2020: 7: 2: Vaccination awareness

Vaccine center at KMV which has been well appreciated by Deputy Commissioner. All staff members must get vaccine at the earliest. NCC Students have done a very good job to successfully organise vaccination camp.


Mrs. Parminder Kaur

(IQAC Coordinator)


Dr. Atima Sharma Dwivedi

(Principal)