

FACULTY OF LANGUAGES

SYLLABUS

OF

CERTIFICATE COURSE IN SPOKEN ENGLISH

2025-2026



The Heritage Institution

KANYA MAHA VIDYALAYA

JALANDHAR

(Autonomous)

Kanya Maha Vidyalaya, Jalandhar (Autonomous)

Session - 2025-26

CERTIFICATE COURSE IN SPOKEN ENGLISH

Course Code	Course Name	Course Type	Credit	Marks		Examination time (in Hours)
				Total	Ext.	
					P	
CSEP-1121	Certificate Course in Spoken English	C	2	50	50	3

C – Compulsory

Duration -- 30 Contact Hours

Eligibility— Passed 10th Grade

Certificate Course in Spoken English

COURSE OUTCOMES

The completion of the course, will equip the students:

CO 1: To gain an understanding of basic syntax and correct common syntactical errors in English.

CO 2: To develop coherent and logically structured ideas in speech and writing, and avoid common grammatical errors.

CO 3: To learn the features of English pronunciation, including the correction of commonly mispronounced words.

CO 4: To improve verbal and non-verbal communication skills, including confidently addressing an audience and participating in group discussions or telephonic interviews.

Certificate Course in Spoken English

Course Code: CSEP-1121

Course Title: Spoken English

Duration: Minimum 30 Contact Hours

Marks:

Practical: 50

Section A

Syntax of English Language: Introduction to the syntax of the English language, and conveying meaning using appropriate signs.

Practical: Identification and correction of common syntactical errors.

Section B

Language Errors and Idea Development: Common grammatical errors, development of ideas, logical coherence of ideas and cohesive structure of speech.

Practical: Writing your introduction and introducing yourself in a professional/informal setting.

Section C

Pronunciation Features of Articulation: Characteristics of English pronunciation, commonly mispronounced words, and features of native English speaking.

Practical: Answering common introductory questions.

Section D

Pragmatic Aspects of English Speaking: Telephonic interviews, verbal and non-verbal communication and attributes of confident speech delivery.

Practical: Addressing an audience; and partaking in a group discussion.