

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC Meeting with External Members**  
**Agenda**

The meeting of the IQAC with external members will be held in Board Room on date and time as given below:

**Dated** : 18-11-2021

**Time** : 2:30 pm

**Venue:** Board Room

**Agenda:** The following agenda points will be discussed in the meeting:

1. To discuss the action taken report on quality initiatives of college of session 2020-21.
2. To discuss plan of action of the session 2021-22.

  
Principal

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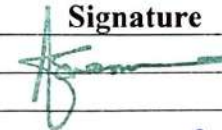
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**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(UGC Autonomous College)**  
**Attendance Sheet of IQAC meeting with External peer members**

The meeting of the IQAC with external peer members to be held on 18<sup>th</sup> Nov, 2021 at 12:00 noon.

The following members attended the meeting

Sr. No.	Name & Designation	Signature
<b>(Chairperson)</b>		
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal KMV, Jalandhar	
<b>(External peer Member)</b>		
2.	Dr. Gurcharan Singh, Professor, School of Management Studies, Punjabi University, Patiala	G Singh 18/11/21
<b>(Management Nominee)</b>		
3.	Dr. Sushma Chopra, Secretary, KMV Management Committee	
<b>(Local Society)</b>		
4.	Dr. Paramjit Kaur Ghuman	Banadhu
<b>(Industry Nominee)</b>		
5.	Representative of Ramco International	
<b>(Alumni Nominee)</b>		
6.	Dr. Sushma Chawla, Vice-President, KMV Managing Committee	
<b>(Administrative officer)</b>		
7.	Mr. Manoj Kumar, Office Superintendent	M Kumar
8.	Mr. Munish, Examination Superintendent	Munish
<b>(Student Nominee)</b>		
9.	Ms. Aarzo and Ms. Yukta, Head Girl of the College	Aarzo Yukta
<b>(Staff Members)</b>		
10.	Dr. Gopi Sharma, Autonomy Coordinator, Director, DDU KAUSHAL Kendra	Gopi
11.	Dr. Jatinder Pal, Dean Research, Department of Economics	Jatinder Pal
12.	Dr. Suman Khurana, Head, Department of Computer Science and Applications	Khurana
13.	Dr. Manmohan Singh, Department of Physics	absent
14.	Dr. Rashmi Sharma, Department of Commerce and Business Administration	Rashmi
15.	Dr. Iqbal Singh, Department of Political Science	Iqbal Singh
<b>IQAC Cordinator</b>		
16.	Mrs. Parminder Kaur, IQAC Co-ordinator, Head, Department of Physics	Parminder Kaur



**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC Meeting with External Members**  
**Minutes**

The meeting of the IQAC with external members was held in Board Room on date and time as given below:

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Coordinator IQAC Mrs. Parminder Kaur welcomed all members of IQAC and expressed deep gratitude towards madam Principal in her absentia. She said that college is touching new milestones in every section of students support and overall progress due to dynamic team leader and supportive management. She also extended note of thanks for external peer members who have been with KMV team from inception of Autonomy and guiding at every step. Then she took up agenda item one by one for deliberation.

**Agenda Item 1.** To discuss the action taken report on quality initiatives of college of session 2020-21.

**Action Taken Report:**

Plan of Action	Action Taken
<b>New courses and Teaching Learning</b>	
To introduce new vocational programmes and to up-grade the syllabi of existing programmes.	New Programmes and upgradation of Syllabi -To empower students with skill requirements of global market, two new vocational programmes B.Voc. Hospitality and Tourism and B.Voc. Artificial Intelligence and Data Science have been introduced. The syllabi of existing programmes have been upgraded by conducting 34 Board of Study meetings. The changes in syllabi are as per the feedback obtained from teachers, alumni and industry.
To take feedback from stakeholders i.e. students, teachers, alumni and employers on curriculum:	Feedback on curriculum is obtained from students and academic peers. Inputs from alumni and employers are also taken into consideration. After thorough discussion a draft is prepared by members of staff on statutory academic bodies communicate the suggestions/recommendations to the Board of Studies meeting held. The suggestions by all the stakeholders have facilitated changes of the curriculum and innovative initiatives.
To make academic calendar and adhere to it and to ensure curriculum completion:	At the start of each session, academic calendar is made by planning and Evaluation committee by



	<p>discussing with stake holders and uploaded on website. It is ensured to carry out all academic activities as per this calendar except in unusual circumstances. To ensure timely completion of syllabi, all faculty members are asked to submit term was distribution of syllabus at the beginning of each semester to Dean Academics and is also shared with students. Faculty members also submit syllabus completion certificate at the end of each semester.</p>
To use innovative teaching-learning methods	<p>Teachers have used innovative teaching- learning methods which have acted as a boon during COVID times. Use of digital writing devices, on line experimental workshops, webinars, quiz using google forms, on line power point presentations, attending on-line additional courses, experiments using simulations have given new dimension to teaching learning. During the session interclass quiz competitions, power point competitions, debates, poster making competitions, hands on training workshops, and webinars were held.</p> <p>Another new innovative method used during 2020-21 is virtual visits to International and National reputed labs like Engineering labs of University of Toronto, Tata Institute of Fundamental Sciences and Research, National Research Agency of Italy, Empirical College London.</p>
To strengthen use of LMS software and other online platforms for online teaching which is need of the hour due to COVID-19.	<p>The Learning Management System MOODLE open source software was already in place developed by the college team in the month of January 2020. The staff was trained to use Learning Management System before the pandemic to support online teaching. The Learning Management Software MOODLE includes various modules for online quiz, surveys, Assignment, PowerPoint, video lectures etc. to support online teaching facility. College also purchased rack server during the pandemic to store the online resources. Apart from it various google tools like google classroom, google sheet, google forms etc. were also used to support online teaching. College purchased license of ZOOM 100 users and 500 users to support online teaching and various events of the college. All the webinar and various invited talks were broadcasted live on college's youtube channel and facebook</p>

	<p>account. Various open source and demo software were also used like adobe presenter, Screencast o matic, screen castify, OBS, LOOM, Freecam, openshot editor, video editor, audacity, Google meet, Hot potatoes, open board, auto sketch, inkodo, EDMODO, GOOGLE CLASSROOM as LMS, OBS studio- for live streaming and screen recording and Inkodo- As a digital board were used to develop video lectures for the students.</p>
To temporarily pause admission in certain programmes depending upon the viability of the programmes.	<p>Admission in following programmes is paused due to non-viability or competition by similar existing programmes.</p> <ol style="list-style-type: none"> <li>1. MA (Dance)</li> <li>2. Diploma in Medical Lab Technology</li> <li>3. PG Diploma in Digital Marketing</li> <li>4. B.Voc.(Photography and Journalism)</li> <li>5. PG Diploma in Garment Construction</li> <li>6. Diploma in Textile Design</li> <li>7. Diploma in Fashion Design</li> <li>8. PG Diploma in Textile Designing</li> <li>9. Diploma in Hindi Mein Srijnatmak Lekhan</li> <li>10. Diploma in Hindi Patrkari Prashikshan</li> </ol>
To organise bridge courses, classes for advanced learners and remedial classes for slow learners	<p>Bridge courses were organised by Science and IT Departments for new entrants of UG programmes. After CPI, groups are made and special classes are held for slow and advanced learners as per their needs.</p>
To organise Webinars, workshops and extension lectures.	<p>During 2020-21, eighty-five webinars, Workshops, Lecture series and extension lectures were organised and renowned resource persons interacted with students and teachers in on-line mode.</p>
To sign MOUs with industries and academic institutions	<p>Institution has signed fourteen MOUS with various industries catering to student training and placement. All Industry partners participate in Industry academia meet and design curriculum required to meet latest trends in Industry. Around 77 collaborative activities are done with different industries.</p>
To arrange industrial training for students.	<p>To make students job ready, as many as 492 students participated in industrial training / internships in various industries and were trained in their respective fields. About 96 students also attended Job Readiness programme organised by career counselling and Placement team.</p>



To organise intra college and inter-college competitions, exhibitions.	For holistic growth of the students and to make them more competitive and confident, 13 intra college and inter college competitions like IT-GAMMAT 2020, KITE-2021 and BRAINSTORM 2021 were organised during 2020-21.
Teachers will be encouraged to develop online teaching modules.	With the aim to train teachers to develop e-content, one week online National Faculty Development Program in collaboration with Guru Angad Dev- Teaching Learning Centre, SGTB Khalsa College, University of Delhi on 'Development of e-content & MOOCS in Four Quadrants' was organised from 18 <sup>th</sup> January to 23 <sup>rd</sup> January 2021 which was sponsored by Department of Biotechnology, Government of India.
Students will be encouraged to use national level online teaching resources.	The faculty introduced all possible ICT resources to their students like : Swayam, UG/PG MOOCs, ePG Pathshala, Swayamprabha, National Digital Library, CEC-UGC Youtube Channel etc.
<b>To inculcate scientific temperament amongst students</b>	
To carry out extended practical, projects, experimental workshops and other activities under Star College Scheme of DBT.	During 2020-21, Science students performed 64 minor investigatory projects and 177 demonstrations and activities. Five experimental workshops were organised including workshops in collaboration with Science City.
To arrange various activities to popularize science	<ol style="list-style-type: none"> <li>1. A Foundation course was organised from June 1, 2020- June 13, 2020 which was designed especially for the new entrants, aims at strengthening their intellectual foundation by providing them a wide view of basic concepts of Sciences and Mathematics. The programme was designed for students of Higher secondary classes as well as B.Sc-I year.</li> <li>2. On Dec 30, 2020, to popularize Science and to provide practical knowledge Innovation Hub is established in the campus.</li> <li>3. On Feb 28, 2021, as Science Day Celebration, under graduate science students of KMV participated in a scientific workshop via zoom inaugurated by Padma shri Pramod kale and in which Dr. Arvind C. Ranade, Shri Pramod kale,</li> </ol>



	<p>Dr. Hariom Vats, Dr. S.M Bhandari and Dr.N.M Ashok delivered talks.</p> <p>4. On March14-15, 2021, science faculty organized National Level quiz competition for Celebrating 142nd Birthday of Albert Einstein in which 635 students as well as faculty members participated from our entire nation.</p> <p>5. Faculty and students attended webinar series in on latest science topics organised by VIPNET under Vigyaan Prasaar program of DST.</p> <p>6. Students participated in a number of workshop sessions to convert prototype innovation into startups.</p>
To organise virtual lab visits of International and National labs of importance	<p>1. Five KMV- International Lecture cum Interaction series were arranged with renowned scientists from prestigious global Institutions like Italian National Agency for New Technologies Rome (Italy), Department of Materials, Imperial College, London UK and former nuclear engineer at IAEA, Rutgers, the State University of New Jersey, University of Toronto, Canada.</p> <p>2. On 26-March-2021, KMV organized a virtual tour of National Institute of Plant Genome Research (NIPGR), New Delhi under DBT Star College Status through Science Setu Program. More than 100 students along with the faculty members participated in the virtual tour with full zeal and enthusiasm. Dr. Subhra Chakraborty, Director, NIPGR showed all the labs to participants of NIPGR through a virtual tour</p>
To organise virtual interactions with national resource persons.	<p>1. The faculty &amp; students of KMV attended weekly talk series organised by Vigyan Prasara for VIPNET clubs on vast and diverse fields of Science and technology in order to keep students updated about the current trends in Science and technology. The talk was conducted on every Tuesday through virtual platform.</p> <p>2. On 26-March-2021, organized a virtual tour of National Institute of Plant Genome Research (NIPGR), New Delhi under DBT Star College Status through Science Setu Program. More than 100 students along with the faculty members participated in the virtual tour with full zeal and enthusiasm. Dr. Subhra Chakraborty, Director, NIPGR showed all the labs to participants of NIPGR through a virtual tour.</p> <p>3. On 16-April-2021, KMV organised a virtual interaction with the scientists of National Institute of Plant Genome Research (NIPGR), New Delhi under DBT Star College Status through Science</p>

	<p>Setu Program. The Resource person for the event was Dr. Manoj Prasad, Scientist VII, NIPGR.</p> <p>4. On 19-May-2021, KMV organised another virtual interaction with the scientists of National Institute of Plant Genome Research (NIPGR), New Delhi under DBT Star College Status through Science Setu Program of Department of Biotechnology, Government of India.</p>
<b>Research, Extension and Consultancy</b>	
Research initiatives like seed money for research projects research forum, will be taken to promote research. Feed back of already sanctioned research projects will be taken.	<p>On 1.7.2020, the Research Cell of the college reviewed the progress of Seed Money Research Projects allocated in 2019 &amp; also invited new research proposals from faculty as well as student fellows from various departments for the Seed Money Research Project.</p> <p>After these presentations, Department of Physical Education, Department of Physics, Department of Journalism &amp; Mass Communication and Department of Zoology gave their presentation for the new research projects to the research board. Dr Nishan Singh Deol from Punjabi University, Dr Davinder Paul Singh from GNDU Amritsar, Dr. Ranbir Singh from PTU Jalandhar Campus and Dr. Aneesh Kumar Dua from GNDU Amritsar evaluated the research proposals as experts.</p>
To organise research forum.	<p>On 9.11.20, the Research Cell of KMV organised the Research Forum in order to promote the research aptitude in the teachers and also to highlight the various research related achievements of the faculty. This time the PG Department of Commerce &amp; Business Administration showcased the research profile of the department. The research profiles of various teachers from the PG Department of Commerce &amp; Business Administration were shown by Dr Neeraj Maini, Head, PG Department of Commerce &amp; Business Administration &amp; Dr Sabina Batra. Mrs Namita Kalra gave an Expert talk on Introduction to SPSS software.</p>
Faculty will be encouraged to enrol for Ph.D.	Three faculty members have enrolled for Ph. D. during 2020-21.
Various activities will be undertaken under Institution Innovation Cell (IIC).	<p>The faculty and the students of KMV proactively participate in the Institution's Innovation Council (IIC) driven and MoE's Innovation Cell (MIC) driven activities, e-sessions and leadership talks by the remarkable achievers in the field of innovation and entrepreneurship. The students gain hands-on experience in innovation and entrepreneurship while being nurtured and</p>



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	<p>encouraged by faculty, management and industry experts. KMV IIC organises various self-driven activities round the year, which includes inviting experts having entrepreneurial experience of years, organising business idea competitions to business model canvas developments, workshops on design thinking and IPR.</p> <p>Total 50 activities were undertaken by KMV-IIC during the year, out of which 26 were IIC driven, 16 were self-driven, and 8 were MIC driven activities.</p> <p>As many as 17 e-sessions, 4 workshops, 6 competitions and 1 exposure visit were organised to guide and motivate students towards entrepreneurship.</p>
Students will be encouraged to undertake various Startups and entrepreneurship.	KMV provided a suitable breeding ground for student start-ups. 14 students have started their own small ventures as Fashion Boutiques, Beauty Salons, Diet Clinics, Nutritive Food Manufacturing, Chocolate Making, Baking and Video Editing. Seed money was also provided to the students by KMV for carrying out market research, skill training, marketing and initial activities to setup a start-up
Faculty will be inspired to present papers in national and international seminars and conferences.	Faculty members have attended 48 International and 336 national webinars.
Faculty will be encouraged to publish papers in reputed Journals and to supervise more Ph.Ds.	Faculty members have published 41 papers in National and International reputed Journals included in CARE list of UGC and five teachers are supervising Ph.Ds. Teachers have also published 26 books and book chapters.
<b>Extension</b>	
College will continue participating in various social initiatives taken by Govt. and will continue to support civil administration in various initiatives.	<p>1. NCC Cadets of KMV participated in Fit India Run movement. They were initiated into the activity by Group Commander Jalandhar Group Brigadier Advitya Madaan and inspired by CO 2Pb 6 BN NCC Jalandhar Narendra Toor. This movement will continue till 2nd October 2020.</p> <p>2. NCC unit of KMV under the aegis of 2Pb(G) BN NCC Jalandhar enrolled 1st year cadets in the batch of ten each.</p> <p>3. On 20.10.20, KMVites participated in a district level function organised by Municipal Corporation Jalandhar to mark ending of a month long campaign based on the theme 'MY WASTE MY RESPONSIBILITY.' During this initiative, students of KMV were honoured by Municipal</p>



	<p>Corporation Jalandhar for their participation in creating awareness in their residential and nearby areas for clean and green city and helping to inculcate a culture of positive and constructive disposal and management of waste.</p> <p>4. KMV was lauded by National Institute of Technical Teacher's Training &amp; Research, Chandigarh for its valuable contribution to 'Unnat Bharat Abhiyaan' a flagship program initiated by Ministry of Human Resource Development in 2014. Under this program college has adopted five villages and is working on facets like Waste Management, Water Management and a new component, Sensitization- Covid measures was introduced this year. Besides this KMV is also engaged in different extension programs like Buddy Program for creating a drug free region, helping hands for visually impaired people, Urban &amp; Rural Governance (Jimmedar Jalandhari), SVEEP, Chunav Pathshala and also imparting counselling for academics and skill development programs. Social Out-Reach Initiatives during Covid were especially appreciated by Unnat Bharat Abhiyaan such as Distribution of Food to the Needy, Making and Distribution of Masks, Immunity Booster Diet Plans, E-counselling for busting stress, Mass Awareness Campaign, Webinar on Novel Corona Virus: Issues &amp; Preventions, E- Banners for Awareness, Wellness with Happiness under Fit India KMV Campaign Online. The Unnat Bharat Abhiyaan team also conducted a study in these adopted villages to study impact of COVID-19 &amp; role played by communities in agrarian region.</p> <p>5. NCC cadets of KMV paid obeisance to Shaheed Sardar Udham Singh by cleaning statue of great martyr situated at Lamba Pind Chowk, Jalandhar. This initiative was done under the Swachta Abhiyaan launched by Honourable Prime Minister Shri Narendra Modi.</p>
<b>Global Endeavours</b>	
To organise International Conclave.	<p>KMV successfully organised seven day online International Conclave from August, 10, 2020 to August, 16, 2020 on 'Global Perspectives on Education in COVID-19 Times: Challenges &amp; Opportunities'. A galaxy of scholars were part of this international conclave namely Prof. John Battaglino, Dean, Student Affairs, Boston</p>



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	<p>University, USA, Dr Marta Fulop, Professor of Social Psychology, Eotvos Lorand University, Budapest, Hungary, Dr Janos Gyori, Professor of Education &amp; Psychology, Eotvos Lorand University, Hungary, Dr Maria Zlateva, Director, ESL, Boston University, USA, Dr Malvika Shetty, Lecturer, Linguistics &amp; Writing, Boston University, USA, Dr Edward J Downes, Associate Professor, Public Relations, Boston University, USA, Dr Sivakumar Sivasubramaniam, Professor, University of Western Cape, South Africa, Dr Naeema B Hann, Senior Lecturer, Leeds Beckett University, UK &amp; Dr Vijay Singh Thakur, Associate Professor, Dhofar University, Salalah, Oman. This international conclave provided a perspective as to what are the various concerns that are related to education during COVID-19. As during COVID times, there is an alarming situation all over the world and not only in India and as a result, the paradigm of education system in the whole world has shifted to new dimensions with the application of digital technology in the field of education.</p>
To encourage faculty and students to apply for fellowships to International Institutions.	<p>Dr. Sharanjit Kaur from PG Department of Psychology has been granted scholarship to attend a Four-Week course of "Summer University of Hungarian Language and Culture" in the Eotvos Lorand University.</p> <p>Four students of Psychology Department students, Jagriti, Pranancheet, Amandeep and Shreya have been granted scholarship to attend a course of "Hungarian for Foreigners" in the University of Szeged, Szeged.</p>
To organise interactions with international resource persons	<p>During session 2021, Nine KMV- International Lecture cum Interaction series were arranged with renowned resource persons from prestigious global Institutions</p> <p>i) On 14-01-2021 an International Faculty Development Workshop on 'Building a College Writing Program' was organised. The eminent resource persons for this workshop were Dr Maria Zlateva, Director of ESL, Boston University, USA &amp; Dr Malavika Shetty, Lecturer, Linguistics &amp; Writing, Boston University, USA.</p> <p>ii) On 09-02-2021, a 4 days online International Workshop on 'Psychology of Competition' was organised with Dr Marta Fulop, Scientific Adviser and Head of the Social and Cultural Psychology Eotvos Lorand Research Network,</p>



Budapest, Hungary as a Resource Person. for the Workshop

iii) On 7-May-2021, A Webinar on Elevate, 'Make in India' to 'Sell from India' was organised with Dr. Harish Gautam, Business Instructor at College of New Caledonia, Prince George, Canada resource person .

iv) On 18-May-2021, Dr. Alessia Cemmi, ENEA FSN-FISS-SNI, Italian National Agency for New Technologies Rome (Italy). Dr. Alessia Cemmi gave overview and virtual tour of her research laboratory ENEA, Italy. ENEA is (Italian National Agency for New Technologies, Energy and Sustainable Economic Development) which functions as an Italian Government-sponsored research and development agency.

v) On 21-May-2021, under the physics chapter of KMV International series, Dr. Mauro Falconieri from ENEA, Italian Agency for New Technologies, Energy and Sustainable Economic Development (Italy) was invited as the key speaker. Dr. Falconieri presented the virtual tour of "Ultrafast Spectroscopy Laboratory" at ENEA, Italy.

vi) On 27-May-2021 under the physics chapter of KMV International series, Dr. Michael Ojovan, Professor, Department of Materials, Imperial College, London UK and former nuclear engineer at IAEA, was invited as the key speaker. The topic of Dr. Ojovan was the role of IAEA in the peaceful use of nuclear energy and radioactive waste materials. The International Atomic Energy Agency (IAEA) is the world's central intergovernmental forum for scientific and technical co-operation in the nuclear field.

vii) On 16-June-2021 under KMV International series an interaction was organised in which Dr. Ashutosh Goel, Associate Professor, Department of Material Science and Engineering, Rutgers, the State University of New Jersey was invited as the keynote speaker. The topic of Dr. Goel's talk was "Turning Nuclear Waste into Glass". Before starting his talk, Dr. Goel gave the virtual tour of Department of Material Science and Engineering, Rutgers.

viii) In sequence fifth episode of KMV International series (Physics chapter) was conducted on June 23, 2021. The event was graced by the presence of Dr. Thomas W. Coyle, Vice



	<p>Dean of Undergraduate Studies, Faculty of Applied Science &amp; Engineering, University of Toronto, Canada.</p> <p>ix) On 29-06-2021, under the English Chapter of the series Prof. Roger Charles Nunn, Professor and Head of the Department of English, American University of Sharjah, UAE, illuminated on the topic "Objectivity in Academic and Literary Discourse".</p> <p>Virtual visits to International and National reputed labs like Engineering labs of University of Toronto, Tata Institute of Fundamental Sciences and Research, National Research Agency of Italy, Empirical College London.</p>
To organise activities under MOUs signed with foreign Universities.	<p>Under MOU with Eotvos Lorand University, Hungary, Dr Urban has been taking online classes also during the time of pandemic for the betterment of the students. Dr. Sharanjit Kaur from PG Department of Psychology has been granted scholarship to attend a Four-Week course of "Summer University of Hungarian Language and Culture" in the Eotvos Lorand University. Four students of Psychology Department students, Jagriti, Pranancheet, Amandeep and Shreya have been granted scholarship to attend a course of "Hungarian for Foreigners" in the University of Szeged, Szeged.</p> <p>In the year 2020 KMV also organised an International Conclave in which acclaimed and erudite scholars from Boston University, USA addressed KMVites and also gave their valuable opinions on the current global education scenario. Academic Writing Programme in collaboration with Boston University is in Pipe line.</p> <p>Yet another remarkable collaborative achievement is KMV's MOU with College of the Rockies, Cranbrook Campus, Canada. Many KMVites have got admission in foreign universities because of the global exposure gained by them through the exceptional international programs run by KMV under MOU.</p>
<b>Infrastructure Development</b>	
To purchase more books and Journals for library.	<p>Fifty eight books , 83 Journals, 8 e- journals, 269 books for blind worth 337035 Rupees were purchased in library during 2020-21. College have access of E-books and e-journals through N-List membership (ESS) e-Shodh Sindhu, National</p>

	Digital Library and DELNET.
To strengthen digitalisation of books in library for online reference.	The Library is fully automated with leading library management software, which is multiuser and user friendly. OPAC/ web OPAC is main search tool to access the library collection along with its location and status (whether book is available or not available). Digital data bases were renewed and books were digitalised as per students' requirement during COVID. Digitalisation of books in library has helped students during COVID for online reference.
To upgrade existing labs and class rooms, Sports and hostel Infrastructure	Existing labs are upgraded with new equipment under FIST and DBT grants. Research lab in Dept. of Physics and Furnace room is equipped with latest infrastructure. More class rooms are upgraded as smart classrooms. Herbal garden in botanical garden is enriched with more plants. New specimen are added in zoology museum. Maintenance of all the facilities is done regularly. To upgrade Swimming pool of the college and health club is renovated. More AC rooms are added to hostel to facilitate students. Touchless taps and sanitising units are 'procured for hostel and campus to take care of Covid guidelines and to keep the students safe.
To upgrade the central software for online teaching.	LMS system of the college is upgraded and enabled to upload large digital data. E-management system of the college is also upgraded and connected to internet to access it anywhere through internet.
<b>Governance and Leadership</b>	
To prescribe duties and responsibilities for participatory and decentralised management	Before the beginning of new session list of various committees of the College and their office bearers, faculty deans was prepared and uploaded on website as well as printed in prospectus. Meetings were held by Principal with every Dean / Incharge of the committee along with other committee members and action plan of each committee for the session was prepared.
To enhance quality initiatives.	<ul style="list-style-type: none"> <li>* Organising Seven days International Conclave on Global Perspective on Education, KMV International Interaction Series, Industry Academia meet, implementation of research policy, Talks on Intellectual Property rights, IIC activities, achieving IPRs, Virtual International Lab visits and holding Webinars and Workshops</li> <li>* Participation in NIRF Ranking, India Today Ranking and Outlook Magazine ranking</li> <li>* Organising one week Faculty Development</li> </ul>



	<p>Programme on “Development Of E-Content &amp; MOOCS In Four Quadrants” from Jan 18, 2021 to Jan 23, 2021.</p> <p>* Planning new programmes and taking frequent feedback from students and other stake holders, IQAC Meetings, conducting academic audit, self-appraisal of faculty, Implementation of research policy, holding research forum, monitoring Seed money research projects</p> <p>* Planning to implement New Education Policy, Updating UGC University monitoring portal and participation in State and Central Govt. social and academic programmes like Unnat Bharat Abhyaan, Atam Nirbhar Bharat, Environment Conservation activities.</p>
To organise FDPs to improve professional competency of faculty and quality enhancement	<p>KMV organised one week online national Faculty Development Program from 18.1.21 to 23.1.21 in collaboration with Guru Angad Dev- Teaching Learning Centre, SGTB Khalsa College, University of Delhi on Development of e-content &amp; MOOCS in Four Quadrants sponsored by Department of Biotechnology, Government of India in which more than 200 teachers from 18 states of India participated in week long Faculty Development Program. Dr AK Bakshi, Chairman, Guru Angad Dev- Teaching Learning Centre, SGTB Khalsa College, University of Delhi and Dr Vimal Rarh, National Co-ordinator, Project Head &amp; Joint Director, Guru Angad Dev- Teaching Learning Centre, SGTB Khalsa College, University of Delhi were main resource persons.</p> <p>Apart from this FDPs were conducted on mapping of course outcomes and programme outcomes, on enhancing teaching-learning skills, on online teaching learning.</p>
To encourage teachers to attend FDPs from other reputed institutions too.	<p>170 Teachers have attended 670 refresher/ orientation/ Short term courses/ FDPs / Workshops and online courses from reputed institutions.</p>
To appoint competent highly qualified faculty	<p>Workload is invited from HODS and as per requirement, advertisement for teachers is placed in two reputed daily newspapers. Then candidates are shortlisted on the basis of eligibility and interviews are conducted to appoint the suitable candidates on the basis of their qualification, communication skills and subject knowledge. During 2020-21, 12 teachers on 3year contract and 74 teachers on one year contract were appointed.</p>

To organise industry-Academia meet and FDP on research methodology.	In order to counsel the students regarding the prospects in our Internship embedded Vocational Degree Courses, an e-Symposium was organised on Industry Academia Interaction on 10.3.21. There was an overwhelming response for the event with the participation of almost 500 students from different states of India, CEOs from 8 Sector Skills Councils and Representatives from almost 40 Industry Partners.
To apply for National level ranking	KMV has participated in NIRF Ranking, India Today Ranking and Outlook Magazine rankings. KMV is the only college in Jalandhar to get top ranking in BCA, BBA, Science and Commerce streams by India Today and Outlook Magazine. It is ranked 1st in BBA ,1st in BCA in Punjab & 2nd in Science Programs & 3rd in Commerce & Arts Program in Punjab. While at the national level, KMV has been ranked 24th in BCA and 35th in BBA.
To implement best practices	<p>During 2020-21, One of the best practices implemented during 2020-21 is designing the syllabi of two new value added courses for Vth semester and getting them approved in BOS and Academic council.</p> <p>As part of implementation of best practices, many steps are taken to safeguard the environment. Some of these are:</p> <ul style="list-style-type: none"> <li>•The installation of PET bottle crusher machine as part of the Swatch Bharat Mission in collaboration with Municipal Corporation, Jalandhar. A plastic bottle crusher is an environment friendly way of disposing the plastic at KMV campus.</li> <li>•Celebration of Van Mahatsav by planting trees on 6.7.2020.</li> <li>•Celebration of National Pollution Control Day on 2.12.20.</li> <li>•During the Swachhta Pakhwara celebrations of the NCC sub unit attached to 2 Pb Girls BN NCC Jalandhar, the NCC unit of KMV along with Department of English &amp; Department of NSS jointly organised a webinar on a very pertinent issue of Plastic Waste Management.</li> <li>•Organised an online poster making competition to celebrate World Water Day in order to spread awareness about water conservation. The event was organised by the Department of Environment Science. KMV's Water Warriors Team participated in the event to showcase their creativity.</li> </ul>
To enhance e-governance	During 2020-21, major activities were carried



	<p>over in e-mode like:</p> <ul style="list-style-type: none"> <li>•e-applications for appointment of teachers</li> <li>•On-line feedback from students on curriculum and teaching learning</li> <li>•All notices and circulars in paperless mode</li> <li>•Admissions, attendance, awards, fees, Scholarship/Concession applications etc. of students in e-mode</li> <li>•All data to IQAC, Examination branch and office in digital mode</li> <li>•All BOS, Academic Council and Governing Body meetings in on-line mode</li> <li>•Holding on-line International Conclave</li> <li>•Fully automated library</li> </ul>
<b>Student Support Activities</b>	
To strengthen mentoring and other student support services and to take feed back of students.	<p>Mentee- Mentors groups were formed at the start of session and students were mentored on-line for any issues which has helped a lot during COVID, as students were constantly in touch with their mentors who were responsible to convey all the information / notices to students.</p> <p>Feedback was also collected from students on curriculum and teaching learning.</p>
To strengthen the linkages and collaborations with industry for training and placements and to organise placement drives and career orientation programmes	<p>MOUs are signed with 14 industries/ Institutions and 77 collaborative activities were performed like training, internships and placements. 179 students have been placed in different sectors. Career counselling programmes have been organised for students by internal and external experts. Students have been regularly informed and guided about job openings by placement team members.</p>
To enhance the concessions for needy and deserving students	<p>Concessions and scholarships worth 47,62,394 Rs. were provided to 705 meritorious and economically weak students</p>
To encourage the student participation in various inter-college competitions for their holistic growth	<p>Students participated in almost 14 intra college and intercollege competitions, ECA activities and sports day during the session.</p>
To organise Yoga classes, Self-defence and other such training programmes.	<p>Yoga classes were held in three batches each of 15 days. Starting from 3rd March 2021 online Yoga Workshop and Training Sessions were organised for all the students and faculty members of the college. The first module of the workshop witnessed the participation from the students of BA, BJMC, B.Sc. Economics &amp; BA Hons. English. The next batch was for science and commerce students and last was for IT and</p>

	vocational studies. Dr. Vinod, Principal, B.Ed. College, Dyalpur was the resource person for the yoga classes.
To organise alumni meet.	KMV organised online Alumni Meet Pearls-2021 on the occasion of International Women's Day i.e. 8/3/2021 to celebrate the success stories of all the former students of this historic institution. During this online mega event, KMV welcomed the alumni from 1955-56 batch to the present ones. A documentary showcasing the achievements of KMV was presented along with the visual highlights of last alumni meet. After that, a fashion show was organised in which the students of KMV presented their creations.
To recognise and award achievers in prize distribution function, during Saraswati Puja and AmarJyoti functions	KMV organized its 135th Annual Prize Distribution Function on 11.5.21 in online mode to celebrate academic excellence and meritorious achievements of its scholars. The Chief Guest Prof. (Dr.) Jaspal Singh Sandhu, Vice Chancellor, Guru Nanak Dev University, Amritsar was the chief guest. As many as 320 prizes were distributed to the deserving scholars for fetching laurels to their alma mater in diverse fields
<b>Social Responsibility</b>	
To encourage the students to participate in various social extension activities.	Students participated in various social extension activities during the session like in Awareness campaign displaying posters on covid-19, Face Mask Making and Distributing among citizens, World Environment Day Celebration, Blood Donation Day, International Yoga Day, Kargil diwas, Poster making competition on World Heart Day, Day celebration of World mental health day, Spread Awareness about AIDS through videos, Celebrate National Pollution Control , Van Mohotsav week, maintaining Empathy Corner etc.
To run the course in gender sensitization	From session 2020-21, Gender sensitization course has been introduced in curriculum of all semester III undergraduate programmes. It is a grade based audit course. This program aims to transform the attitudes, behaviours and beliefs of students positively towards gender roles, responsibilities and relations.
To participate in all Government initiatives for the society.	College has participated in all Govt. initiatives Fit India Movement, a month long 'MY WASTE MY RESPONSIBILITY' programme of M.C. of Jalandhar for which Municipal Corporation Jalandhar honoured students namely Harleen kaur , Ruchika Manpreet(M.Sc.Fashion Designing 1st Semester ) and Drishti B.Sc. FD Sem V. KMV



	<p>over in e-mode like:</p> <ul style="list-style-type: none"> <li>•e-applications for appointment of teachers</li> <li>•On-line feedback from students on curriculum and teaching learning</li> <li>•All notices and circulars in paperless mode</li> <li>•Admissions, attendance, awards, fees, Scholarship/Concession applications etc. of students in e-mode</li> <li>•All data to IQAC, Examination branch and office in digital mode</li> <li>•All BOS, Academic Council and Governing Body meetings in on-line mode</li> <li>•Holding on-line International Conclave</li> <li>•Fully automated library</li> </ul>
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	<p>with its humanitarian initiatives and spirit of generosity was lauded by National Institute of Technical Teacher's Training &amp; Research, Chandigarh for its valuable contribution to the flagship program Unnat Bharat Abhiyaan initiated by Ministry of Human Resource Development . KMV undertook multi-pronged initiatives in its journey of Unnat Bharat Abhiyaan which commenced in the year 2018. Under this program college has adopted five villages and is working on facets like Waste Management, Water Management and a new component, Sensitization-Covid measures was introduced this year. Besides this KMV is also engaged in different extension programs like Buddy Program for creating a drug free region, helping hands for visually impaired people, Urban &amp; Rural Governance (Jimmedar Jalandhari), SVEEP, Chunav Pathshala and also imparting counselling for academics and skill development programs. Social Out-Reach Initiatives during Covid were especially appreciated by Unnat Bharat Abhiyaan such as Distribution of Food to the Needy, Making and Distribution of Masks, Immunity Booster Diet Plans, E-counselling for busting stress, Mass Awareness Campaign, Webinar on Novel Corona Virus: Issues &amp; Preventions, E- Banners for Awareness, Wellness with Happiness under Fit India KMV Campaign Online. The Unnat Bharat Abhiyaan team also conducted a study in these adopted villages to study impact of COVID-19 &amp; role played by communities in agrarian region</p>
To keep spreading awareness through Radio 'VOW' (voice of women).	<p>Radio VOW has been actively and relevantly touching upon various social, economic and cultural topics &amp; maintained that VOW which stands for Voice of Women has given much space to the woman issues. For VOW Radio the students prepare the content themselves and the students themselves are the RJs. The programs that are broadcasted on Radio VOW are Do You Know, Health Tips, Inse Miliye, Yuva Mann, Khabrein Desh Viresh and Women Empowerment.</p>
To carry out activities for uplifting under privileged section of society.	<p>Under KMV Kares, needy students and their parents were helped by providing them financial help for COVID treatment and by providing COVID related information under the mission Helping Hands.</p>
To take environment friendly initiatives.	<p>Students carried out tree plantation drive for one whole week in which they planted trees in their homes and surrounding areas.</p>



In an another initiative, students of KMV procured Certificate of Participation from Ministry of Environment, Forest and Climate change, Government of India. KMVites participated in an online awareness quiz 'Test Your Ozone Knowledge' organised by Institute of Forest Genetics & Tree Breeding & procured their certificate of appreciation from Government of India by showcasing their knowledge about the ozone layer.

Municipal Corporation, Jalandhar commissioned a plastic bottle crusher, an environmental friendly way of disposing the plastic at KMV campus. The PET bottle crusher machine was installed as part of the Swatch Bharat Mission.

Kanchan, a commerce student of KMV bagged overall first position in India & has been awarded with Paryavaran Ratna award and a Gold medal in the National Level 25th Paryavaran Ratna Exam held by ICWESSAR (Indian Centre for Wildlife and Environmental Studies in South Asia Region). KMV observed National Pollution Control Day by organising special series of events. During the event, students from all streams made posters, rangolis, poems and best out of waste plastic materials depicting the importance of pollution control among the students.

KMV Water warriors gave message of Water Conservation on World Water Day 22-03-2021. The role of water warriors is spreading awareness about the importance of water conservation, ensuring that clean drinking water reaches the needy, checking any leakage on the taps in the campus and at homes etc.

KMV students celebrated World Earth day on 22-April-2021 through their posters and slogans and gave a message of reducing pollution, improving air quality and also to improve surroundings by making the Mother Earth clean & green.

KMV organised a one day online national workshop on Solid Waste Management under with an idea to create awareness among the students and faculty regarding the strategies and techniques used for solid waste management. The workshop was organised by PG Department of Chemistry. More than 600 students and faculty members from different states of India joined this online workshop. The eminent resource person for the workshop was Prof. (Dr.) Vinod Kumar Garg, Dean, School of Environment and Earth Sciences.

	Central University of Punjab, Bathinda.
To enhance value-based activities	<p>During session 2020-21, various days were celebrated to inculcate good values in students to make them good human beings like:</p> <p>Paying Tribute to Our Motherland and Martyrs on Kargil Diwas</p> <p>Celebration of Independence Day with the Flag Hoisting Ceremony,</p> <p>Organized Online National Essay Writing Competition to Commemorate 400th Birth Anniversary of Guru Tegh Bahadur ji,</p> <p>Online Teachers' Day Celebration, Paying Tribute to Mahatma Gandhi on the Occasion of Gandhi Jayanti on 02-10-2020</p> <p>News Writing &amp; Article Writing Competition to Celebrate National Press Day on 16-11-2020</p> <p>Paying a Glowing Tribute to Rani Laxmi Bai</p> <p>Celebrating National Constitution Day by organising series of events to spread awareness about the Constitution on 26-11-2020</p> <p>Observing National Pollution Control Day</p> <p>Observing Human Rights Day, the theme of the Human Rights Day for the year 2020 was 'Recover Better- Stand Up For Human Rights'.</p> <p>Celebrating National Youth Day</p> <p>Saluting Indian Army on Army Day by exhibiting patriotism through Posters and Charts.</p> <p>Acquainted students about their Voting Rights During National Voters Day Celebration</p> <p>Celebration of Republic Day with the Flag Hoisting Ceremony</p> <p>Commemoration of Mahatma Gandhi's 73<sup>rd</sup> Death Anniversary on 30-01-2021</p> <p>Organised National Online Quiz Competition to Commemorate National Science Day</p> <p>KMV Celebrated Navi Soch Di Vaisakhi in Collaboration with Municipal Corporation Jalandhar. Mr Karnesh Sharma, IAS, Commissioner, Municipal Corporation, Jalandhar was the Chief Guest for the event.</p> <p>Paying glorious tribute to the martyrs of Jallianwala Bagh Massacre on the occasion of Baisakhi on 13-April-2021</p> <p>Organising week long celebrations to commemorate World Athletics Day</p> <p>Celebrating 7<sup>th</sup> International Day of Yoga by organising week long celebrations</p>



**Agenda Item 2.** To discuss plan of action of the session 2021-22.

Following plan of action for the next session was discussed and approved during the meeting:

### **Plan of Action**

#### **New courses and Teaching Learning**

1. To introduce skill based elective courses in BA.
2. Internship embedded syllabi as per UGC directives
3. Introduce audit course on Innovation, Entrepreneurship & job readiness catering to students' placement.
4. To add new Diploma and certificate programmes from session 2021-22.
5. To organise online/offline workshops and extension lectures.
6. To arrange industrial training for students.
7. To organise intra college and inter-college competitions, exhibitions.
8. Teachers will be encouraged to develop online teaching modules.
9. Students will be encouraged to use national level online teaching resources.

#### **To inculcate scientific temperament amongst students**

1. To organise scientific quiz, competitions, experimental workshops and other scientific activities.
2. To arrange various activities to popularise science.

#### **Research, Extension and Consultancy**

1. Research mentoring committee will be executed with external peer members to check progress of already sanctioned projects.
2. Proposals will be invited for fresh sanction of projects under seed money.
3. Organize research forum
4. Submit project proposal for research grant
5. Various activities will be undertaken under Institution Innovation Cell (IIC).
6. Students will be encouraged to undertake various Startups and entrepreneurship.

7. Faculty will be inspired to present papers in national and international seminars and conferences.
8. Faculty will be encouraged to publish papers in reputed Journals and to supervise more Ph.Ds.

### **Global Endeavours**

1. To organise workshops and lecture series with foreign Universities as part of MOU.
2. Teachers will be encouraged to attend on-line courses from top international universities.

### **Infrastructure Development**

1. To establish labs for hotel management and artificial intelligence programmes
2. To purchase more books and Journals for library.
3. To strengthen digitalisation of books in library for online reference.
4. To upgrade existing labs and class rooms.

### **Governance and Leadership**

1. To organise FDPs to improve professional competency of faculty and quality enhancement.
2. To enhance quality initiatives.
3. To encourage teachers to attend FDPs from other reputed institutions too.
4. To organise industry-Academia meet and FDP on research methodology.
5. To apply for national level ranking

### **Student Support Activities**

1. To strengthen mentoring and other student support services and to take feed back of students.
2. To strengthen the collaborations with industry for training and placements and to organise placement drives and career orientation programmes
3. To enhance the concessions for needy and deserving students
4. To encourage the student participation in various intercollege sports and cultural competitions for their holistic growth
5. To organise Yoga classes, Self – defence and other such training programmes.
6. To organise alumni meet.

### **Social Responsibility**

1. To mentor other institutions for setting up of skill development centres.
2. To encourage the students to participate in various social extension activities.



3. To participate in all Government initiatives for the society.
4. To keep spreading awareness through Radio 'VOW' (voice of women).
5. To carry out activities for uplifting under privileged section of society.
6. To take environment friendly initiatives.
7. To enhance value-based activities to make students more responsible citizens and good human beings.






Principal  
Kanya Maha Vidyalaya  
Jalandhar

**KANYA MAHA VIDYALAYA, JALANDHAR**  
(UGC Autonomous College)

**Attendance Sheet of IQAC meeting with External peer members**

The meeting of the IQAC with external peer members to be held on 18<sup>th</sup> Nov, 2021 at 12:00 noon.

The following members attended the meeting

Sr. No.	Name & Designation	Signature
<b>(Chairperson)</b>		
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal KMV, Jalandhar	
<b>(External peer Member)</b>		
2.	Dr. Gurcharan Singh, Professor, School of Management Studies, Punjabi University, Patiala	G Singh 18/11/21
<b>(Management Nominee)</b>		
3.	Dr. Sushma Chopra, Secretary, KMV Management Committee	/
<b>(Local Society)</b>		
4.	Dr. Paramjit Kaur Ghuman	Bardhu
<b>(Industry Nominee)</b>		
5.	Representative of Ramco International	
<b>(Alumni Nominee)</b>		
6.	Dr. Sushma Chawla, Vice-President, KMV Managing Committee	
<b>(Administrative officer)</b>		
7.	Mr. Manoj Kumar, Office Superintendent	M Kumar
8.	Mr. Munish, Examination Superintendent	
<b>(Student Nominee)</b>		
9.	Ms. Aarzo and Ms. Yukta, Head Girl of the College	Aarzo Yukta
<b>(Staff Members)</b>		
10.	Dr. Gopi Sharma, Autonomy Coordinator, Director, DDU KAUSHAL Kendra	
11.	Dr. Jatinder Pal, Dean Research, Department of Economics	Jatinder Pal
12.	Dr. Suman Khurana, Head. Department of Computer Science and Applications	Khurana
13.	Dr. Manmohan Singh, Department of Physics	Absent
14.	Dr. Rashmi Sharma, Department of Commerce and Business Administration	Rashmi
15.	Dr. Iqbal Singh, Department of Political Science	Iqbal Singh
<b>IQAC Coordinator</b>		
16.	Mrs. Parminder Kaur, IQAC Co-ordinator, Head, Department of Physics	Parminder



**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC), Planning and**  
**Evaluation Committee Meeting and HoDs**  
**Agenda**

The meeting of Internal Quality Assurance Cell (IQAC) members all Heads of Departments and members of Planning & Evaluation will be held in Conference Hall on date and time as given below:

**Date** : 12-08-2021

**Time** : 01:45 pm

**Venue** : Conference Hall

**Agenda Item 1.** To discuss new courses, allocation of audit courses to various faculties and to plan activities to enhance teaching learning

**Agenda Item 2:** To plan activities to inculcate scientific temperament amongst students

**Agenda Item 3:** Planning to enhance Research, Extension and Consultancy

**Agenda Item 4:** To discuss Infrastructure Development

**Agenda Item 5:** To plan FDPs

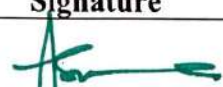

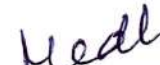







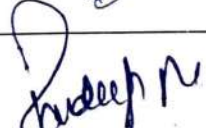
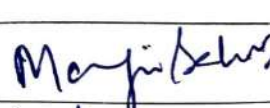

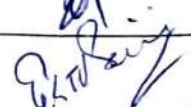
**Agenda No. 6.** To plan Student Support Activities

**Agenda No. 7.** To plan Social Responsibility activities.

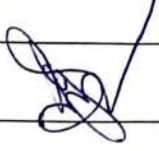

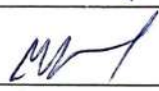



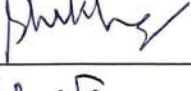
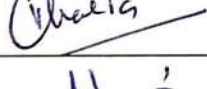

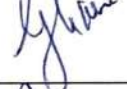

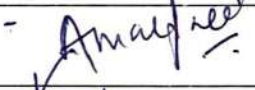
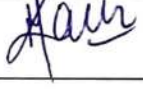


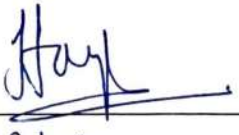






Principal  
Kanya Maha Vidyalaya  
Jalandhar

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC, Planning and Evaluation Committee and HODs Meeting**  
**Attendance Sheet**  
**Dated : 12.08.2021**

Sr No.	Name	Signature
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal KMV, Jalandhar ( <b>Chairperson</b> )	
2.	Mrs. Parminder Kaur, Associate Professor, Head, Department of Physics & Dean Sciences, IQAC Coordinator, Member Planning and Evaluation Committee	
3.	Dr. Madhumeet, Head, Associate Professor Department of English, Dean Student Welfare & Dean Languages, Member Planning and Evaluation Committee	
4.	Dr. Neeraj Maini, Head, Associate Professor Department of Commerce & Dean Commerce, Member Planning and Evaluation Committee	
5.	Ms. Hardeep Kaur, COE, Associate Professor, Department of Computer Science & Applications, Member Planning and Evaluation Committee	
6.	Dr. Suman Khurana, Head, Associate Professor Department of Computer Science & Applications & Dean IT, Head B.Voc in Animation, Member IQAC, Member Planning and Evaluation Committee	
7.	Mrs. Veena Deepak, Head, Associate Professor Department of Mathematics, Deputy COE, Member Planning and Evaluation Committee	
8.	Dr. Gurjot Kaur, Head, Associate Professor Department of History & Dean Social Sciences, Member Planning and Evaluation Committee	
9.	Dr. Jatinder Pal, Dean Research, Assistant Professor, Department of Economics, Member IQAC, Member Planning and Evaluation Committee	
10.	Dr. Gopi Sharma, Associate Professor, Department of Physics, Director DDU Kaushal Kendra, Member IQAC and Planning and Evaluation Committee	
11.	Dr. Pardeep Arora, Associate Professor, Department of Computer Science and IT, Head, Department of Artificial & Data Sciences, Member Planning and Evaluation Committee	
12.	Dr. Manju Sahni, Associate Professor Head, Department of Chemistry	
13.	Dr. Iqbal Kaur, Associate Professor, Head, Department of Punjabi	
14.	Dr. Ekta Saini, Assistant Professor, Head, Department of Philosophy	



	Ms. Geetika Singh, Assistant Professor, Head, Department of Sociology	
16.	Dr. Pratima Sharma, Assistant Professor, Head, Department of Psychology	
17.	Mrs. Navgeet, Assistant Professor, Head, Department of Biotechnology	
18.	Mr. Yogeshwar Hans, Assistant Professor, Head, Department of Fine Arts	
19.	Dr. Poonam Sharma, Associate Professor, Head, Department of Music & Dance & Dean Performing & Visual Arts	
20.	Mrs. Sadhana Tandon, Associate Professor, Head, Department of Zoology & Dean Life Sciences	
21.	Dr. Sabina Batra, Associate Professor, Head, Department of Management and Secretarial Practices	
22.	Dr. Shikha Vashisht, Assistant Professor, Head, Department of Botany	
23.	Dr. Vinod Kalra, Associate Professor, Head, Department of Hindi, Dean Languages	
24.	Mrs. Ashima Sahni, Assistant Professor, Head, Department of Political Science	
25.	Dr. Gurjot Kaur, Associate Professor, Head, Department of History & Dean Social Sciences, Member Planning and Evaluation Committee	
26.	Dr. Rashmi Sharma, Associate Professor, Department of Commerce, Head, Department of Retail Management, Member IQAC	
27.	Mrs. Amarpreet Khurana, Associate Professor, Head, Department of Economics & Dean Social Sciences	
28.	Mrs. Manpreet Kaur, Assistant Professor, Head, Department of Journalism and Mass Communication	
29.	Mrs. Neeti Kapoor, Assistant Professor, Head, Department of Home Science, Nutrition, Exercise and Health and Hospitality and Tourism & Dean Vocational Studies	
30.	Dr. Neeraj Sharma, Associate Professor, Head, Department of Sanskrit, Dean Resident Life	
31.	Dr. Harpreet Kaur, Assistant Professor, Head, Department of Fashion Designing and Textile Design and Apparel Technology	
32.	Dr. Davinder, Assistant Professor, Head, Department of Physical Education	
33.	Ms. Tarandeep, Assistant Professor, Dean Vocational Studies, Head, Department of Beauty & Wellness	
34.	Dr. Manmohan Singh, Assistant Professor, Department of Physics, Member IQAC	
35.	Dr. Iqbal Singh, Assistant Professor, Department of Political Science, Member IQAC	

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC), Planning and**  
**Evaluation Committee Meeting & HODs**  
**Minutes**

The meeting of Internal Quality Assurance Cell (IQAC) members with all Heads of Departments and members of Planning & Evaluation was held in Conference Hall on date and time as given below:

**Date** : 12-08-2021

**Time** : 01:45 pm

**Venue** : Conference Hall

Member secretary i.e Coordinator of IQAC Mrs. Parminder Kaur extended a note of welcome to all members and chairperson. She appraises the house that IQAC have been carrying out its role and responsibilities very accurately and briefed about significant contributions of IQAC in session 2020-21.

- Organising Seven days International Conclave on Global Perspective on Education, KMV International Interaction Series, Industry Academia meet, Talks on Intellectual Property rights, Virtual International Lab visits and holding National and International Webinars, Workshops
- Participation in NIRF Ranking, India Today Ranking and Outlook Magazine Ranking. MOUs with Industries and Institutions across globe.
- Organising Faculty Development Programme on 'Development of e-content & MOOCS in Four Quadrants' was organised from 18th January to 23rd January 2021 which was sponsored by Department of Biotechnology, Government of India.
- Planning new programmes and taking frequent feedback from students. and other stake holders, Implementation of research policy, holding research forum, monitoring Seed money research projects, Self appraisal of faculty.
- Planning to implement New Education Policy, Updating UGC, University monitoring portal and participation in State and Central Govt. social and academic programmes.

With the permission of chairperson she delivered agenda item one by one.

**Agenda Item 1. To discuss new courses, allocation of audit courses to various faculties and to plan activities to enhance teaching learning**

Detailed discussions were held and it was decided to o introduce skill based elective courses in BA as it will help all team students to get skill training also as per UGC directives Internship embedded syllabi will be adopted.



Chairperson Dr. Mrs. Atima Sharma Dwivedi instructed to prepare audit course on Innovation, Entrepreneurship & job readiness catering to students' placement. She further instructed all HODS to send more students for industrial trainings.

To strengthen teaching learning it was decided to organise intra college and inter-college competitions, exhibitions and students should be encouraged to use national level online teaching resources. All faculty members should be encouraged to develop online teaching modules.

It was discussed to allocate the audit courses as per following table. It was discussed to rename the audit course i.e. Innovation, Entrepreneurship and Creative Thinking instead of Innovation, Entrepreneurship and venture development.

Name of the Course	Classes	Semester
<b>Foundation Course</b>	All UG	I
<b>Moral Education</b>	All UG	II
<b>Gender Sensitisation</b>	B.A. (Hons.)English	III
	B.A.(JMC)	III
	B.Com(Hons.) Three years degree Programme	III
	B.Com(Pass)	III
	B.Com (Pass & Hons.)	III
	BBA	III
	B.Sc.(Home Science)	III
	B. Voc. (Animation)	III
	B. Voc. (Retail Management)	III
	B. Voc.( Management & Secretarial Practices)	III
	B. Voc( Textile Design & Apparel Technology)	III
	B.Voc(Nutrition, Exercise & Health)	III
	B. Voc.(Beauty & Wellness)	III
	B. Voc. (Hospitality and Tourism)	III
	B. Voc( Artificial Intelligence & Data Science)	III
	B.Sc. (Fashion Designing)	III
<b>Personality Development</b>	B.A.	III
	B.Sc (Economics)	III

	B.Sc. (Economics) with additional Course of Banking	III
	B.Sc. (Bio- Technology)	III
	B.Sc. (Medical)	III
	B.Sc. (Hons.) Physics	III
	B.Sc. (Hons.) Mathematics	III
	B.Sc. (Non -Medical)	III
	B.Sc. (Computer Science)	III
	B.C.A	III
	B.Sc.(Information Technology)	III
<b>Social Outreach</b>	All UG	IV
<b>Innovation, Entrepreneurship and Creative Thinkng</b>	B.A.(JMC)	V
	B.Com(Hons.) Three years degree Programme	V
	B.Com(Pass)	V
	B.Com (Pass & Hons.)	V
	BBA	V
	B.Sc.(Home Science)	V
	B. Voc. (Animation)	V
	B. Voc. (Retail Management)	V
	B. Voc.( Management & Secretarial Practices)	V
	B. Voc( Textile Design & Apparel Technology)	V
	B.Voc(Nutrition, Exercise & Health)	V
	B. Voc.(Beauty & Wellness)	V
	B. Voc. (Hospitality and Tourism)	V
	B. Voc( Artificial Intelligence & Data Science)	V
	B.Sc. (Fashion Designing)	V
<b>Job Readiness Course</b>	B.A.	V
	B.Sc (Economics)	V
	B.Sc. (Economics) with additional Course of Banking	V
	B.Sc. (Bio- Technology)	V



	B.Sc. (Medical)	V
	B.Sc. (Hons.) Physics	V
	B.Sc. (Hons.) Mathematics	V
	B.Sc. (Non -Medical)	V
	B.Sc. (Computer Science)	V
	B.C.A	V
	B.Sc.(Information Technology)	V

### **Agenda Item 2: To inculcate scientific temperament amongst students**

Principal Mam instructed all science faculty HODs to involve students and organize scientific quiz, competitions, experimental workshops and other scientific activities to popularise science.

### **Agenda Item 3: Research, Extension and Consultancy**

Dean Research Dr. Jatinder Pal discussed in detail about research promotions policies of college and explained that research mentoring committee will be executed with external peer members to check progress of already sanctioned projects. Research forum will organized and faculty will be sanitized to submit project proposal for centrally funded research grant.

Faculty will be inspired to present papers in national and international seminars and conferences and to publish papers in reputed Journals.

Chairperson appreciated efforts of Dr. Rashmi Sharma Dean IIC cell and discussed that various activities will be undertaken under Institution Innovation Cell (IIC) and students will be encouraged to undertake various Start-ups and entrepreneurship.

### **Agenda Item 4: Infrastructure Development**

House was of the view there is need to upgrade labs of new programmes like Hospitality and Tourism and artificial intelligence. So, it was decided to purchase infrastructure for these labs. There was also demand of some equipment in Computer and Chemistry Departments which will also be taken care of.

### **Agenda Item 5: Governance and Leadership**

It was also discussed that Institution needs to organise more FDPs to improve professional competency of faculty and quality enhancement. It was decided that some training programmes for teaching and non-teaching staff will be organised. IQAC was asked to organise industry-Academia meet and FDP on research methodology. IQAC was instructed to apply for National level rankings NIRF as well as India Today Rankings.

### **Agenda No. 6: Student Support Activities**

**It was decided to carry out following:**

To strengthen mentoring and other student support services and to take feedback of students.  
To strengthen the collaborations with industry for training and placements and to organise placement drives and career orientation programmes  
To enhance the concessions for needy and deserving students  
To encourage the student participation in various inter-college sports and cultural competitions for their holistic growth  
To organise Yoga classes, Self – Défense and other such training programmes  
To organise alumni, meet.

**Agenda Item 7: Social Responsibility**

It was decided to mentor other institutions for setting up of skill development centres and to encourage the students to participate in various social extension activities. Students will be inspired to carry out activities for uplifting under privileged section of society. Institution will participate in all Government initiatives for the society. Also, more environment friendly initiatives will be taken during the year.

  
Principal  
Kanya Maha Vidyalaya  
Jalandhar



**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC)**  
**Agenda**



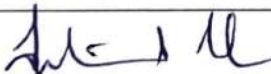
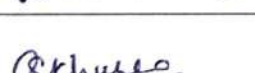
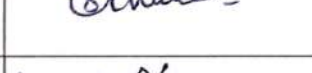
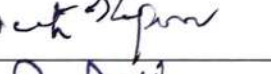
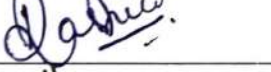




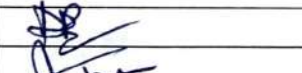

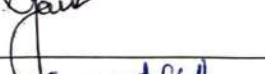
The meeting of Internal Quality Assurance Cell (IQAC) members with Kaushal Staff and Course Incharges will be held in IQAC department on date and time as given below:

**Date** : 12-08-2021

**Time** : 01:45 pm

**Venue** : IQAC Department

The following members are requested to attend:

Sr.No.	Name & Designation	Signature
1.	Mrs. Parminder Kaur, Head, Department of Physics & Dean Sciences & Dean Academics	
2.	Dr. Gopi Sharma, Autonomy Coordinator, Director of Kaushal Kendra	
3.	Dr. Jatinder Pal, Department of Economics & Dean Research	
4.	Dr. Suman Khurana, Head, Department of Computer Science & Applications & Dean IT, Course Incharge, Animation and VFX	
5.	Mrs. Neeti Kapoor, Dean, Vocational Studies, Head, Department of Home Science	
6.	Mrs. Rashmi Sharma, Head, Department of Retail Management	
7.	Dr. Harpreet Kaur, Head, department of Fashion Designing	
8.	Dr. Ashish Raina, Faculty of Vocational Studies- Tourism and Hospitality	
9.	Mr. Hardeep Singh, Faculty of Vocational Studies- Animation	
10.	Mrs. Vibhuti Kalia, Faculty of Vocational Studies- Textile & Apparel Technology	
11.	Mrs. Dimple, Faculty of Vocational Studies- MSP	
12.	Ms. Arti Thakur, Faculty of Vocational Studies- Animation	
13.	Ms. Gayarti Arya, Faculty of Vocational Studies- Cosmetology	
14.	Ms. Tarandeep Kaur, Faculty of Vocational Studies- Nutrition, Exercise & Health	

**Agenda** : To discuss and approve the skill based elective courses for BA to be introduced from session 2021-2022.

  
Principal

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC)**

**Proceedings of the Meeting of Internal Quality Assurance Cell(IQAC) held  
on 12-08-2021**

The meeting of Internal Quality Assurance Cell (IQAC) members will be held in IQAC Department with Kaushal Staff and Course Incharges on date and time as given below:

**Date** : 12-08-2021

**Time** : 01:45 pm

**Venue** : IQAC Department

**Agenda** : To discuss and approve the skill based elective courses for BA to be introduced from session 2021-2022.

**Item: IQAC: 2021:1** Members of IQAC and Courses Incharges discussed the possible optional skill based subjects to be offered to Bachelor of Arts student from the session 2021-22. It was decided to hold Board of studies to approve the scheme and syllabi for the following courses to be introduced in 2021-22. The course scheme and syllabi will be submitted before Academic Council. The following elective course were selected for session 2021-22.





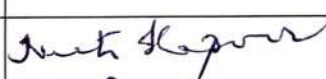

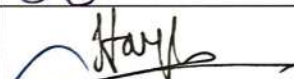
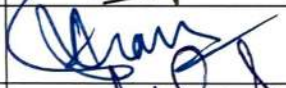

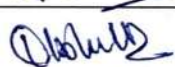



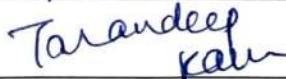
- A. Visual communication
- B. Retail management
- C. Office Management
- D. Tourism
- E. Nutrition and Wellness

  
**Principal**



**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC)**  
**Attendance List**

The following members were attended in the meeting:

Sr.No.	Name & Designation	Signature
1.	Mrs. Parminder Kaur, Head, Department of Physics & Dean Sciences & Dean Academics	
2.	Dr. Gopi Sharma, Autonomy Coordinator, Director of Kaushal Kendra	
3.	Dr. Jatinder Pal, Department of Economics & Dean Research	
4.	Dr. Suman Khurana, Head, Department of Computer Science & Applications & Dean IT, Course Incharge, Animation and VFX	
5.	Mrs. Neeti Kapoor, Dean, Vocational Studies, Head, Department of Home Science	
6.	Mrs. Rashmi Sharma, Head, Department of Retail Management	
7.	Dr. Harpreet Kaur, Head, department of Fashion Designing	
8.	Dr. Ashish Raina, Faculty of Vocational Studies- Tourism and Hospitality	
9.	Mr. Hardeep Singh, Faculty of Vocational Studies- Animation	
10.	Mrs. Vibhuti Kalia, Faculty of Vocational Studies- Textile & Apparel Technology	
11.	Mrs. Dimple, Faculty of Vocational Studies- MSP	
12.	Ms. Arti Thakur, Faculty of Vocational Studies- Animation	
13.	Ms. Gayarti Arya, Faculty of Vocational Studies- Cosmetology	
14.	Ms. Tarandeep Kaur, Faculty of Vocational Studies- Nutrition, Exercise & Health	

  
**Principal**

## **Kanya Maha Vidyalaya (An Autonomous)**

### **Agenda**

The meeting of the Research Cell, IQAC was held in the office of Internal Quality Assurance Cell (IQAC) on date and time as given below:

**Date:** 20-08-2021

**Time:** 2:30 PM

**Venue:** IQAC Cell, Kanya Maha Vidyalaya

#### **Agenda:**

- To promote Research in the Institution & to discuss problem faced by faculty in research.



**Principal**



## **Kanya Maha Vidyalaya (An Autonomous)**

### **Meeting Minutes of Research cell with Internal Quality Assurance Cell (IQAC)**

**Meeting Date:** 20-08-2021

**Meeting Time:** 2:30 PM

**Meeting Venue:** IQAC Cell

**Items IQAC:2021:1 -To Promote Research in the institution & to discuss problems faced by faculty in research.**

The Members of IQAC Cell hosted a meeting to promote research with the faculties of science, Commerce & Business Administration and vocational studies . All were suggested to take initiative to promote quality research so that we can bag awards in the category of research. Dr. Gopi Sharma also suggested to do work on bringing new projects from funding agencies like DST,DBT.

IQAC also suggested to do maximum research projects with students and published it with reputed journals.

  
**Principal**



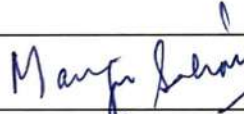
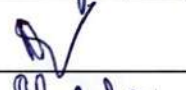
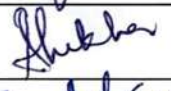
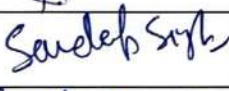

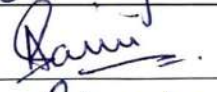
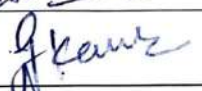
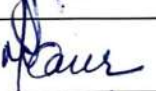
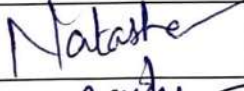
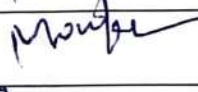

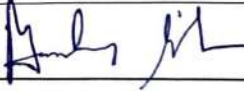
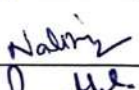

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(UGC Autonomous College)**  
**Attendance Sheet**

The meeting of the Research Cell, IQAC was held in the premises of Kanya Maha Vidyalaya, Jalandhar on date and time as given below:



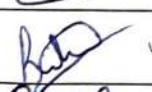

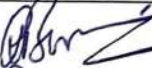

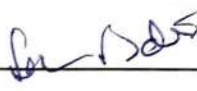
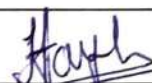
**Date:** 20-08-2021

**Time:** 2:30 PM

**Venue:** IQAC Cell , Kanya Maha Vidyalaya, Jalandhar City

Sr.No	Name & Designation	Signature
1.	Mrs. Parminder Kaur	
2.	Dr. Gopi Sharma	
3.	Dr. Jatinder Pal	
Faculty of Sciences		
4.	Dr. Manju Sahni	
5.	Dr. Narinderjit	
6.	Dr. Shikha	
7.	Dr. Sandeep Singh	
8.	Dr. Sandeep Kaur	
9.	Dr. Archana	
10.	Dr. Gurpreet Grewal	
11.	Dr. Mandeep Kaur	
12.	Dr. Natasha	
13.	Dr. Monika	
14.	Dr. Sonik Bhatia	
15.	Dr. Manmohan	
16.	Dr. Nalini	
17.	Dr. Prabha	



18.	Dr. Ravi Khurana	
Faculty of Commerce and Business Administration		
19.	Dr. Neeraj Maini	
20.	Dr. Ritu	
21.	Dr. Namita	
22.	Dr. Rashmi Bindra	
23.	Dr. Rashmi Sharma	
24.	Dr. Sabina Batra	
Faculty of Vocational Studies		
25.	Dr. Harpreet Kaur	

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC and Planning and Evaluation Committee Minutes**  
**Agenda**

The meeting of the Planning and Evaluation Committee and IQAC Core Committee will be held in the office of undersigned on date and time as given below:

**Dated :** 5-09-2021

**Time :** 2:30 pm

**Venue :** Principal's office

**Agenda :** The following agenda points will be discussed in the meeting :

1. To discuss issues regarding late session start due to Corona.
2. To plan orientation course for new teachers and induction programme for new students.
3. To discuss Teacher -student mentoring.
4. To plan main events of the college for odd semester.



Principal  
Kanya Maha Vidyalaya  
Jalandhar




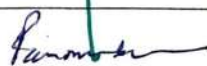


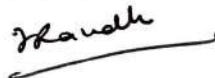
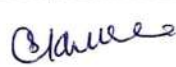


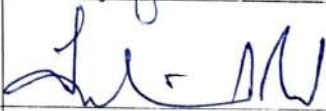


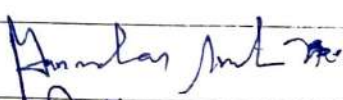

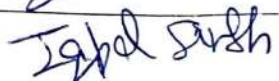
# KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

## IQAC & Planning and Evaluation Committee Meeting

### Attendance Sheet

Dated: 05-09-2021

Sr. No.	Name	Department	Signature
	Dr. (Prof.) Atima Sharma Dwivedi	Principal and Chairperson KMV Jalandhar	
1.	Mrs. Parminder Kaur	Head, Associate Professor Department of Physics & Dean Sciences, IQAC Coordinator, Member Planning and Evaluation Committee	
2.	Dr. Madhumeet	Head, Associate Professor Department of English, Dean Student Welfare & Dean Languages, Member Planning and Evaluation Committee	
3.	Dr. Neeraj Maini	Head, Associate Professor Department of Commerce & Dean Commerce, Member Planning and Evaluation Committee	
4.	Ms. Hardeep Kaur	COE, Associate Professor, Department of Computer Science & Applications, Member Planning and Evaluation Committee	
5.	Dr. Suman Khurana	Head, Associate Professor Department of Computer Science & Applications & Dean IT, Incharge B.Voc in Animation, Member IQAC, Member Planning and Evaluation Committee	
6.	Mrs. Veena Deepak	Head, Associate Professor Department of Mathematics, Deputy COE, Member Planning and Evaluation Committee	
7.	Dr. Gurjot Kaur	Head, Associate Professor Department of History & Dean Social Sciences, Member Planning and Evaluation Committee	
8.	Dr. Jatinder Pal	Dean Research, Assistant Professor, Department of Economics, Member IQAC, Member Planning and Evaluation Committee	
9.	Dr. Gopi Sharma	Associate Professor, Department of Physics, Director DDU Kaushal Kendra, Member IQAC and Planning and Evaluation Committee	
10.	Dr. Pardeep Arora	Associate Professor, Department of Computer Science and IT Head, Department of Artificial Intelligence, Member Planning and Evaluation Committee	
11.	Dr. Manmohan Singh	Assistant Professor, Department of Physics, Member IQAC	
12.	Dr. Rashmi Sharma	Associate Professor, Department of Commerce, Head, Retail Management, Member IQAC	
13.	Dr. Iqbal Singh	Assistant Professor, Department of Political Science Member IQAC	

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC & Planning and Evaluation Committee Meeting**  
**Minutes**

The meeting of the Planning and Evaluation Committee and IQAC Core Committee was held in the office of the undersigned on date and time as given below:

**Dated** : 5-09-2021

**Time** : 2:30 pm

**Venue** : Principal's office

Following members attended the meeting:

**Minutes**

**The meeting was attended by following members:**

Sr. No.	Name	Department & Designation	Present/Absent
1.	Mrs. Parminder Kaur	Head, Department of Physics & Dean Sciences, IQAC Coordinator	<b>Present</b>
2.	Dr. Madhumeet	Associate Professor, Department of English. Dean Student Welfare & Dean Languages	<b>Present</b>
3.	Ms. Neeraj Maini	Head, Department of Commerce & Dean Commerce	<b>Present</b>
4.	Ms. Hardeep	COE, Associate Professor, Department of Computer Science & Applications	<b>Present</b>
5.	Mrs. Suman Khurana	Head, Department of Computer Science & Applications & Dean IT, Incharge B.Voc in Animation, Member IQAC	<b>Present</b>
6.	Mrs. Veena Deepak	Deputy COE, Head Department of Mathematics	<b>Present</b>
7.	Mrs. Gurjot Kaur	Head, Department of History & Dean Social Sciences.	<b>Present</b>
8.	Dr. Jatinder Pal	Assistant Professor, Department of Economics & Dean Research, Member IQAC	<b>Present</b>
9.	Dr. Gopi Sharma	Associate Professor, Department of Physics, Director, DIDU Kaushal Kendra, Member	<b>Present</b>



		IQAC	
10.	Dr. Pardeep Arora	Department of Computer Science and IT Incharge, Department of Artificial Intelligence	<b>Present</b>

The following agenda was discussed in detail:

Item. No.	Proposed agenda	Proceedings
1.	To discuss issues regarding late session start due to Corona.	<p>A help desk is already in place to help and guide newcomers. A counselling session for freshers by Principal Madam will be held on 21.9.22. It was discussed that Students who have taken late admission for the session must be take care of and they must be given special attention and they should not fall behind in any way.</p> <p>New students can be given later date for CP-1. Class teachers are to ensure that all students are vaccinated.</p>
2.	To plan orientation course for new teachers and induction programme for new students.	<p>An orientation course will be organised for new teachers in which they will be provided training regarding the use of LMS system, evaluation system under autonomy like examination and record-keeping systems. Record of CP -1, written text/ presentation/ assignment/ MCQ need to be kept.</p> <p>Teachers should be completely prepared before entering the classroom. Teacher should be creative and innovative in teaching learning. Innovative methodologies of teaching need to be followed. Teachers should encourage the students to participate in placement drives. Every teacher is required to keep a teacher diary that enter details the creative and innovative teaching and learning strategies that they use.</p> <p>It was also decided to hold the induction programme (Foundation Program) after 10<sup>th</sup> of October 2021.</p>
3.	To discuss Teacher -student mentoring groups.	It was decided to make mentor -mentees groups for the session at the earliest. In Mentoring Program students are provided academic and

		<p>psychological welfare and assistance needed for any additional issues. If need be they could be directed for psychologically specialised counselling.</p> <p>Mentors must ensure that their mentees are attending value added programmes. In hostel, groups of students as mentees and student mentors will be formed. Online classes may be held to help them. Every mentor has to ensure that mentees are comfortable in campus.</p>
4.	To plan main events of the college for the session.	<p>It was decided to hold main events as per following schedule during the session.</p> <p>Saraswati Pooja:5.10.21</p> <p>Talent Hunt : 9.11.21</p> <p>AmarJyoti : 13.5.22</p> <p>Annual Prize Distribution Function : 15.5.22</p>

  
 Principal  
 Kanya Maha Vidyalaya  
 Jalandhar



**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC)**

**Agenda**

The meeting of the Examination Cell, QAC Core Committee with all Heads of Departments will be held at Conference Hall on date and time as given below:

**Date** : 29-09-2021

**Time** : 11:30 am

**Venue** : Conference Hall

**Agenda:** The following agenda points will be discussed in the meeting:

1. Mid Semester Examination and retest policy
2. Research publications
3. Syllabus revision
4. Teacher Student Mentoring
5. Incoming Alumni meet



Principal  
Kanya Maha Vidyalaya  
Jalandhar





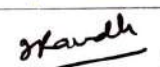
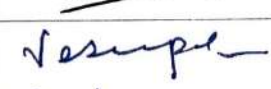

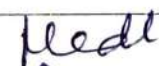

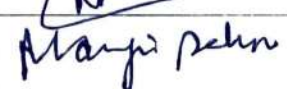

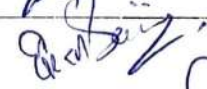
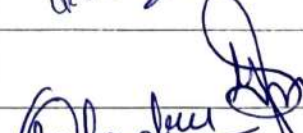
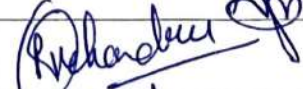
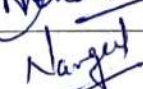


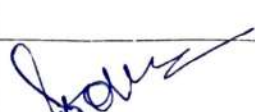
# KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

IQAC, HoDs & Examination Committee Meeting

Attendance Sheet

Dated: 29-09-2021

Sr. No.	Name	Signature
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal KMV, Jalandhar ( <b>Chairperson</b> )	
2.	Mrs. Parminder Kaur, Associate Professor, Head, Department of Physics & Dean Sciences, <b>IQAC Coordinator</b>	
3.	Dr. Gopi Sharma, Associate Professor, Department of Physics, Director DDU Kaushal Kendra, IQAC Core Committee member	
4.	Dr. Jatinder Pal, Assistant Professor, Department of Economics & Dean Research, <b>Member IQAC Core Committee</b>	
5.	Ms. Hardeep Kaur, <b>Controller of Examination</b> , Associate Professor, Department of Computer Science & Applications	
6.	Mrs. Veena Deepak, Associate Professor, Head, Department of Mathematics, <b>Deputy Controller of Examination</b>	
7.	Dr. Sangeeta Prashar, Assistant Professor, Department of Physics, Member Examination Committee	
<b>Head of Departments</b>		
8.	Dr. Madhumeet, Associate Professor, Head, Department of English, Dean Student Welfare & Dean Languages	
9.	Dr. Neeraj Maini, Associate Professor, Head, Department of Commerce & Dean Commerce, Examination Committee	
10.	Dr. Manju Sahni, Associate Professor Head, Department of Chemistry, Member of Examination Committee	
11.	Dr. Iqbal Kaur, Associate Professor, Head, Department of Punjabi	
12.	Dr. Ekta Saini, Assistant Professor, Head, Department of Philosophy	
13.	Ms. Geetika Singh, Assistant Professor, Head, Department of Sociology	
14.	Dr. Pratima Sharma, Assistant Professor, Head, Department of Psychology	
15.	Mrs. Naveet, Assistant Professor, Head, Department of Biotechnology	
16.	Mr. Yogeshwar Hans, Assistant Professor, Head, Department of Fine Arts	
17.	Dr. Suman Khurana, Associate Professor, Head Department of Computer Science & Applications and Animation and VFX & Dean IT, Member IQAC, Member Planning and Evaluation Committee	
18.	Dr. Poonam Sharma, Associate Professor, Head, Department of Music & Dance & Dean Performing & Visual Arts	



19.	Mrs. Sadhana Tandon, Associate Professor, Head, Department of Zoology & Dean Life Sciences	<i>Sadhana</i>
20.	Dr. Sabina Batra, Associate Professor Head, Department of Management and Secretarial Practices	<i>Sabina Batra</i>
21.	Dr. Shikha Vashisht, Assistant Professor, Head, Department of Botany	<i>Shikha</i>
22.	Dr. Vinod Kalra, Associate Professor, Head, Department of Hindi, Dean Languages	<i>Vinod Kalra</i>
23.	Mrs. Ashima Sahni, Assistant Professor, Head, Department of Political Science	<i>Ashima</i>
24.	Dr. Gurjot Kaur, Associate Professor, Head, Department of History & Dean Social Sciences, Member Planning and Evaluation Committee	<i>Gurjot Kaur</i>
25.	Dr. Rashmi Sharma, Associate Professor, Department of Commerce, Incharge, Department of Retail Management, Member IQAC	<i>Rashmi</i>
26.	Mrs. Amarpreet Khurana, Associate Professor, Head, Department of Economics & Dean Social Sciences	<i>Amarpreet Khurana</i>
27.	Mrs. Manpreet Kaur, Assistant Professor, Head, Department of Journalism and Mass Communication	<i>Manpreet Kaur</i>
28.	Mrs. Neeti Kapoor, Assistant Professor, Head, Department of Home Science, Nutrition, Exercise and Health and Hospitality and Tourism & Dean Vocational Studies	<i>Neeti Kapoor</i>
29.	Dr. Neeraj Sharma, Associate Professor, Head, Department of Sanskrit, Dean Resident Life	<i>Neeraj Sharma</i>
30.	Dr. Harpreet Kaur, Assistant Professor, Head, Department of Fashion Designing and Textile Design and Apparel Technology	<i>Harpreet Kaur</i>
31.	Dr. Pardeep Arora, Associate Professor, Department of Computer Science and IT, Head, Department of Artificial & Data Sciences, Member Planning and Evaluation Committee	<i>Pardeep Arora</i>
32.	Dr. Davinder, Assistant Professor, Head, Department of Physical Education	<i>Davinder</i>
33.	Ms. Tarandeep, Assistant Professor, Dean Vocational Studies, Head, Department of Beauty & Wellness	<i>Tarandeep</i>
34.	Dr. Manmohan Singh, Assistant Professor, Department of Physics, Member IQAC	<i>Manmohan Singh</i>
35.	Dr. Iqbal Singh, Assistant Professor, Department of Political Science, Member IQAC	<i>Iqbal Singh</i>
36.	Mrs. Anand Prabha, Assistant Professor, Department of Mathematics, Member Examination Committee	<i>Anand Prabha</i>
37.	Mrs. Amarjot Kaur, Assistant Professor, Department of Fashion Designing, Member Examination Committee	<i>Amarjot Kaur</i>
38.	Dr. Nitin, Assistant Professor, Department of Computer Science & IT, Member Examination Committee	<i>Nitin</i>

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**Internal Quality Assurance Cell (IQAC)**  
**Minutes**

The meeting of the Examination Cell, QAC Core Committee with all Heads of Departments was held at Conference Hall on date and time as given below:

**Date** : 29-09-2021

**Time** : 11:30 am

**Venue** : Conference Hall

During the meeting, it was decided that MSTs will be conducted on central level and date sheets of theory examination will be sent by COE office. Practical date sheets will be prepared by Deans after theory exam which will be conducted from 16<sup>th</sup> October 2021 to 26<sup>th</sup> October 2021. All the HODs will hold meetings with department teachers to convey. Teachers must send the award lists as per End semester examinations. Students will not be given retest chance except in the case of very serious situations. The retest charges of Rs. 500 per paper will have to be deposited by the student after filling retest proforma and getting it approved from Dean Students Welfare.

Madam Principal asked the HoDs to plan international events. Teaching should be done with the help of PPTs, Videos and other easily understandable aids. Mentoring data should be maintained by teachers. All the HoDs were asked to convey their department teachers to publish their research work in UGC CARE list Journals only. Teachers should also apply for research projects. She also asked HoDs to hold department meeting once after every 15 days. Teachers' availability chart to be displayed outside the staff room for the convenience of students. Orientation Program for students will be organised to apprise them of the Certification Courses and other Personality Development Programmes being operational in the college.

IQAC members also asked the HODs to make Course Objectives of their curriculum in a qualitative way as mapping of course outcomes will have to be carried out. HoDs must try for upgradation of their syllabi as BoS meetings will be carried out in April-May 2022. Syllabus revision to be done if required, based on judgement and wisdom of respective teachers and not out of compulsion. Principal Madam also informed the house that Annual alumni meet will be held on 12<sup>th</sup> October at 12 noon. All alumni who are working in education sector will be honoured.



Principal  
Kanya Maha Vidyalaya  
Jalandhar



### **Global Endeavours**

1. To organise workshops, virtual lab visits and lecture series in collaboration with foreign Universities.
2. To encourage teachers and students to apply for scholarship/ fellowship to international universities.
3. To organise students/ faculty exchange with foreign universities.

### **Infrastructure Development**

1. To purchase more books and Journals for library.
2. To upgrade existing labs and classrooms by procuring more latest equipment.

### **Governance and Leadership**

1. To organise FDPs to improve professional competency of faculty and quality enhancement.
2. To enhance quality initiatives.
3. To encourage teachers to attend FDPs from reputed institutions.
4. To organise industry-Academia meet.
5. To apply for national level rankings like NIRF, India today.

### **Student Support Activities**

1. To strengthen mentoring and other student support services and to take feed back of students.
2. To strengthen the collaborations with industry for training and placements and to organise placement drives and career orientation programmes
3. To enhance the concessions for needy and deserving students
4. To encourage the student participation in various inter-college sports and cultural competitions for their holistic growth
5. To organise Yoga classes, Self – defense and other such training programmes.
6. To organise alumni meet.

### **Social Responsibility**

1. To mentor other institutions.
2. To encourage the students to participate in various social extension activities.
3. To participate in all Government initiatives for the society.
4. To keep spreading awareness through Radio 'VOW' (voice of women).
5. To carry out activities for uplifting under privileged section of society.
6. To take environment friendly initiatives.
7. To enhance value-based activities to make students more responsible citizens and good human beings.

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC & Planning and Evaluation Committee Meeting**  
**Meeting Minutes**

The meeting of the Planning and Evaluation Committee and IQAC Core Committee with Principal madam was held in principal's office:

**Date** : 28-05-2022

**Time** : 2:30 pm

**Venue** : Principal's office

Meeting started with note of appreciation from Chairperson i.e Principal Madam that IQAC is back bone of college and doing commendable job.

**Following Plan of action was decided and approved for the session 2022-23:**

**Plan of Action**

**New courses and Teaching Learning**

1. To introduce Credit Based System in all Masters Programmes.
2. To introduce Interdisciplinary courses in Master Programmes.
3. To introduce more value-added certificate courses.
4. To organise online/offline seminars, workshops, and extension lectures.
5. To arrange industrial training and field trips for students.
6. To organise intra college and inter-college competitions, exhibitions.
7. To take feedback of students on curriculum and on teachers.

**To inculcate scientific temperament amongst students**

1. To organise scientific quiz, competitions, experimental workshops, and other scientific activities.
2. To arrange various activities to popularise science.

**Research, Extension and Consultancy**

1. To organise Research mentoring committee meetings to check progress of already sanctioned projects.
2. To invite proposals for fresh sanction of projects under seed money.
3. To organize research forum
4. To submit project proposals for research grant
5. To undertake various activities under Institution Innovation Cell (IIC).
6. To encourage students to undertake various Startups and entrepreneurship.
7. To inspire faculty to present papers in national and international seminars and conferences.
8. To encourage non-Ph.D. faculty to enrol for Ph.D.
9. To encourage faculty to publish papers in CARE listed Journals and to supervise more Ph.Ds.



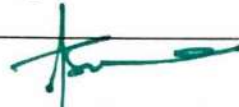


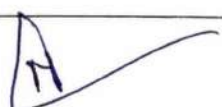
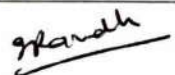



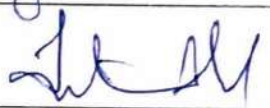
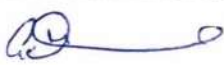
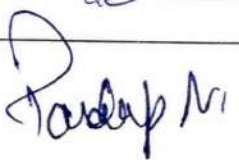


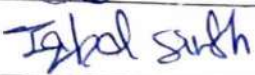
# KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

## IQAC & Planning and Evaluation Committee Meeting

### Attendance Sheet

Dated: 28-05-2022

Sr. No.	Name	Department	Signature
1.	Dr. (Prof.) Atima Sharma Dwivedi	Principal and Chairperson KMV Jalandhar	
2.	Mrs. Parminder Kaur	Head, Associate Professor Department of Physics & Dean Sciences, IQAC Coordinator, Member Planning and Evaluation Committee	
3.	Dr. Madhumeet	Head, Associate Professor Department of English, Dean Student Welfare & Dean Languages, Member Planning and Evaluation Committee	
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14.	Dr. Iqbal Singh	Assistant Professor, Department of Political Science Member IQAC	

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(Autonomous College)**  
**IQAC & Planning and Evaluation Committee Meeting**  
**Agenda**

The meeting of the Planning and Evaluation Committee and IQAC Core Committee will be held in the office of undersigned on date and time as given below:

**Date** : 28-05-2022

**Time** : 2:30 pm

**Venue** : Principal's office

**Agenda** : To discuss the plan of action for next session i.e. 2022-23.



Principal  
Kanya Maha Vidyalaya  
Jalandhar