

Kanya Maha Vidyalaya, Jalandhar City
(An Autonomous College)
Session 2025-26



Proceedings of 11th Board of Studies meeting
Faculty of Vocational Studies

Bachelor of Vocation (Animation)
&
Master of Vocation (Animation and VFX)

Date: 22 July 2025

Time: 10:00 a.m.

Via Zoom Video Conferencing

KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)
Faculty of Vocational Studies
Bachelor of Vocation (Animation) & Master of Vocation (Animation and VFX)
Proceedings of 11th Board of Studies (BoS) meeting
held on 22 July 2025

The tenth meeting of the board of studies was held in online mode via zoom on 22nd July 2025 at 10:00 a.m.

Date: Tuesday, 22-07-2025, Time: 10:00 a.m.

Venue: Online meeting via Zoom

The following members have attended meeting and proceedings are listed below:

Members Participated			
1.	Ms. Suman Khurana Associate Professor & Head, Department of Computer Science & Applications, Course In-charge, B.Voc.(Animation) & M.Voc.(Animation and VFX)	Chairperson	Present
2.	Dr. Gopi Sharma Associate Professor, PG Department of Physics Director, DDU KAUSHAL KENDRA	Member	Present
3.	Dr. Harish Kumar (Professor) Department of Computer Science and Engineering Punjab University Chandigarh (University Nominee)	Member	Present
4.	Mr. Chandan Kumar Producer, Educational Multimedia Research Centre, (Sponsored by MoE, Govt. of India.) Punjabi University, Patiala,Punjab (147002) (Outside Parent University Nominee)	Member	Present
5.	Mr. Pankaj Kapoor Assistant Professor, Animation, Chandigarh University Gharuan Mohali, 140301 Department –UIFV, Block-8, Level-8 (Outside Parent University Nominee)	Member	Present
6.	Mr. Jaswinder Pal Channa Director, Pritam Film Production Pvt. Ltd., Jalandhar (Industry Expert)	Member	Absent
7.	Ms. Vani Aggarwal Sr. Consultant, Content Design Manager, Genpact (Alumni)	Member	Present
8.	Mr. Baljit Singh Asst. Professor, Faculty of Vocational Studies-Animation	Member	Present

Agenda

Item: Ani11: 2025: 1 To discuss the Action taken report and proceeding of the previous Board of Studies meet held for Bachelor of Vocation (Animation) & Master of Vocation (Animation and VFX) held on August 13, 2024.

Item: Ani11: 2025: 2 To discuss the syllabi and proposed changes for the following classes for the session 2025-26 under Credit based Evaluation Grading system

- Bachelor of Vocation (Animation) Sem I & II.
- Master of Vocation (Animation and VFX) Sem I & II.

Item: Ani11: 2025: 3 To discuss the syllabi and proposed changes for the following classes for the session 2025-26 under Credit based Evaluation Grading system

- Bachelor of Vocation (Animation) Sem III & IV.
- Master of Vocation (Animation and VFX) Sem III & IV.

Item: Ani11: 2025: 4 To discuss the syllabi and proposed changes for the following classes for the session 2025-26 under Credit based Evaluation Grading system

- Bachelor of Vocation (Animation) Sem V & VI.

Item: Ani11: 2025: 5

- To discuss job roles to be taken after each exit levels of Bachelor of Vocation (Animation) and Master of Vocation (Animation and VFX)

Item: Ani11: 2025: 6

To discuss the syllabus of following subjects introduced for the PG students of department of Fashion Designing for the session 2025-26.

- a) Basics of 3D Modeling and Materials
- b) Advance 3D Modeling and Texturing

Item: Ani11: 2025:7

To discuss the syllabi of Certificate Courses of Graphic Designing for the session 2025-26.

Item: Ani11: 2025:8

To discuss the outcomes of above stated courses and programmes

Item: Ani11: 2025:9

To discuss the course schemes and detailed syllabus for above stated programmes.

Item: Ani11: 2025:10

To propose the List of Paper Setters, Evaluators as well as Practical Examiners for all the above stated classes for the Session 2025-26.

Item: Ani11: 2025:11

Any other point with the permission of the head of the institution.

Proceedings

The Chairperson, Ms. Suman Khurana welcomed the members of Board of Studies. She apprised the members that about the department, and the various initiatives taken by the department to enhance teaching-learning activities.

After brief overview of the departmental activities and achievements, she took up the agenda items for deliberation one by one with the permission of committee members.

Item: Ani11: 2025: 1 To discuss the Action taken report and proceeding of the previous Board of Studies meet held for Bachelor of Vocation (Animation) & Master of Vocation (Animation and VFX) held on August 13, 2024

The proceedings and action taken report of previous Board of Studies meeting (BoS) meeting held on August 13, 2024 was approved by all members via email. The Chairperson however, again put up the summary of the proceedings and action taken report of previous BoS meeting for approval of the house.

Action taken Report attached as Annexure-I

The house approved the Item: Ani11: 2025: 1

Item: Ani11: 2025: 2 To discuss the proposed syllabi and for the following classes for the session 2025-26 under Credit based Evaluation Grading system

- Bachelor of Vocation (Animation) Sem I & II.
- Master of Vocation (Animation and VFX) Sem I & II.

The syllabus of syllabi of Bachelor of Vocation (Animation) Semester I & II and Master of Vocation (Animation and VFX) Sem I & II. with revised credits scheme in line with the credit system under affiliating university i.e. GNDU's Credit based Continuous Evaluation Grading System (CBCEGS) with 30% internal assessment was presented to the members.

Syllabi of Bachelor of Vocation (Animation) Sem I & II and Master of Vocation (Animation and VFX) Sem I & II are as in **Annexure II(a) and II(b)** with **changes** as mentioned in **Annexure II(c)**

The house approved the Item: Ani11: 2025: 2

Item: Ani11: 2025: 3 To discuss the proposed syllabi for the following classes for the session 2025-26 under Credit based Evaluation Grading system

- Bachelor of Vocation (Animation) Sem III & IV.
- Master of Vocation (Animation and VFX) Sem III & IV.

The syllabus of syllabi of Bachelor of Vocation (Animation) Semester III & IV and Master of Vocation (Animation and VFX) Sem III & IV under Credit based Continuous Evaluation Grading System (CBCEGS) with 30% internal assessment was presented to the members.

Syllabi of Bachelor of Vocation (Animation) Sem III & IV and Master of Vocation (Animation and VFX) Sem III & IV are as in **Annexure III(a) and III(b)**.

The house approved the Item: Ani11: 2025: 3

Item: Ani11: 2025: 4 To discuss the proposed syllabi for the following classes for the session 2025-26 under Credit based Evaluation Grading system

- Bachelor of Vocation (Animation) Sem V & VI.

The syllabus of syllabi of Bachelor of Vocation (Animation) Semester V & under Credit based Continuous Evaluation Grading System (CBCEGS) with 20% internal assessment was presented to the members.

Syllabi of Bachelor of Vocation (Animation) Sem V & VI are as in **Annexure IV**.

The house approved the Item: Ani11: 2025: 4

Item: Ani11: 2025: 5

- To discuss job roles to be taken after each exit levels of Bachelor of Vocation (Animation) and Master of Vocation (Animation and VFX)

The job roles at exit levels in Bachelor of Vocation (Animation) are as follows:

- Exit level 1: - Graphic Designer (MES/Q 0601)/Animator (MES/Q 0701)
- Exit level 2: Editor (MES/Q 1401)/ Modeller (MES/Q2501)
- Exit level 3: VFX Editor (MES/Q3501)//Rendering Artist (MES/Q 3503)

The job roles at exit levels in Master of Vocation (Animation and VFX) are as follows:

- Exit level 1: Animator (MES/Q 0701)/ Modeller (MES/Q2501)
- Exit level 2: VFX Editor (MES/Q3501/ Compositor (MES/Q3505)
- Also, the job roles are mentioned in Syllabus schemes at each exit level, both for Bachelor of Vocation (Animation) and Master of Vocation (Animation and VFX) as suggested by the respected BoS members.

The house approved the Item: Ani11: 2025: 5

Item: Ani11: 2025: 6

To discuss the syllabus of following subjects introduced for the PG students of department of Fashion Designing for the session 2025-26.

- a) Basics of 3D Modeling and Materials
- b) Advance 3D Modeling and Texturing

To discuss the syllabus of following subject introduced for the Bachelor of Arts for the session 2025-26.

- a) Creative Designing

The syllabi of the above-mentioned courses for the session 2023-24, was discussed by the members and they approved it without any change. (**Annexure V**)

The house approved the Item: Ani11: 2025: 6

Item: Ani11: 2025:7

To discuss the syllabi of Certificate Courses of Graphic Designing for the session 2025-26.

The course content of the above-mentioned Certificate course for the session 2025-2, was discussed by the members and they approved it without any change. (**Annexure VI**)

The house approved the Item: Ani10: 2024: 7

Item: Ani11: 2025:8

To discuss the outcomes of above stated courses and programmes

The course-outcomes for all the above-stated courses and programmes were put forward and were approved without any change.

The house approved the Item: Ani 11: 2025: 8

Item: Ani11: 2025:9

To discuss the course schemes and detailed syllabus for above stated programmes.

The course schemes for above stated programmes (Annexure -II(a), II(b), V & VI are at the beginning of each programme) were discussed and approved.

The house approved the Item: Ani11: 2025:9

Item: Ani11: 2025:10

To propose the List of Paper Setters, Evaluators as well as Practical Examiners for all the above stated classes for the Session 2025-26.

The chairperson discussed the Examiners and Evaluators for all the above stated Courses for the Session 2025-26 and they approved it.

The house approved the Item: Ani11: 2025:10

Item: Ani11: 2025:11

Any other point with the permission of the head of the institution.

The house agreed to make changes if situation arises with permission of the head of the institution.

The house approved the Item: Ani11: 2025:11

Ms. Suman Khurana

In-charge, B.Voc.(Animation) & M.Voc.(Animation and VFX)

Chairperson

Annexure-I

Action taken Report for Previous Board of Studies (BoS) meet held on August 13, 2024 for

Bachelor of Vocation (Animation) & Master of Vocation (Animation and VFX)

Sr. No.	AGENDA ITEMS	DECISION TAKEN	ACTION TAKEN
1	<u>Item: Ani 10: 2024: 1</u> To discuss the syllabi and proposed changes for the following classes for the session 2024-25 under Credit based Evaluation Grading system • Bachelor of Vocation (Animation) Sem I-VI. • Master of Vocation (Animation and VFX) Sem I-IV	The house approved the Item: Ani 10: 2024: 1 with changes	The approved course curriculum was adopted and implemented.
2	<u>Item: Ani 10: 2024: 2</u> • To discuss job roles to be taken after each exit levels of Bachelor of Vocation (Animation) and Master of Vocation (Animation and VFX)	The house approved the Item: Ani 10: 2024: 2	The students were trained as per the requirements of the job roles and syllabus approved.
3	<u>Item: Ani 10: 2024: 3</u> To discuss the syllabus of following subjects introduced for the PG students of department of Fashion Designing for the session 2023-24. b) Basics of 3D Modeling and Materials c) Advance 3D Modeling and Texturing	The house approved the Item: Ani 10: 2024: 3 The syllabi of the above-mentioned courses for the session 2023-24, was discussed by the members and they approved it without any change.	The approved course curriculum was adopted and implemented.
4	<u>Item: Ani 9: 2023: 4</u> To discuss the syllabi of Certificate Courses of Graphic Designing and Video editing for the session 2024-25..	The house approved the Item: Ani 10: 2024: 4 The syllabi of the above-mentioned courses for the session 2023-24, was discussed by the members and they approved it without any change.	The approved course curriculum was adopted and implemented.

Sr. No.	AGENDA ITEMS	DECISION TAKEN	ACTION TAKEN
5	<u>Item: Ani 10: 2024: 5</u> To discuss the outcomes of above stated courses and programmes	The house approved the Item: Ani 10: 2024: 5 The course outcomes for above stated programmes were discussed and approved.	The approved course curriculum was adopted and implemented keeping programme and course outcomes in view.
6	<u>Item: Ani 10: 2024: 6</u> To discuss the course schemes for above stated programmes.	The house approved the Item: Ani 10: 2024: 6 The course schemes for above stated programmes were discussed and approved.	The approved course curriculum was adopted and implemented keeping as per approved Credit Scheme.
7	<u>Item: Ani 10: 2024: 7</u> To propose the List of Paper Setters, Evaluators as well as Practical Examiners for all the above stated classes for the Session 2022-23.	The house approved the Item: Item: Ani 10: 2024: 7 The chairperson discussed the Examiners and Evaluators for all the above stated Courses for the Session 2022-23 and they approved it.	The approved list of evaluators and examiners was sent to Controller of Examination (CoE) office.

Annexure- I(a)

The changes made in syllabi w.r.t proposed addition/Modification/deletion of Courses/Course content and suggestions of experts are as follows: -

Programme Name and Semester	Course Title/Course Code in 2024-25	Modifications done in 2025-26
Bachelor of Vocation (Animation)- Semester - III	(All Courses) Marks Weightage External – 80% Internal – 20%	(All Courses) Marks Weightage External – 70% Internal – 30%
Bachelor of Vocation (Animation)- Semester - IV	(All Courses) Marks Weightage External – 80% Internal – 20%	(All Courses) Marks Weightage External – 70% Internal – 30%
Master of Vocation (Animation and VFX)- Semester - III	(All Courses) Marks Weightage External – 80% Internal – 20%	(All Courses) Marks Weightage External – 70% Internal – 30%
Master of Vocation (Animation and VFX)- Semester - IV	(All Courses) Marks Weightage External – 80% Internal – 20%	(All Courses) Marks Weightage External – 70% Internal – 30%
Bachelors of Arts Semester - II		Creative Designing / BARM 2110 (New Introduced)