

**KANYA MAHA VIDYALAY, JALANDHAR
FORMAT FOR SUBMISSION OF PROPOSAL FOR
RESEARCH PROJECT**

PART – A

1. Broad Subject
2. Area of Specialization
3. Duration
4. Principal Investigator
 - i. Name:
 - ii. Sex: M/F
 - iii. Date of Birth:
 - iv. Qualification:
 - v. Designation:
 - vi. Name of the Department
 - vi. Address:
 - vii. Email/Phone:
5. Co-investigator (1)
 - i. Name of the Student
 - ii. Class:
 - iii. Roll Number:
 - iv. Address:
 - v. Contact
6. Co-investigator (2)
 - i. Name of the Student
 - ii. Class:
 - iii. Roll Number:
 - iv. Address:
 - v. Contact
7. Teaching and Research Experience of Principal Investigator :
 - (a) Teaching experience: UG _____ Years; PG _____ Years
 - (b) Research experience:
 - (c) Publication:
Papers Published:
Accepted:
Communicated:
Books Published:
Accepted:
Communicated:
(Please enclose the list of papers and books published and/or accepted during last five years)

PART – B

Proposed Research Work

8 (i) Project Title

(ii) Introduction

(iii) Objectives

(iv) Methodology

(v) Semester-wise Plan of work and targets to be achieved.

9. Financial Assistance required

Item

Estimated Expenditure

i. Books and Journals

ii. Equipment, if needed

iii. Field Work and Travel

iv. Chemicals and glassware

v. Contingency (including special needs)

vi. Hiring Services

Total:

1. Any other information which the teacher may like to give in support of this proposal

To certify that:

- a. General physical facilities, such as furniture/space etc., are available in the Department.
- b. I shall abide by the rules governing the scheme in case assistance is provided to me from the Institute.
- c. I shall complete the project within the stipulated period. If I fail to do so and if the Research Committee is not satisfied with the progress of the research project, the Office may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the Institute.
- d. The above research Project is not funded by any other agency.

Signature
Principal Investigator

Co-Investigators

KanyaMahaVidyalaya, Jalandhar

Detail of Expenditure of Project under Seed Money

1. Name of Principal Investigator _____
2. Names of Co Investigators _____
3. Deptt. of PI _____
4. Approval Letter No. and Date _____
5. Title of the Research Project _____
6. Effective date of starting the project _____
7. a. Period of Expenditure: From _____ to _____
b. Details of Expenditure _____

S.No.	Item	Amount Approved (Rs.)	Expenditure Incurred (Rs.)
i.	Books & Journals		
ii.	Equipment		
iii.	Contingency including special needs		
iv.	Field Work/Travel (Give details in the proforma).		
v.	Hiring Services		
vi.	Chemicals & Glassware		

7. If as a result of check or audit objection some irregularly is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.

8. It is certified that the grant of Rs. _____ (Rupees _____ only) received from the KanyaMahaVidyalaya, Jalandhar under the scheme of Seed Money for Research Projects entitled _____ vide letter No. _____ dated _____ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the Institute.

Signature
Principal Investigator

Co-Investigators

KanyaMahaVidyalaya, Jalandhar

Utilization Certificate

Certified that the grant of Rs. _____Rupees _____
(only) received from the Kanya Maha Vidyalaya under the scheme of Seed Money for Research
entitled_____

Vide letter No.____dated_____has been fully utilized for the purpose for which it was
sanctioned and in accordance with the terms and conditions laid down by the Institution.

SIGNATURE OF THE
PRINCIPAL INVESTIGATOR

Kanya Maha Vidyalaya, Jalandhar

Annual/Final Report of the work done on the Research Project. (Report to be submitted within 6 weeks after completion of each year)

1. Project report No. 1st /Final _____
2. Reference No. _____
3. Period of report: from _____ to _____
4. Title of research project _____
5. (a) Name of the Principal Investigator _____
(b) Deptt. _____
6. Name of the Co-investigators _____
7. Effective date of starting of the project _____
8. Grant approved and expenditure incurred during the period of the report:
 - a. Total amount approved Rs. _____
 - b. Total expenditure Rs. _____
 - c. Report of the work done: (Please attach a separate sheet)
9. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication _____)
10. Has the progress been according to original plan of work and towards achieving the objective, If not, state reasons

Signature of the Principal Investigator

Signature of the Principal Co-Investigator

KanyaMahaVidyalaya, Jalandhar

FINAL REPORT OF THE PROJECT

1. Title Of The Project.....
2. Name and Address of the Principal Investigator
3. Name of the Department
4. Names Of Co-Investigators
5. Approval Letter No. And Date
6. Date of Implementation
7. Tenure of The Project
8. Total Grant Allocated
9. Total Grant Received
10. Final Expenditure
11. Title of The Project
12. Objectives of The Project
13. Whether Objectives Were Achieved
(Give Details)
13. Achievements from The Project
14. Summary of The Findings
(In 500 Words)
15. Contribution to The Society
(Give Details)
16. No. of Publications out of The Project
(Please Attach)

Principal Investigator

Co-Investigators