

Kanya Maha Vidyalaya, Jalandhar City
(An Autonomous College)

Session 2022-23



Proceedings of 8th Board of Studies meeting
Faculty of Vocational Studies

Bachelor of Vocation (Animation)
&
Master of Vocation (Animation and VFX)

Date: 5-May-2022

Time: 12:30 p.m.

Via Zoom Video Conferencing

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KANYA MAHA VIDYALAYA, JALANDHAR
(UGC Autonomous College)
Faculty of Vocational Studies
Bachelor of Vocation (Animation) & Master of Vocation (Animation
and VFX)

Proceedings of Eighth Board of Studies (BoS) meeting
held on 05-May-2022

The eighth meeting of the board of studies was held in online mode via zoom on 5th May, 2022 at 12.30 pm.

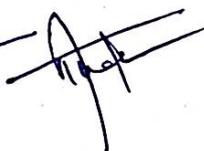
Date: Thursday, 05-05-2022

Time: 12:30 p.m.

Venue: Online meeting via Zoom

The following members have attended meeting and proceedings are listed below:

1.	Ms. Suman Khurana, Associate Professor & Head, Department of Computer Science & Applications, Course In-charge, B.Voc.(Animation) & M.Voc.(Animation and VFX) (Chairperson)	Present
2.	Dr. Gopi Sharma, Associate Professor, Director, DDU KAUSHAL KENDRA	Present
3.	Dr. Gurvinder Singh (Professor) Department of Computer Science Guru Nanak Dev University, Amritsar (University Nominee)	Present
4.	Mr. Pankaj Kapoor, Assistant Professor, Animation, Chandigarh University, Gharuan Mohali, 140301, Department –UIFV, Block-8, Level-8 (Outside Parent University Nominee)	Present
5.	Mr. Baljit Singh, Assistant Professor, Animation and Multimedia GNA University, Phagwara, Sri Hargobindgarh, Punjab 144401, (Outside Parent University Nominee)	Present
6.	Mr. Jaswinder Pal Chhana, Director, Pritam Film Production Pvt. Ltd., Jalandhar (Industry Expert)	Present
7.	Ms. Sukhmanpreet, Director VIZX Studio, Chandigarh (Alumni)	Present
8.	Ms. Arti Thakur, Asst. Professor, Faculty of Vocational Studies-Animation	Present
9.	Mr. Sanjay Kumar, Asst. Professor, Faculty of Vocational Studies-Animation	Present
10.	Ms. Manmeet Kaur, Asst. Professor, Faculty of Vocational Studies-Animation	Present

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The Chairperson Ms. Suman Khurana welcomed the members of Board of Studies. She apprised the members that about the events organised by the department to enhance teaching-learning activities. The students were given exposure through Internship with the Industry partners and earn while learn program. They were motivated to participate in various activities conducted with the institution as well as intercollege level. She also apprised the house about the various achievements of the students participating in the above-mentioned activities.

After brief overview, took up the agenda items for deliberation one by one with the permission of committee members.

Item: Ani 8: 2022: 1 To confirm the Proceedings of previous Board of Studies meeting held on May 1, 2021(for Animation) and August 12, 2021(for Visual Communication as Elective Subject in BA).

The Chairperson put forward the proceedings of previous Board of Studies meeting held on May 1, 2021(for Animation) and another on August 12, 2021(for Visual Communication as Elective subject in BA). (attached herewith as Annexure-A)

The house approved the Item: Ani 8: 2022: 1

Item: Ani 8: 2022: 2 To discuss the Action taken report and proceeding of the previous Board of Studies meet held for Bachelor of Vocation (Animation) & Master of Vocation (Animation and VFX) held on May 1, 2021

Sr. No.	AGENDA ITEMS	DECISION TAKEN	ACTION TAKEN
<u>Item: Ani 7: 2021: 2</u>	To review the syllabi of following classes for session 2021-22 under Credit based Evaluation system <ul style="list-style-type: none"> • Bachelor of Vocation (Animation) Sem I- VI. • Master of Vocation (Animation & VFX) Sem I-IV. 	The syllabi for the Bachelor of Vocation (Animation) Sem I-VI and Master of Vocation (Animation & VFX) Sem I-IV were reviewed and approved for the session 2021-22 with no changes.	The approved course curriculum was adopted and implemented.
<u>Item: Ani 7: 2021: 3</u>	To discuss job roles to be taken after each exit levels of Bachelor of Vocation (Animation)	The job roles approved earlier were kept same for the upcoming session 2021-22 for Bachelor of Vocation	The students were trained as per the requirements of the job roles and

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Sr. No.	AGENDA ITEMS	DECISION TAKEN	ACTION TAKEN
	and Master of Vocation (Animation & VFX)	(Animation) and Master of Vocation (Animation & VFX) While discussing the syllabi experts were informed about our association with our Sector Skill council, Media and Entertainment Skills Council and how there is assessment for job roles/Qualification packs at each of the exit level. The job roles at exit levels in Bachelor of Vocation are as follows: •Graphic Designer (MES/Q 0601) •Animator (MES/Q 0701) •Editor (MES/Q 1401)/VFX Editor •Rendering Artist (MES/Q 3503) •Animation Director (MES/Q 1302) The experts were of view that job role assessment be conducted as per job roles available and the directions of the concerned Sector Skill Council.	syllabus approved.
<u>Item: Ani 7: 2021:4</u>	To review the syllabi of following classes for session 2021-22 under Credit based Evaluation system for Computer Subjects in other Bachelor of Vocation Courses • Bachelor of Vocation (Management &	The proposed syllabi for Computer subjects for the above-stated B.Voc. Courses were approved for the session 2021-22 without any change.	The approved course curriculum was adopted and implemented..

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Sr. No.	AGENDA ITEMS	DECISION TAKEN	ACTION TAKEN
	Secretarial Practices) Sem I-VI <ul style="list-style-type: none"> • Bachelor of Vocation (Textile Design & Apparel Technology) Sem I & II • Bachelor of Vocation (Nutrition, Exercise & Health) Sem I, V & VI • Bachelor of Vocation (Photography & Journalism) Sem I 		
<u>Item: Ani 7: 2021: 5</u>	To discuss & approve the syllabi of following classes for session 2020-21 & 2021-22 under Credit based Evaluation system for Computer Subjects in other Bachelor of Vocation Courses <ul style="list-style-type: none"> • Bachelor of Vocation (Tourism & Hospitality) Sem II 	The proposed syllabus for Computer subject for newly introduced Bachelor of Vocation (Tourism & Hospitality) was approved for the current session 2020-21 & the upcoming session 2021-22.	The approved course curriculum was adopted and implemented..
<u>Item: Ani 7: 2021: 6</u>	To discuss the outcomes of above stated courses and programmes	The Programme and Course outcomes were approved as mentioned in the syllabi	The approved course curriculum was adopted and implemented keeping programme and course outcomes in view.
<u>Item: Ani 7: 2021: 7</u>	To discuss the course schemes and detailed syllabus for above stated programmes.	The course scheme and credit distribution were found to be in accordance with the Credit requirements as per UGC guidelines and hence approved by the	The approved course curriculum was adopted and implemented keeping as per approved Credit

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Sr. No.	AGENDA ITEMS	DECISION TAKEN	ACTION TAKEN
		experts. The syllabi for the subjects were kept same as approved in the previous BoS meeting.	Scheme.
<u>Item: Ani 7: 2021: 8</u>	To propose the List of Paper Setters, Evaluators as well as Practical Examiners for all the above stated classes for the Session 2021-22	The proposed list of Paper Setters, Evaluators and Practical examiners were approved for the session 2021-22	The approved list of evaluators and examiners was sent to Controller of Examination (CoE) office.
<u>Item: Ani 7: 2021: 9</u>	To invite suggestions from BOS members about the subjects where students need to go to field visits in light of current COVID situation.	The BoS members suggested that students must be exposed to the best possible online training and internship opportunities as possible in the current circumstances.	The faculty and students made use of available learning management system for course work and submission of assignments in effort to make learning outcome oriented. All teaching learning activities concerning department conducted during the Session 2021-22 are attached herewith as Annexure B

The house approved the Item: Ani 8: 2022: 2

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Item: Ani 8: 2022: 3 To review the syllabi of following classes for the session 2022-23 under Credit based Evaluation system

- Bachelor of Vocation (Animation) Sem I-VI.
- Master of Vocation (Animation and VFX) Sem I-IV

The syllabi of Bachelor of Vocation (Animation) Semester I-VI and Master of Vocation (Animation and VFX) Sem I-IV was put forward for any suggestion and changes.

Also, two new subjects, one in B.Voc.(Animation) Semester-I and B.Voc.(Animation) Semester-V.

- Film Appreciation (BVAD-1117)
- Advance VFX Compositing (BVAP-5116)

The experts suggested to include the Film Appreciation subject as Case Study based in order to give them exposure of the field.

The subject in B.Voc.(Animation) Sem-V, Advance VFX Compositing (BVAP-5116) was approved as it is and expert appreciated the faculty to incorporate this subject in final year.

The other changes w.r.t the course content suggested by the experts is as follows: -

Programme Name and Semester	Name of the course and course Code	Unit	2021-22	2022-23
Bachelor of Vocation (Animation)-II	Film Appreciation (BVAD-1117)	NA	-	New subject introduced in 2022-23 where an animation movie will be given to students as a Case study to provide exposure to animation film making process.
Bachelor of Vocation (Animation)-II	Field Visit and Report (BVAD-1117)	NA	-	Subject dropped in 2022-23 from scheme and will be taken as additional activity for the first semester students.
Bachelor of Vocation (Animation)-II	2D Digital Animation: FLASH (BVAM-2115)	-	Course title 2D Digital Animation: FLASH (BVAM-2115)	Course Title Changed to 2D Digital Animation (BVAM-2115)
	2D Digital Animation: FLASH (BVAM-2115)	All Units	-	The Course content for the course with changed title "2D Digital Animation" is updated according to the

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Programme Name and Semester	Name of the course and course Code	Unit	2021-22	2022-23
				latest version of the tools being used.
Bachelor of Vocation (Animation)-IV	Lighting And Rendering (BVAP-4114)	IV	Execute Different render passes using Mental Ray	Execute Different render passes using Arnold/Mental Ray
Bachelor of Vocation (Animation)-V	Advance VFX Compositing (BVAP-5116)	NA	-	New subject introduced in 2022-23.
Bachelor of Vocation (Animation)-V	Minor Project -V (BVAD -5116)	NA	Minor Project - V (BVAD - 5116)	Course code of Minor Project -V is changed to (BVAD -5117)
M.Voc.(Animation and VFX) Semester-I	Introduction to 2D Animation (MVAP-1114)	NA	-	The Course content for the course with changed title "2D Digital Animation" is updated according to the latest version of the tools being used.
M.Voc.(Animation and VFX) Semester-I	Graphic Designing- Advanced (MVAP-1116)	All units	-	Unit I & II merged and Vector based designing was introduced with its contents in Unit III and IV
M.Voc.(Animation and VFX) Semester-II	2D Digital Animation – Advanced	All Units	-	The Course content is updated according to the latest version of the tools being used.
M.Voc.(Animation and VFX) Semester-III	Lighting, Texturing and Rendering (MVAM-3112)	Unit III & IV	-	Lighting and Rendering content are changed in Unit III and IV

(Syllabi updated with changes suggested is attached herewith as Annexure I)

The house approved the Item: Ani 8: 2022: 3

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Item: Ani 8: 2022: 4

- To discuss job roles to be taken after each exit levels of Bachelor of Vocation (Animation) and Master of Vocation (Animation and VFX)

The job roles at each exit point of the Bachelor of Vocation (Animation) and Master of Vocation (Animation and VFX) as were approved in previous BoS meeting were put forward for discussion and were approved without any change.

The job roles at exit levels in Bachelor of Vocation are as follows:

- Graphic Designer (MES/Q 0601)
- Animator (MES/Q 0701)
- Editor (MES/Q 1401)/VFX Editor
- Rendering Artist (MES/Q 3503)/•Animation Director (MES/Q 1302)

The experts were of view that job role assessment be conducted as per job roles available and the directions of the concerned Sector Skill Council.

The house approved the Item: Ani 8: 2022: 4

Item: Ani 8: 2022: 5

To review the syllabi of following classes for session 2022-23 under Credit based Evaluation system for Computer Subjects in other Bachelor of Vocation Courses

- Bachelor of Vocation (Management & Secretarial Practices) Sem I-VI
- Bachelor of Vocation (Textile Design & Apparel Technology) Sem I & II
- Bachelor of Vocation (Nutrition, Exercise & Health) Sem I, V & VI
- Bachelor of Vocation (Tourism & Hospitality) Sem II

The syllabi of the above-mentioned courses for the session 2022-23, was discussed by the members and they approved it without any change. (Approved syllabus attached herewith as Annexure II)

The house approved the Item: Ani 8: 2022: 5

Item: Ani 8: 2022: 6

To review the syllabus of 'Visual Communication' as an elective subject offered in BA Pass Course for the session 2022-23.

The syllabi of the above-mentioned courses for the session 2022-23, was discussed by the members and they approved it without any change. (Approved syllabus attached herewith as Annexure III)

The house approved the Item: Ani 8: 2022: 6

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Item: Ani 8: 2022: 7

To review the syllabi of Certificate Courses of Graphic Designing and Video editing for the session 2022-23.

The course content of the above-mentioned Certificate courses for the session 2022-23, was discussed by the members and they approved it without any change.

(Approved syllabus attached herewith as Annexure IV)

The house approved the Item: Ani 8: 2022: 7

Item: Ani 8: 2022: 8

To discuss the outcomes of above stated courses and programmes

The course-outcomes for all of the above-stated courses and programmes (As in Annexure -I, II & III before each programme and Course) were put forward and was approved without any change.

The house approved the Item: Ani 8: 2022: 8

Item: Ani 8: 2022: 9

To discuss the course schemes for above stated programmes.

The course schemes for above stated programmes (As in Annexure -I, II & III at the beginning of each programme) were discussed and approved.

The house approved the Item: Ani 8: 2022: 9

Item: Ani 8: 2022: 10

To propose the List of Paper Setters, Evaluators as well as Practical Examiners for all the above stated classes for the Session 2022-23.

The chairperson discussed the Examiners and Evaluators for all the above stated Courses for the Session 2022-23 and they approved it.

The house approved the Item: Ani 8: 2022: 10

Item: Ani 8: 2022: 11

To invite suggestions from experts regarding teaching learning activities to be conducted for the upcoming session 2022-23

The BoS members appreciated the efforts of the department for the teaching learning activities conducted during the session 2021-22. The experts suggested that the students must get best possible field exposure through online/offline trainings or workshops. Also the outgoing students must be well prepared for the Industry by inculcating presentation skills and getting their Digital portfolios ready during the course.

The house approved the Item: Ani 8: 2022: 11

Ms. Suman Khurana

Incharge, B.Voc.(Animation) & M.Voc.(Animation and VFX)

Chairperson

BoS

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Moumit Kaur