

Exam. Code : 111606

Subject Code : 4869

**Bachelor of Vocation (Management & Secretarial Practices)
6th Semester**

FUNDAMENTALS OF CAPITAL MARKET

Paper-I

Time Allowed—3 Hours]

[Maximum Marks—75

Note :- Attempt any **five** questions. All questions carry equal marks.

- I. "Recent reforms in Indian capital market have made it far more efficient and transparent." Do you agree ? Give your comments. 15
- II. Write a detailed note on the growth of Indian capital market in the last ten years. 15
- III. What functions are performed by SEBI ? Do you think these SEBI functions are sufficient to regulate the Indian capital market ? 15
- IV. Explain the mechanics of floating public issue of shares. 15
- V. Explain the various ownership securities traded in Indian capital market and bring out their characteristics. 15
- VI. Explain the procedure followed for trading of shares at the major stock exchanges of India. 15
- VII. What is security market index ? Discuss the major stock indices of NSE along with their utility. 15
- VIII. Define derivatives. Briefly explain the different types of derivative contracts. 15

Exam. Code : 111606

Subject Code : 4870

Bachelor of Vocation (Management & Secretarial Practice)

6th Semester

FUNDAMENTALS OF MANAGEMENT

Paper—II

Time Allowed—Three Hours]

[Maximum Marks—50

Note :— Attempt any **FIVE** questions from the following. All questions carry equal marks.

1. Explain the concept of management. Discuss various principles of management as given by Henri Fayol.
2. Define management by objectives. Critically discuss its benefits and weaknesses in the present day business world.
3. Define planning. What are various elements of planning ? Discuss them along with examples.
4. Write a short note on the following :—
 - (a) Line and staff organization.
 - (b) Formal and informal organization.
5. What do you mean by staffing ? Discuss various factors affecting the staffing process.
6. Critically discuss the Maslow's hierarchy of needs theory. Do you think this theory is still relevant in the present day context ?
7. Explain human resource management. Discuss various functions of human resource management.
8. What is recruitment ? Discuss various sources of recruitment.