FACULTY OF ARTS & SOCIAL SCIENCES

SYLLABUS

of

Bachelor of Arts (Journalism and Mass Communication)

(Semester- I-VI)

(Under Continuous Evaluation System)



Session: 2022-23

The Heritage Institution

KANYA MAHA VIDYALAYA JALANDHAR (Autonomous)

Scheme and Curriculum of Examination of Three Year Degree Programme Bachelor of Arts (Journalism and Mass Communication) (Three Years Degree Course) (Session 2022-23)

Semester-I							
		Course		N	Examination		
Course Code	Course Name	Туре	Total	Ext.		СА	time
				L	P	_	(in Hours)
BJML-1421	Punjabi (Compulsory)/						
BJML-1031	¹ Basic Punjabi/	С	50	40	-	10	3
BJML-1431	² Punjab History and Culture						
BJML-1102	Communication Skills in English	С	50	40	-	10	3
BJML-1313	Principles of Communication	С	75	60	-	15	3
BJML-1314	Reporting and Editing-I	С	75	60	-	15	3
BJML-1315	Media and Politics	С	75	60	-	15	3
BJML-1316	Photo Journalism	С	75	60	-	15	3
BJMP-1317	Print Media Lab	С	25	-	20	5	3
BJMP-1318	Photo Lab	С	25	-	20	5	3
AECD-1161	*Drug Abuse: Problem, Management and Prevention (Compulsory)	AC	50	40	-	10	3
SECF-1492	*Foundation Course	AC	25	20	-	05	1
	Total	<u> </u>	450		<u> </u>		

*Marks of these papers will not be added in total marks and only grades will be provided.

1. Special paper in lieu of Punjabi (Compulsory)

2. Special paper in lieu of Punjabi (Compulsory) for those students who are not domicile of Punjab.

C-Compulsory

E-Elective

AC-Audit Course

Scheme of Studies and Examination Bachelor of Arts (Journalism & Mass Communication)

(Three Years Degree Course)

(Session 2022-23)

	Semester II						
		Cours		Examinatio			
Course Code	Course Name	e Type	e Type Total	Ex	xt	C	n time (in Hours)
				L	Р	Α	
BJML-2421 BJML- 2031 BJML- 2431	Punjabi (Compulsory)/ 1 Basic Punjabi/ 2 Punjab History and Culture	С	50	40	-	10	3
BJMM-2102	Communication Skills in English	С	50	25	15	10	3+ 3
BJML-2313	Press Laws and Media Ethics	С	75	60	-	15	3
BJML-2314	History of Print Media	С	75	60	-	15	3
BJML-2315	Mass Communication: Concepts and Processes	С	75	60	-	15	3
BJML-2316	Design and Graphics	С	75	60	-	15	3
BJMP-2317	Communication Lab	С	25	-	20	5	3
BJMP-2318	Design and Graphics Lab	С	25	-	20	5	3
AECD-2161	*Drug Abuse: Problem, Management and Prevention (Compulsory)	AC	50	40	-	10	3
SECM-2502	*Moral Education	AC	25	20	-	5	1
	Total		450				

1 Special Paper in lieu of Punjabi Compulsory

2 Special Paper in lieu of Punjabi Compulsory (For those students who are not domicile of Punjab)

*Marks of these papers will not be added in total marks and only grades will be provided.

C-Compulsory

E-Elective

AC-Audit Co

Scheme and Curriculum of Examination of Three Year Degree Programme Bachelor of Arts (Journalism and Mass Communication)

(Three Years Degree Course)

(Session 2022	2-23)
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	Semester-III							
a a 1		Course Type		N		Examination Time		
Course Code	Course Name	Type	Total	E	xt.	С	(in Hours)	
				L	Р	Α		
BJML- 3311	Cyber Journalism	С	75	60	-	15	3	
BJML- 3312	Reporting and Editing - II	С	75	60	-	15	3	
BJML- 3313	History of Broadcasting in India: Policies and Principles	С	75	60	-	15	3	
BJML- 3314	News Feature Writing	С	75	60	-	15	3	
BJML- 3315	Development and Communication	С	75	60	-	15	3	
BJMP- 3316	Reporting and Editing Lab	С	25	-	20	5	3	
BJMP- 3317	Cyber Lab	С	25	-	20	5	2	
BJMP- 3318	Feature Writing Lab	С	25	-	20	5	3	
SECG- 3532	*Gender sensitisation	AC	25	10	10	5	1	

Total	450	

*Marks of these papers will not be added in total marks and only grades will be provided. C-Compulsory E-Elective AC- Audit Course

Scheme of Studies and Examination Bachelor of Arts (Journalism & Mass Communication)

(Three Years Degree Course)

(Session 2022-23)

	Semester IV						
Course Code	se Code Course Name e Type			Ν	Examination time (in		
		Total	Ext		С	Hours)	
				L	P	Α	
BJML-4311	Media: Business Communication	C	75	60	-	15	3
BJML-4312	Programme Formats: Radio and TV	С	75	60	-	15	3
BJML-4313	Video Production: Idea to Screen	C	75	60	-	15	3
BJML-4314	Folk Media	C	75	60	-	15	3
BJML-4315	Advertising: Concepts and Principles	C	75	60	-	15	3
BJMP-4316	Radio and TV Production Lab	С	25	-	20	05	3
BJMP-4317	Operation and Handling of Video Equipment	С	25	-	20	05	3
BJMP-4318	Advertising Lab	C	25	-	20	05	3
AECE-4221	*Environmental Studies (Compulsory)	AC	100	60	20	20	3
SECS-4522	*Social Outreach	AC	25	-	20	05	-
	Total		450				

*Marks of these papers will not be added in total marks and only grades will be provided. C-Compulsory

E-Elective

ACC- Audit Courses

Scheme and Curriculum of Examination of Three Year Degree Programme Bachelor of Arts (Journalism and Mass Communication) (Three Years Degree Course) (Session 2022-23)

	Semester-V						
		Course				Examination	
Course Code	Course Name	Туре	Total	E L	xt.	CA	Time (in Hours)
BJML-5311	Event Management: Principles and Methods	С	75	60	-	1 5	3
BJML-5312	Current Affairs: Contemporary Issue in Media-I	С	75	60	-	1 5	3
BJML-5313	Media Research Methodologies	С	75	60	-	1 5	3
BJML-5314	Social Media	С	75	60	-	1 5	3
BJML-5315	Public Relations	С	75	60	-	15	3
BJMP-5316	Event Management Lab	С	25	-	20	5	3
BJMP-5317	Social Media Lab	С	25	-	20	5	3
BJMP-5318	Pilot Study	С	25	-	20	5	3
SECI-5541/ SECJ-5551	*Innovation Entrepreneurship and Development/ *Job Readiness	AC	-	-	-	-	-
	Course Total	<u> </u>	450				

*Marks of these papers will not be added in total marks and only grades will be provided.

C-Compulsory

E-Elective

AC- Audit Courses

Scheme of Studies and Examination Bachelor of Arts (Journalism & Mass Communication)

(Three Years Degree Course)

(Session 2022-23)

	Semester VI						
Course Code	Course Name	Cours e		Ν		Examinati o n time (in Hours)	
		Туре	Total	Ext			С
				L	P	Α	
BJML-6311	Global Media	C	75	60	-	15	3
BJML-6312	Current Affairs: Contemporary Issue in Media- II	С	75	60	-	15	3
BJML-6313	Perspective of Audio Sound	C	75	60	-	15	3
BJML-6314	Video Electronic Film Production	C	75	60	-	15	3
BJML-6315	Specialized Reporting	C	75	60	-	15	3
BJMP-6316	Audio Lab	C	25	-	20	5	3
BJMP-6317	Specialized Reporting Lab	C	25	-	20	5	3
BJMP-6318	Film Project	C	25	-	20	5	3
	Total		450				

*Marks of these papers will not be added in total marks and only grades will be provided. C-Compulsory

E-Elective

ACC- Audit Course

Programme Outcomes

Bachelor of Arts (Journalism and Mass Communication)

PO 1: Students will be introduced to the basic aspects of mass communication and its various components.

PO 2: Mass Media industries have developed in unprecedented ways due to changes in the society, economy, and technologies. There has been a corresponding change in the way the role of mass communication has been understood.

PO 3: In this course they will be introduced to the traditional modes of communication and as well as the digital modes of communication.

PO 4: During the course the students will be able to evaluate mass media within a wider context.

PO 5: Students will be introduced to new ideas through case studies, practical exercises, class presentations, screenings, and reading groups.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I PRINCIPLES OF COMMUNICATION Course Code: BJML-1313 (THEORY)

Course Outcomes:

- Understand the role of communication in personal & professional success.
- Develop awareness of appropriate communication strategies.
- Prepare and present messages with a specific intent.
- Analyze a variety of communication acts.
- Ethically use, document and integrate sources.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I PRINCIPLES OF COMMUNICATION Course Code: BJML-1313 (THEORY)

Time: 3 Hrs.

Max. Marks: 75 Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

Fundamentals of Communication: Meaning, Concept, definition, Elements and functions, The seven C's of Communication, Communication-Objectives and Scope. Communication as a Social, Human & Universal process. - Objective and Scope, Barriers to communication.

UNIT-II

Process of Communication: Exchange of ideas, Facts & feelings from one personto anotherelements of Communication process (Message, Sender, Encoding, Channel, Receiver, Decoding, Action & Reaction).

UNIT-III

Forms of Communication: Intra Personal, Interpersonal, Group (Public, Crowd, Small, Medium and Large Group), Mass, Verbal, Vocal & Non-Verbal Communication.

UNIT-IV

Theories & Models of Communication: Bullet theory/Hypodermic Needle Theory, Twostep & Multi-step,SMR Mode, SMRC Model, Shannon & Weaver Model,Lasswell Model, Osgood Model, Dance Model, Schramm Model, Gate Keeping Model.

Suggested Readings:

- 1. Communication, C.S. Rayadu, (Himalaya Publishing House, Mumbai)
- 2. Perspectives on Human Communication: Aubrey B.Fisher, (Macmillan Publishing Co. New Delhi)
- 3. Communication Concepts & Process: Joseph A. Devito
- 4. Lectures on Mass Communication: S.S. Ganesh
- 5. The Process of Communication: David K. Berlo
- 6. Communication Facts & Ideas in Business: L. Brown (Prentice Hall)

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I

Course Code: BJML-1314 Reporting and Editing-I (THEORY)

Course Outcomes:

- The unit will teach the basics of journalism and news reporting.
- News structure, interview skills and news values will be made clear
- Agency and magazine journalism will also be taught.
- Structure and function of a daily newsroom will be taught.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I Reporting and Editing-I Course Code: BJML-1314 (THEORY)

Time: 3 Hrs.

Max. Marks: 75 Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks.

UNIT-I

Writing News- Definition, Parts of News- Headlines, Intro, Body, body - techniques of rewriting - news agency copy: Qualities of a reporter, News-Elements, Sources, Types, pitfalls and problems in reporting.

UNIT-II

Reporting: Principles of Reporting, Functions And Responsibilities. Reporting techniques **BEATS:** Crime, courts, health, civil administration, civic society, culture, politics, education.

UNIT-III

Editing: Nature and need for editing. Principles of editing, editorial desk, functions of editorial desk, Functions of editor, associate editor, deputy editor, sub-editor and picture editor. Copy editing, preparation of copy for press, style sheet. Editing in digital age.

UNIT-IV

Structure and functioning of newsroom of a daily newspaper, different sections and their functions.

Suggested Readings:

- 1. Reporting & Communication Skill- V.S. Gupta.
- 2. Reporting B.N. Ahuja
- 3. Editing B.N. Ahuja
- 4. On editing- NBT
- 5. Handbook on Journalism & Mass Communication- B.R. Gupta.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I Media and Politics Course Code: BJML-1315 (THEORY)

Course Outcomes:

- To understand role of press in freedom struggle of the India
- To impart knowledge about duties, responsibilities, principal and directions given by India constitution
- To understand the democratic setup and contribution of local, regional and national political parties for the development of the country
- To understand the democratic setup of our country

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I Media and Politics Course Code: BJML-1315 (THEORY)

Time: 3 Hrs. Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

Making of Modern India: Freedom Struggle and its impact

Indian Politics: Major national and regional parties (Punjab) in India and their changing trend

Impact of media on political system of India: Parliamentary / Legislative reporting

UNIT-II

RajyaSabha and LokSabha Television

Tools of Communication for political parties, strengths and weaknesses, Propaganda and lobbying Paid News, Communication of political parties and media

UNIT-III

Constitution and Governance: Union & its territories, Citizenship, Fundamental Rights &Duties, Directive Principles of State Policy. The Union- President & Vice President, Prime Minister, Council of Ministers, Cabinet, Legislature-Rajya Sabha, Lok Sabha, Functions of Parliament. Emergency Powers- Article 352, 356 & 360.

UNIT-IV

Administrative Set-Up: Ministries of the government, Union Territories, Local Govt., Municipalities, Panchayats. Election Commission, Electoral Reforms, Reservation of seats, General Elections.

Suggested Readings:

- 1. Foundations of Politics by Andrew Heywood (Mac Millan Foundation)
- 2. State & Politics in India edited by ParthChatterjee, (Oxford University Press)
- 3. Betrayal of Indian Democracy by M B Chande (Atlantic Publishers), India-2000
- 4. Om Heritage by BhartiyaVidyaBhawan's series of Publications

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I PHOTO JOURNALISM Course Code: BJML-1316 (THEORY)

Course Outcomes:

- Students will explore this immensely artistic as well as highly technical media in this unit.
- The essentials of good photography will be made clear to the students.
- The importance of photographs, techniques and utility of photography and its applications in mass media will be made clear to them.
- Functioning of Photo agencies and publicity units will be made clear to them

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I PHOTO JOURNALISM Course Code: BJML-1316 (THEORY)

Time: 3 Hours

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

Camera Operations – Shutter Speed, Aperture, Focal Length.

Types of Cameras – SLR, TLR, DSLR, Large Format, Polaroid.

Types of Lenses - Normal, Zoom, Telephoto, Wide Angle, Fish Eye

UNIT-II

Essentials of Good Photography – Framing, Light Control, Rule of Thirds, Depth of Field.

Types of Shots- two shot, three shot, close up, wide angle, 360 degree shot, Angles & Composition.

UNIT-III

Photo Editing Techniques – Cropping, Color Correction, Manipulation- its Importance & relevance.

Qualities of a Good Photo Journalist.Ethical Aspects of Photo Journalism.

UNIT-IV

Photo Features and Caption Writing, Candids Glossary of Photography.

Book Recommended

1. Digital Photographer's Handbook	-	Tom
2. The Photography	-	Graham Clarke
3. Creative Photography Work Book	-	John Hedgecoe's
4. Photography	-	Bill Apton

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I PRINT MEDIA LAB Course Code: BJMP-1317 (PRACTICAL)

Time: 3 Hrs.

Practical:20

- 1. Discussion and analysis of newspapers and news magazines
- 2. Preparing Display boards on important news events/topical issues
- 3. Writing Letter to Editor, Hard Story, Soft Story.
- 4. Covering various beats.
- 5. Field assignments and their evaluation

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-I PHOTO LAB Course Code: BJMP-1318 (PRACTICAL)

Time: 3 Hours

Practical: 20

Practical exercises involving:

- □ Camera Components Shutter Speed, Aperture, Focal Length.
- Use of Lens : Normal, Zoom, Telephoto, Wide Angle, Fish Eye
- □ Use of Lights, Role of Thirds, Depth of Field.
- □ Types of Shots & Angles & Composition.
- □ Photo Editing Techniques Cropping, Editing

B.A. JMC

Session 2022-23

SEMSTER-II

Press Laws and Media Ethics

Course Code: BJML-2313 (THEORY)

Course Outcomes:

- To understand the laws related to press.
- To gain legal perspective on various media issues.
- To aware the students about the role of press in lawmaking.
- To understand the basic concepts related to Indian judicial system.

B.A. JMC Session 2022-23

SEMSTER-

II Press Laws and Media Ethics

Course Code: BJML-2313 (THEORY)

Time:3Hrs.

Max. Marks:75

Theory:60

CA:15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

- Article-19 (1)- freedom of speech and expression.
- Ethics, Self-Regulation & Freedom of Expression
- Social Responsibility of Media
- Constitutional Safeguards to Freedom of Media

UNIT-II

- Vernacular Press Act, Gagging Act
- Press, Law, Society & Democracy
- Press Commissions & their Recommendations
- Press Council of India

UNIT-III

- Law of Defamation
- Contempt of Court
- Official Secrets Act

• Right to Information

UNIT-IV

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- Copyright Act
- Working Journalist Act
- Code of Conduct: AIR, TV and Cable

Suggested Readings:

- 1. Mass Media Laws&Regulations
- 2. Press in theIndianConstitution
- 3. Principles &EthicsofJournalism
- C.S. Rayudu, S B NageshwarRao
- R.K. Ravindran
- Dr. Jan R. Hakemuldar, Dr.FayAC deJouge, P.P.Singh

B.A. JMC (Session 2022-23) SEMSTER-II

History of Print Media Course Code: BJML-2314 (THEORY)

Course Outcomes:

- To trace the history of Indian press.
- To understand the evolution of various Indian newspapers.
- To aware the students about the role of Indian Press in freedom struggle.
- To understand the history of Vernacular Press.

B.A. JMC (Session 2022-23) SEMSTER-II

History of Print Media Course Code: BJML-2314 (THEORY)

Time:3Hrs.

Max. Marks:75

Theory:60

CA:15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

- Historyof Indian Journalism, The Tribune; The times of India
- History of News Agencies: PTI, UNI

UNIT-II

- The origin of Print Media in India, James Augustus Hickey, James Silk Buckingham; Raja Ram Mohan Roy,
- Young Bengal Movement,
- Role and contribution: Mahatma Gandhi, DyalSinghMajithia, Gurbax Singh.

UNIT-III

- Adam'sPressGaggingAct
- CharlesMetcalfeAct
- VernacularPressAct
- AmritaBazarPartika

UNIT-IV

• History of Punjabi Journalism: Daily Ajit, Nawazamana, Jagbani, Punjabi Tribune.

Books Recommended

- 1. Mass CommunicationinIndia
- 2. Mass Media Laws&Regulations
- 3. JournalisminIndia
- 4. MassCommunication

KevalJKumar C.S. Rayudu, S B NageshwarRao RangaswamyParthasarthy VirBalaAggarwal

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B.A. JMC (Session 2022-23) SEMSTER-II

Mass Communication: Concepts and Processes Course Code: BJML-2315

(THEORY)

Course Outcomes:

- To understand the basic concepts related to Mass Communication.
- To understand the various functions of Mass Communication.
- To understand the theories of mass communication.
- To understand the various tools of Mass Communication.

B.A. JMC (Session 2022-23) SEMSTER-II

Mass Communication: Concepts and Processes Course Code: BJML-2315

(THEORY)

Time:3Hrs.

Max. Marks:75

Theory:60

CA:15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

Mass Communication: Meaning & definitions, Characteristics & features, the concept of Mass & Mass Culture

Mass Communication and other forms of Mass Communication: Interface between Intra personal, Interpersonal, Group and Mass Communication, New Media as a tool for Mass Communication.

UNIT-II

Functions of Mass Communication: To-Persuade, Inform, Educate, Entertain; Other functions; Impact & Influence of Mass Media.

Audience: Topologies and Characteristics,

UNIT-III

Theories of Mass Communication:

Bullet theory and two step flow theory. Concept of Demassification.

UNIT-IV

Tools of Mass Communication:

- (a) Newspapers, Magazines, Radio, TV, Films
- (b) Internet: e-Paper, Online Paper and Offline Paper, Blogs, Microblogs, other social networking sites

Suggested Readings:

- 1. Mass Communication&Development
- 2. Communication Technology&Development
- 3. Mass CommunicationinIndia
- 5. Cinema&Television
- 6. Mass Communication JournalisminIndia
- 7. MassMediaToday
- 8. TheCommunicationRevolution

Dr.Baldev Raj Gupta I.P.Tiwari KevalJKumar Jacques Hermabon&KumarShahani D SMehta SubirGhosh NarayanaMenon

B.A. JMC (Session 2022-23) SEMSTER-II DESIGN AND GRAPHICS

Course Code: BJML-2316 (THEORY)

Course Objectives

- To understand the Printing methods &techniques.
- To understand the basic concepts of various designing software.
- To understand the basic rules of design.
- To understand the rules of Page designing and Page making.

B.A. JMC (Session 2022-23) SEMSTER-II

DESIGN AND GRAPHICS

Course Code: BJML-2316 (THEORY)

Time: 3Hrs.

Max. Marks:75

Theory: 60 CA: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

UNIT-I

- Design and Graphics: Elements & Principles
- Visualization,
- Convergence and Divergence Conceptualizations, Functions and significance

UNIT-II

- DesignLay-Out and Production
- Typeface families & Kinds
- Principles of Good Typography: Spacing, Measurement, Point System

UNIT-III

- DTP
- Use of various Computer Softwares
- Character generation
- Use of Multi-Media.

UNIT-IV

• Types of Papers

• Printing Methods - Cylinder, Rotary, Gravure-Screen, Offset.

Suggested Readings:

- 1. Art and Production- N.N.Sarkar
- 2. Newspaper & Magazine Layout-S.S.Kumar
- 3. Principles of Printing Technology-N.Ghosh

B.A. JMC (Session 2022-23) SEMSTER-II COMMUNICATION LAB

Course Code: BJMP-2317 (PRACTICAL)

Time:3Hrs.

Max. Marks:25

Practical:20

CA:05

1. Micro Communication Lab on CommunicationDynamics

- Simplicity &Complexity
- Has the message beenreceived
- Use of Emphasis
- Formality
- Humor
- Emotion
- Staying incontrol

2. Communication Skills/Perception

- Speaking
- Listening
- Writing
- Reading

3. Verbal, Communication

- VerbalLanguage
- PublicSpeaking

4. Non-VerbalCommunication

- Bodymovement
- Eye movement, posture
- Silence
- Signlanguage

5. Methodology

- Each student will prepare & present six minutes presentation on the giventopic
- Face the AudioSystem/Camera
- Record &Pre-listen/Pre-view
- Pre-review
- This Exercise will be repeated threetimes

B.A. JMC (Session 2022-23) SEMSTER-II

Design & Graphics Lab Course Code: BJMP-2318 (PRACTICAL)

Time:3Hours

Max. Marks:25

Practical:20

CA:05

- Visualizing concepts and ideas
- Designing, LayoutingandIllustrations
- Graphic Designingexercises
- Composition
- Designing of Lay-outs for variousmagazines/newspapers
- Developing storybooks
- Designing of Cover-Page
- Designing pamphlets, folders, flash cards, flipcharts
- Visit to printing press of various kinds

B.A. (JMC) Session 2022-23 Semester-III Cyber Journalism Course Code: BJML-3311 (Theory)

- The unit will aware the students about the basic concepts of Cyber Journalism and its fundamental concepts.
- Students will be given hands-on training as to how to write for Web Media.
- Students will be taught the analysis of various web news portal and their impact in the media industry.
- To understand the concept of e-papers & Citizen Journalism.

B.A. (JMC) Session 2022-23 Semester-III Cyber Journalism Course Code: BJML-3311 (Theory)

Time: 3 Hrs.

Theory: 60

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section.

Unit-I

□ **Cyber Journalism:** Introduction to Cyber Space. Information Super Highway, Internet and Information Revolution, Fundamentals of Cyber Media, Comparison of Cyber Media with Print, TV, Radio mediums, Advantages & Disadvantages of Cyber Journalism.

Unit-II

□ Writing for Web Media: Basic rules, Do's & Don'ts, Writing News stories, Features & Articles on the Web, Interviewing on the Web, Impact of Web Journalism, Recent Trends.

Unit-III

- Presentation & Layout of Web Newspapers & Magazines, Advertising on the Web, Circulation of Web Newspapers, Future of Web Journalism
- □ Analysis of important Indian News-Based Web-sites, Trends in Cyber Reporting & Editing, Impact of globalisation on Web Journalism, Cyber Laws, Concept of e-governance.

Unit-IV

- e-Paper, Blogs, Citizen Journalism, Online News Portals, Fake News
- □ MOJO, Virtual Reality, Information, Misinformation & Disinformation through New Media

Suggested Readings:

1	. Cyberspace Aur Media	: SudhirPachauri
2	. Fundamentals of Information Technology:	Deepak Bharihoke
3	. Multimedia Systems	: Ramesh Agarwal& Bharat BhushanTiwari
4	. IT in the New Millenium	: V.D. Dudeja
5	. IT	: S L Sah
6	Electronic Media & the Internet	: Y K D'souza

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III Reporting and Editing-II Course Code: BJML-3312 (Theory)

- The unit will teach the basics of journalism and news reporting.
- News structure, interview skills and news values will be made clear
- Agency and magazine journalism will also be taught.
- Various newspaper style & sizes will be taught.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III Reporting and Editing-II Course Code: BJML-3312 (Theory)

Time: 3 Hrs.

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section.

Unit-I

• **Reporting:** Interpretative, investigative, advocacy, Yellow Journalism, covering sports, science and technology, economics and commerce, book reviews, films reviews, TV programme reviews, theatre and cultural programme reviews.

Unit-II

• News Bureau: Functions of news bureau, special beats like embassies, politics, ministries, public sector undertakings.

Unit-III

- Editorial & Op-Ed Page: structure and purpose, Editorial and middle, special articles, columns and letters to the editor, edutainment.
- **Specialized Writing/Editing:** Supplements, Pullouts, Features, Interviews, News Analysis, Backgrounders.

Unit-IV

- Columnist, Syndicate Writers, Freelancers
- Difference between broadsheet & tabloid.
- City Reporting Room, Wire Services, Understanding Style book/style sheet

- Suggested Readings:
 1. News Writing George A. Hough

 - Editing B.N. Ahuja
 Reporting B.N.Ahuja
 Reporting & Editing V.S.Gupta

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III History of Broadcasting in India: Policies and Principles Course Code: BJML-3313 (Theory)

- Students will be taught the inception of broadcasting in India
- The commencement of AIR in India will also be unveiled to the students.
- The beginning of Television and Doordarshan in India will be taught in the course.
- The relevance of radio in the age of TV & internet will be taught.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III History of Broadcasting in India: Policies and Principles Course Code: BJML-3313 (Theory)

Time: 3 Hrs.

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

 Radio as a Mass Medium: Strength & Limitations, Characteristics & Advantages of Radio, Types of Broadcast, AM & FM, Short Wave, Analogue & Digital, Radio Studio, Microphones, Recording, Editing.

Unit-II

• **History of Broadcasting:** Development of Radio in India, Diversification of broadcast, Edutainment, Commercial attempt, 3-tiers of Radio Broadcast, Community Broadcast, Different Services.

Unit-III

• **Policies & Principles:** Radio's role in Nation building, Public broadcast & Commercialization, AIR Code, Commercial Code, Guidelines for Election Broadcast,

Unit-IV

 Autonomy for Broadcast Media, Prasar Bharti, Convergence, Media Policy, Radio in the age of TV & New Media.

Suggesting Readings:

- Broadcast Journalism– Jan R Hakemuldaer, PPSingh SatelliteInvasion– S.CBhatt 1.
- 2.
- 3.
- 4.
- Broadcasting in India–H.R.Luthra Broadcasting in India–P.CJoshi Mass Communication in India–KewalJ.Kumar 5.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III News Feature Writing Course Code: BJML-3314 (Theory)

- The students will be taught the basic concepts of feature writing.
- The students will be taught the process of research needed for feature writing.
- Various elements of esture will be taught to the students.
- Students will be given hands-on training as to how to write a well-balanced feature

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III News Feature Writing Course Code: BJML-3314 (Theory)

Time: 3 Hrs.

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

• Defining a feature: Difference between feature and news report, from facts to narratives; Originality and literary quality, Types of Features, Language of a Feature.

Unit-II

• Research: Looking for ideas, primary and secondary sources of information, use of library and other reference material, newspapers and magazines as resources; Developing focus themes and news pegs.

Unit-III

• Elements of feature: Interview, utility, personal experiences, confessions, narrative, columns and columnists; Human interest story, news features, sidebars, personality profiles, sensational features, seasonal features, enterprise features, saturation feature stories, Fact box, Chronology, Backgrounder, Testimony.

Unit-IV

• Writing the features: Gathering and organizing information; Structure: Title, body, transitions, closing; Feature leads: Summary lead, narrative lead, descriptive lead, quotation lead, combination lead, teaser lead, question lead; Tools and techniques of writing: Focus,

anecdotes, description, quotations.

SUGGESTED BOOKS:

- 1. The art of Feature Writing by Contractor, Huned (Icon Publication)
- 2. Feature Writing for Newspapers by Williamson, Daniel R. (Hastings House)
- 3. Feature Writing by Prassan Kumar (ShriVidya Publication)

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-3) Semester-III Development and Communication Course Code: BJML-3315 (Theory)

- This course will develop an understanding of developmental issues in the mind of students
- Will make them understand the importance of the subject as via this they can contribute to the development of the country as future mass communicators.
- Relationship between Media and Development will be taught to the students.
- Various concepts & issues related to the development will be taught.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III Development and Communication Course Code: BJML-3315 (Theory)

Time: 3 Hrs.

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

Development- Concept & Process

- (a) Definition & Meaning
- (b) Concept of development: Historical background in India
- (c) Concept in Third World Context
- (d) Models of development: Eastern, Western and Gandhian Model
- (e) Priority areas in development
- (f) Process of development
- (g) Difference between Growth & Development

Unit-II

Development & Communication-Concepts & Theories

- (h) Development: a bottom-up approach
- (i) Communication: a trickle-down approach
- (j) Four Approaches-
 - Development Communication
 - Communication for development
 - Communication support for development
 - Development support for communication

Unit-III

Development Communication

- (k) Concept, significance of development communication
- (l) Roadblocks, future of development communication

Media & Development

- (m) Mass Media as tool for development; Media as partner in development
- (n) Problems with use of media for development
- (o) Creativity in media presentation of development issues
- (p) Role & performance record of each medium-Print, Radio & TV in Indian context.

Unit-IV

Development Issues & Concepts

Concepts

- Sustainability
- Poverty Reduction
- Social Relation (Inequality)
- Human Development
- Participation
- Institutional Development
- Structural Adjustment
- Environmental Protection

Suggested Readings:

1.	Media & Development	:	M.R. Dua& V.S. Gupta
2.	Mass Communication & Development	:	Dr.Baldev Raj Gupta
3.	Mass Communication in India	:	Keval J. Kumar
4.	Modern Media in Social Development	:	Harish Khanna
5.	The Changing Conceptions of Development	:	
	An Article by S.L. Sharma in the Journal of		
	National Development, Vol. 1,1980.		
6.	Lectures on Mass Communication	:	S. Gane

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III Reporting and Editing Lab Course Code: BJMP-3316 (Practical)

Time: 3 Hrs.

Theory: 20

- 1. Exercises in bureau beats-political, diplomatic
- 2. Visit to Parliament, State Legislature and coverage of their proceedings
- 3. Assignments of covering sports events, business reporting
- 4. Writing book reviews, film reviews, TV programmes, theatre performances
- 5. Re-writing the copies of stringers, editing political and foreign copy.
- 6. Exercises in on-line editing
- 7. Writing/editing features, interviews, news analysis, backgrounders, articles, editorials and columns

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III Cyber Lab Course Code: BJMP-3317 (Practical)

Time: 2 Hrs.

Theory: 20

- Understanding different social networking sites and their relevance in media
- Surfing different e-papers and online newspaper
- Writing content for e-paper / online newspaper
- Creating blogs, Micro blogs and contents
- Understanding M-paper, difference between M-paper, e-paper and online editions
- Creating account on twitter and understanding Media
- Creating online pages with the help of HTTP, HTML
- Designing a page for online newspaper

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) Semester-III Feature Writing Lab Course Code: BJMP-3318 (Practical)

Time: 3 Hrs.

Theory: 20

- Writing features /Articles
- Types of features (Overview); discuss various feature stories published in newspapers and magazines
- Primary and secondary sources of information, use of library and other reference material, newspapers and magazines as resources;
- Developing focus themes and newspegs.
- Gathering and organizing information; Structure: Title, body

B.A. JMC (Session 2022-23)

Semester-IV Media: Business Communication Course Code: BJML-4311 (Theory)

- This unit provides an introduction to the principles, concepts and objectives of Media and Business Communication.
- Media handling and planning which are integral parts of successful Public Relations in today's world will be explained.
- Business Correspondence in media organizations will be taught.
- The process of Cross-Cultural Communication will be elaborated.

B.A. JMC (Session 2022-23) Semester-IV

Media: Business Communication Course Code: BJML-4311 (Theory)

Time: 3 Hrs.

Max. Marks:75

Theory: 60

CA: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12Marks

Unit-I

- Meaning, Role, Functions, Importance and essentials of Communication in Business Organizations
- Process of Business Communication
- Communication Models
- Barriers to effective communication,

Unit-II

Classification of Communication-

- Formal & Informal
- Personal, Inter-personal, Group and Mass
- Vertical & Horizontal
- Upward & Downward
- One-way & Two-way
- Verbal & Non–verbal
- Online & Offline

Unit-III

□ Business Correspondence in Media Organization

- o Principles of Letter Writing
- TypesofBusinessLetters– Salesletters,Requests,ResponseLetters,ComplaintLetters,Adjustment letters, Inquiry appeals
 Resume Writing
- o Report Writing

Unit-IV

- □ Cross Cultural Communication
- □ Importance of Dressing, Manners & Etiquettes in Business Communication.
- □ Importance of Communication:
 - o Negotiation
 - o Conflict & Crisis Management

B.A. JMC (Session 2022-23) Semester-IV Programme Formats: Radio & TV

Course Code: BJML-4312 (Theory)

- The basic concepts and fundamental elements of Radio and TV production will be introduced to the students in this unit.
- The purpose of the whole exercise is to familiarize the students with the broadcast equipment and inculcate in them the creative techniques to use them.
 - The objectivity of the program will be explained to the students.
 - Television as a medium will be taught to the students.

B.A. JMC (Session 2022-23) Semester-IV Programme Formats: Radio

&TV

Course Code: BJML-4312 (Theory)

Time:3Hrs.

Max. Marks:75

Theory: 60

CA: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempte dfrom any Section. Each question will carry 12Marks

Unit-I

- □ Writing for Radio: Writing for the ear, Spoken word
- □ Radio Talk, News, Interview, Discussion, Feature& Documentary, Drama & Serial, Special audience
- □ Music Programmes, Voice Cast, Phone In, Radio Bridge, Chat Show, Outside Broadcast (OB), Commentary, Radio Commercial- Types, CopyWriting, Slogans.

Unit-II

Concept of Good Presentation :

- □ Link Announcement & Continuity Presentation
- □ Pronunciation, Use of silence, Voice Culture
- □ Keeping Rapport with the Listener, Forming a personality for theprogramme/station.

Unit-III

- □ **Programme objectivity:** Information, Entertainment & Education
- □ Fixed point & Flexible point
- □ Intimacy with listener, knowing the target, Channel Identity

Unit-IV

- **Television:** Understanding the medium and Scope
- □ Writing for visuals, Piece to Camera, Presentation
- □ Reporting, Interview, Reportage, Live Shows, Anchoring a Show
- □ Programme Production, Packaging for a channel, Packaging Stories

Suggested Readings:

- 1. Radio & TV Journalism : KMSrivastva
- 2. TV Production : GeraldMillerson
- 3. Broadcast Journalism: PP Joshi

B.A. JMC (Session 2022-23)

Semester-IV Video Production: Idea to Screen Course Code: BJML-4313 (Theory)

- \circ The basic concepts and fundamental elements of Video Production will be introduced to the students in this unit.
- The purpose of the whole exercise is to familiarize the students with the video production equipment and inculcate in them the creative techniques to use them.
- The concept of Editing and its practical aspect will also be taught to the students.

B.A. JMC (Session 2022-23) Semester-IV

Video Production: Idea to Screen Course Code: BJML-4313 (Theory)

Time:3Hrs.

Max. Marks:75

Theory: 60

CA: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempte dfrom any Section. Each question will carry 12Marks

Unit-I

□ Camera:

- (a) Video camera, Types of videocamera
- (b) Different types of shots, camera movements, Track, Crane movements etc
- (c) Lenses: Different types of lenses and their application
- Lighting:Lightsandlighting,Basicsoflighting,Techniques,Differenttypesoflightsusedinvideog raphy,Use of filters & reflectors

Unit-II

- □ Selection of the Programme Topic: Developing programme briefs (Objectives, Contents, Duration etc),
- □ Researching the topic, Programme Resources,
- □ Style, format and structuring the programme,
- □ Storyboard, Script Designing and Script Layout.

Unit-IV

- □ Video Recording and Editing: Editing: Meaning and Rules
- □ Editing sound: U-matic, Beta & VHS, Types of editing,
- □ Cut to cut, A/B roll, Assembly and insert editing.

Unit-IV

- □ Media Research Methodology: Writing support materials,
- Designing Evaluation Tools and Techniques
- □ Evaluation and field testing of programme
- □ Preview and Analysis of programme

Suggested Readings:

- 1. TV Production: GeraldMillerson
- 2. Media Writing:Samuelson
- 3. Modern Radio Production: Carl HansmanDonnel.
- 4. Modern Radio Production: CarlHansman

B.A. JMC (Session 2022-23) Semester-IV Folk Media

Course Code: BJML-4314 (Theory)

- This course provides an introduction to the various forms of Folk Media available in our country.
- The students will be made to trace the historical significance of various Folk Media of our country.
- The integrated use of folk and mass media will be taught to the students.

B.A. JMC (Session 2022-23)

Semester-IV Folk Media Course Code: BJML-4314 (Theory)

Time:3Hrs.

Max. Marks:75

Theory: 60

CA: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of SectionsA-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not
exceeding four).Candidatesare
required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted
from any Section. Each question will carry 12Marks

Unit-I

- Introduction to folk media.
- Categorization of folk forms in India,
- o Relevance of folk media in the age of modern media

Unit-II

 Introduction to Puppetry, Street Theatre, Ballad, Nautanki, Ramlila, Raslila, and Story Telling forms. Folk forms in India and their relevance, Nakal.

Unit-III

- Flexibility of folk media
- Folk media vis-a-vis the modern message (areas of conflict and compromise)
- Integrated use of Folk and Mass Media

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Unit-IV

o Punjabi Folk: Bhangra, Gidha and Vaar

o Units of Ministry of I & B:, PIB, FTII, NFAI, Bureau of Outreach and Communication

Suggested Books

- 1. Mass Communication in India by KewalJKumar
- 2. HandbookofJournalism&MassCommunicationbyVirBalaAggarwal
- 3. FolkDance–TribalRichval&MartialFormsbyAshishMohankhokar
- 4. Forms with A Smile by W SRetail

B.A. JMC (Session 2022-23)

Semester-IV Advertising: Concepts & Principles Course Code: BJML-4315 (Theory)

- The challenging and very competitive world of Advertising will be unveiled in this module.
- This fascinating subject will be explored with the specific objective of enabling interested students to eventually carve out a viable career in this field.
- The mysteries of marketing will also be dwelt upon. Agency structures and advanced advertising
- practices like positioning, market segmentation and targeting will be explained

(Session 2022-23) Semester-IV Advertising: Concepts & Principles Course Code: BJML-4315 (Theory)

B.A. JMC

Time:3Hrs.

Max. Marks:75

Theory: 60

CA: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempte dfrom any Section. Each question will carry 12Marks

Unit-I

Introduction to Advertising

- (a) Definition
- (b) Growth of advertising in India
- (c) Scope (Effects on Economy/Industry)
- (d) Facets of advertising (As an act of commerce, as hidden persuader)

Unit-II

Purpose of Advertising

- (e) Need for advertising
- (f) Functions of advertising
- (g) Benefits of advertising: To Seller, Buyer & Media
- (h) Relationship between advertising & marketing

Unit-III

Types of Advertising

- (i) Commercial & Non-commercial
- (j) Product & Consumer
- (k) Classified & Display
- (l) Retail & Wholesale
- (m) Surrogate advertising
- (n) Regional, National & Co-operative
- (o) Govt. advertising

Unit-IV

Advertising as a Communication Tool

- (p) Communication Process & Advertising
- (q) Communication Principles, Theories applied to advertising

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(r) AIDA Model

Role & Effects of Advertising

- (s) Negative & Positive Effects
- (t) Advertising&Society
- (u) Advertising&Development
- (v) Role of Advertising in NationalEconomy
- (w) Social/PublicAdvertising

Suggested Readings:

- 1. IndianBroadCasting
- 2. TelevisionTechniques
- 3. AdvertisingMadeSimple
- 4. OgilvyonAdvertising
- 5. AdvertisingManagement

- H.R. Luthra(PublicationsDivision)
- HoylandBeltinger (Harper & Brothers)
- Frank Jefkins(Rupa&Co.)
- David Ogilvy(PanBooks)
 - Aaker, Myers&Batra

Semester-IV Radio & TV Production Lab Course Code: BJMP-4316 (Practical)

Time:3Hrs.

Max. Marks:25

Theory: 20

CA: 05

Radio

- □ Writing for different formats of Radio
- □ Radio recording of different formats: RJ, Interview, Radio Talk, Drama

Practical exercises involving:

Television

- □ Storytreatment,
- \Box Scripts,
- \Box Storyboards,
- □ Budgets,
- □ Floor plan, sets, make-up, costume, jewellery, lights, audio, graphicrehearsals,
- □ Shootingschedules
- \Box Post-Productionediting

Semester-IV Operation & Handling of Video Equipment Course Code: BJMP-4317

(Practical)

Time:3Hrs.

Max. Marks:25

Theory: 20

CA: 05

Practical exercises involving:

Camera:

- (a) Focuses on Cameras & Recorderscontrols
- (b) Shootingtechniques
- (c) Basic theory of Videorecording

Lights:

- (a) Providing theory, rules & principles of qualitylighting
- (b) Shows the creative use of back-lighting
- (c) Properplacementoflights&lightingequipmentforprinciplesubjectsandsets;bothonlocationa ndinthe studio.

Sound:

- (a) Demonstration of various pieces of audio recording equipment
- (b) Creative use of sound effects &musictracks

BA JMC (Session 2022-23) Semester-IV Advertising Lab

Course Code: BJMP-4318 (Practical)

Time:3Hrs.

Max. Marks:25 Theory:20

CA:05

Practical exercises involving:

- Advertising Campaigns, Themes and Promotions
- Newspaper Ad: Content / Copy, Picture anddesign
- Television Ad: Writing Script, Shooting andEditing
- Understanding different types of Advertising:
 - (a) Commercial&Non-commercial
 - (b) Product&Consumer
 - (c) Classified&Display
 - (d) Retail&Wholesale
 - (e) Regional, National&Co-operative
 - (f) Govt.advertising
 - g) Comparativeadvertising

SEMSTER-V Event Management: Principles and Methods Course Code: BJML-5311 (THEORY)

- To understand the scope & concept of Event Management
- To understand the practical dimensions of Event Management.
- To understand the role of PR in Event Management
- To acquaint the students about various tools, concepts & strategies of Event Management

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Event Management: Principles and Methods Course Code: BJML-5311 (THEORY)

Time: 3 Hrs

Max. Marks: 75 Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

- Definition and scope of event management
- Understanding Various events: Online and offline Conferences, Trade Fair, Wedding, Fashion Shows,

Corporate Meeting etc

- Importance of budget and buffer
- Concept of clean zone

Unit-II

- Role & importance of exhibitions
- Objectives of the exhibition
- Advantage of exhibition over other devices
- Importance of direct contact

Unit-III

- Choosing the right exhibition-Where to participate
- Concept of neutral territory
- PR for an exhibition
- Role of the Media in promotion of an event

Unit-IV

- Publicity inputs or visible aids for promoting an event
- Print & Display material
- Stand Design
- Trade Fair: Uses & Abuses
- Gauging Cost Effectiveness

Suggested Readings:

- 1. Stephen P. Robbins & Mary Coulter, Management, Prentice Hall of India.
- 2. Anna Bhattacharyajee, The Indian Press Profession to Industry.
- 3. P.R. Tools, Concepts Tools and Strategies- NN Sarkar
- 4. Handbook on Public Relations- D.S. Mehta

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Current Affairs: Contemporary Issue in Media-I Course Code: BJML-5312 (THEORY)

- To understand the various political & social issues of the country.
- To inculcate newspaper reading habit in the students.
- To understand the functioning of various International organizations.
- To understand the functioning of various National organizations.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Current Affairs: Contemporary Issue in Media-I Course Code: BJML-5312 (THEORY)

Time: 3 Hrs

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

Political and Social Issue: Major current issues of parliament (Budget), Major issues of different political parties (Agenda), Major current issues in media, Study of current debates on social issues

Unit-II

Business sports and security: Current issues of business, Current issues of entertainment and sports, Current issues of internal and external security Current issues in health, Women and Child Rights, Human Rights and Education System

Unit-III

International organization: SAARC, ASEAN, G-8, G-20, WHO, UNESCO.

Unit-IV

National organizations: CIC, NSG, FICCI, CII, RBI, CVC.

NOTE: Issues pertaining to last six months only

Suggested Books / Magazine

- 1. Competitor Success Review
- 2. Manorama Year Book
- 3. Focal Study

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Media Research Methodologies Course Code: BJML-5313 (THEORY)

- This course will enable the students to have a comprehensive understanding of the issues and different approaches that are involved in undertaking research.
- Students will learn about how to conduct research individually and in a group in a clear and imaginative manner.
- To make the students learn how to access, analyze and use the information by using a range of research tools for their projects.
- The field of media research will be explained to the students.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Media Research Methodologies Course Code: BJML-5313 (THEORY)

Time: 3 Hrs

Max. Marks: 75 Theory:60 C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

Research: Definitions, Methods, Selection & Formulation of Research Problem, Hypothesis, Sampling, Research Designs, Processing & Analysis of data,

Unit-II

Survey: Meaning, Concept, Utility, Planning, Organising & Conducting survey, Public Opinion Survey, Readership Survey.

Unit-III

Data: Meaning, Kinds-Demographic, Socio-Economic, Socio-Psychological data.

Tools of Data Collection: Questionnaire, Schedule, Interview, Case study, Observation & Participatory Observation, Content Analysis etc.

Unit-IV

Media Research: Measuring Impact, Evaluation, Monitoring, and Feedback. TRP, Viewership, Listenership, Public Opinion, Readership, Circulation Statistical Analysis & Interpretation of data, Findings, Report Writing.

Suggested Readings:

- 1. Social Research : S.R. Vajpayee
- 2. Doing Your Research Project : Judith Bell
- 3. Research Methodology-Methods & Techniques : C.R. Kothari
- 4. Research Methodology in Social Sciences :Sandhu&Singh
- 5. Communication & Research for Management : V.P. Michael
- 6. Research in Mass Media : S.R. Sharma & Anil Chaturvedi
- 7. Research-How to Plan, Speak & Write About It : Clifford Hawkins & Marco Sorgi

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Social Media Course Code: BJML-5314 (THEORY)

- The limitless potential of Social Media in today's world will be revealed in this course
- The primary goal is to help students use the power of the Internet as a powerful tool for the Mass Communication.
- To understand the functioning & mechanism of various social media platforms.
- How social media acts as a source of information for the journalists will be explained.

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Social Media Course Code: BJML-5314 (THEORY)

Time: 3 Hrs

Max. Marks: 75 Theory:60 C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

Social Media : Meaning, Concept and Scope, Social Media for developing nations Like India..

Unit-II

Social Media Platforms : Facebook, Twitter, Instagram, Youtube, Wikipedia, Snapchat etc. Impact over mainstream media.

Unit-III

Uses & Abuses of social Media, Challenges for Mainstream Media, Social Media & PR, Social Media Advertisement, Marketing & information for Mainstream & traditional Media.

Unit-IV

Social Media for Breaking news, Social Media as a source of information for journalists, Social Media & citizens journalism.

Suggested Readings:

- 1. Cyberspace Aur Media: SudhirPachauri
- 2. Fundamentals of Information Technology: Deepak Bharihoke

- 3. Multimedia Systems: Ramesh Agarwal& Bharat BhushanTiwari
- 4. IT in the New Millenium: V.D. Dudeja
- 5. IT: S L Sah
- 6. Electronic Media & the Internet: Y K D'souza

BACHELOR OF ARTS (JOURNALISM AND MASS COMMUNICATION) (Session 2022-23) SEMSTER-V Public Relations Course Code: BJML-5315 (THEORY)

- This course provides an introduction to the principles, concepts & objectives of Public Relations.
- To understand the concept of Media Planning & Handling which are integral parts of successful Public Relation strategy.
- To understand the techniques of Public Relation in the context of New Media.
- To understand the role of PR in exhibition.

(Session 2022-23)

SEMSTER-V

Public Relations Course Code: BJML-5315 (THEORY)

Time: 3 Hrs

Max. Marks: 75 Theory:60 C.A.: 15

Instructions for the Paper Setter

Eight questions of equal marks are to be set, two in each of the four Sections (A-D). Questions of Sections A-D should be set from Units I-IV of the syllabus respectively. Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each section. The fifth question may be attempted from any Section. Each question will carry 12 Marks

Unit-I

- Public Relations- Definition & Concept
- Functions of Public Relations
- PR as distinguished from Marketing, Sales Promotion & Advertising
- PR Techniques
- Relationship & Duties of the PR Practitioner-Value of IPR Code & the International Codes of Conduct

Unit-II

- Functions of PR Department & Manager-Advantages & Disadvantages
- PR Process
- PR consultancy-Its advantages & disadvantages
- Press Relation & its principles

Unit-III

- The News Release-Seven point formula & its importance
- Writing techniques, Press Event & Organising them
- Internal PR-Media & Techniques
- Employee Relations

Unit-IV

- Exhibition PR & its Planning
- Uses & kinds of Exhibition PR

- Role of Photography In PR
- Importance of Marketing Research for the PR Practitioner

Suggested Readings:

- 1. PR concept, Tools, Stragies NN Sarkar
- 2. Handbook on Public Relations D.S Mehta
- 3. Public Relations Management C.S. Raydu
- 4. Business Public Relations S.R. Sardana
- 5. Public Relations JaishreeJethwaney

(Session 2022-23)

Semester-V Event Management Lab Course Code: BJMP-5316 (Practical)

Time: 3 Hrs.

Theory: 20

- Designing & Development of print & display material for an exhibition along with publicity & promotional material for the event.
- Organizing different events at department level along with publicity and promotion

(Session 2022-23)

Semester-V Social Media Lab Course Code: BJMP-5317 (Practical)

Time: 3 Hrs.

Theory: 20

Creating account on Social Media Platforms Facebook, Instagram, Twitter etc.

Writing for social media: Articles, News story Photographs etc.

Facebook Live- Interviews, Discussions, Reporting.

Creating account on twitter & understanding media.

(Session 2022-23)

Semester-V Pilot Study Course Code: BJMP-5318 (Practical)

Time: 3 Hrs.

Theory: 20

Each Student must conduct a pilot study on any aspect of media and submit the research report at the end of the semester. The study can be conducted in any of the following areas for example:

- 1. Media: Advantages and Disadvantages
- 2. Popular Newspaper
- 3. Popular TV Channel
- 4. Favourite Radio Programme
- 5. Favourite Ad
- 6. Social Media: Advantages and Disadvantages

Semester-VI Global Media Course Code: BJML-6311 (Theory)

- The introduction to major international newspapers & TV channels will be provided.
- The primary goal is to help students understand the media scenario at a global level.
- To understand the relationship between Media and Market Force.
- The working of Global Technology will be taught.

Semester-VI

Global Media

Course Code: BJML-6311

(Theory)

Time:-3 Hours

Total Marks: 75 Theory:60 C.A.: 15

Instructions for the Paper Setters

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Unit-I

- Introduction to main International Newspapers : Wall Street Journal, New York Times, Dawn & The Washington Post, The Times London.
- Major international television channels: BBC, CNN, AL JAZEERA, IBN
- Major International Radio channels: BBC, Voice of America, AIR

Unit-II

• Media Scenario

- Introduction to major Global News Agencies (Reuters, AP, AFP, Xinua, CNA)
- Present Media scenario in Asia (Special reference to SAARC, NAM Countries)
- Concept of Media Imperialism

Unit-III

• Media and Market

Force

- Misinformation and information war
- Role of Media in promoting humanity and peace
- Market forces and Media

Unit-IV

- Global Technology Global satellite system Global internet service IPTV
- UNESCO Mass Media Declaration

Suggested Books:

- 1. New Media Nation Indigenous People & Global Communication by ValerieAlia
- 2. HandbookofGlobalMedia&CommunicationPolicybyRobinMansell&MarcRaboy.
- 3. The No-Nonsense Guide to Global Media by PeterSteven
- 4. Escaping the Global Village: Media, Language & Protest byNiamhHourigan

One world many voices, Macbride commission

Semester-VI

Current Affairs: Contemporary Issue in Media-II

Course Code: BJML-6312

(Theory)

- To understand the various political & social issues of the country.
- To inculcate newspaper reading habit in the students.
- To understand the issues of business and sports.
- To understand the critical studies.

Semester-VI

Current Affairs: Contemporary Issue in Media-II

Course Code: BJML-6312

(Theory)

Time:-3 Hours

Max. Marks: 75

Theory:60

C.A.: 15

Instructions for the Paper Setters

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

UNIT-I

• Events and happening of last six months with special reference to: Political and Social Issue: Major current issues of parliament (Budget), Major issues of different political parties (Agenda), Major current issues in media, Study of current debates on social issues

UNIT-II

• **Health and Education:** Current issues in health, Current issues of women and child right, Issue related to human rights, Current issues in education system

UNIT-III

• **Business sports and security:** Current issues of business, Current issues of entertainment and sports, Current issues of internal and external security

UNIT-IV

• **Critical studies:** Media as an educator, 1Media and violence, Feminist media perspective, Media and marginalized group

Suggested Books / Magazine

- Competitor SuccessReview
 ManoramaYearBook
- 3. FocalStudy

B.A. JMC (Session 2022-23) Semester-VI Perspective of Audio Sound Course Code: BJML-6313 (Theory)

- To understand the meaning of sound as a medium.
- To understand the principles of magnetic recording and digital recording.
- To understand the various terms related to audio.
- To understand the concept of audio editing.

B.A. JMC (Session 2022-23) Semester-VI Perspective of Audio Sound Course Code: BJML-6313 (Theory)

Time:-3 Hours

Max. Marks: 75 Theory:60 C.A.: 15

Instructions for the Paper Setters

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Unit-I

- Sound: Meaning, Characteristics, Propagation, Acoustic Reverberation
- **Microphones:** Selection of Microphones, Types of Microphones on the basis of principles, uses and polarization, Wireless Microphones

Unit-II

- Principles of Magnetic Recording and Digital Recording Systems
- Audio Cables & Connectors: Types & Uses

Unit-III

• Understanding various terms and concepts in Audio Noise & Distortion Ratio, Dope Sheet/Exposure Sheet, Sound Recordist's role in production crew, Audio console, Voice Modulation, Mono, Stereo and Surround Sound

Unit-IV

Audio Editing: Linear and Non-Linear Audio Editing

Types of Sound Effects

Mixing and Dubbing Techniques

Suggested Books

- 1. Basic of Video Sound by DasLyver
- 2. Radio Production by RobertMcLeish 1
- 3. Audio Production & Critical Listening: Technical Ear Training by JasonGorey

B.A. JMC (Session 2022-23) Semester-VI Video Electronic Film Production Course Code: BJML-6314 (Theory)

- To understand the process of film production.
- To understand the principles of production stage of film making.
- To understand the concept of Post-Production.
- To understand the concept of Film Appreciation

Semester-VI

Video Electronic Film Production

Course Code: BJML-6314

(Theory)

Time:-3 Hours

Max. Marks: 75 Theory: 60 C.A.: 15

Instructions for the Paper Setters

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Unit-I

- **Process of Film Production:** Pre-Production, Production andPost-Production
- **Pre-Production:** Programme Proposal, Budgeting, Casting, Location Survey, Indoor and Outdoor Shooting, Shooting Script, Pre-Production Meetings

Unit-II

- **Production:** Understanding various concepts of Production, Single Camera and Multi Camera Shooting, Camera Crew (Director, Producer, Production Manager, Floor Manager, Art Director, Makeup Man, Dress Designer, Choreographer) and other technical staff,
- Understanding the use of EDL, Continuity, Log Sheets etc

Unit-III

- Post-Production: Editing- Meaning, Need, Types(Online, Offline, Linear & Non-linear)
- Transitional Devices (Cut, Fade, Dissolve, Mix, Superimposition, Wipe & Montage)
- Special Effects & Narration: Audio Special Effects, Video Special Effects, Recording Special Effects

Unit-IV

- Sound Mixing: Basics, Dubbing, Studio Mixing,
- Film Review, Film Criticism, Film Journalism
- ☐ Film distribution &Marketing

Suggested Books

- 1. Production Management for Film & Video by Richard Gates
- 2. Video: Digital Communication & Production by Jim Stinson
- 3. Television Production by Gerald Millerson
- 4. Production Algebra: Handbook of Production Assistant by Mark Adl

Semester-VI

Specialized Reporting

Course Code: BJML-6315

(Theory)

- To understand the process of Specialised Reporting.
- To understand the concept of Investigative Journalism.
- To understand the concept of special forms of Journalism.
- To understand the concept of Embedded Journalism.

Semester-VI

Specialized Reporting

Course Code: BJML-6315

(Theory)

Time:-3 Hours

Max. Marks: 75 Theory:60 C.A.: 15

Instructions for the Paper Setters

Eight questions of equal marks (Specified in the syllabus) are to be set, two in each of the four Sections (A-D). Questions may be subdivided into parts (not exceeding four). Candidates are required to attempt five questions, selecting at least one question from each Section. The fifth question may be attempted from any Section.

Unit-I

- **Specialized Reporting**: Concepts and Its relevance in the field of journalism
- Area of Specialized Reporting: Science Reporting, Health Journalism, Development, Journalism, Page 3 Reporting, Science & Technology, War & Sports, Environment Reporting and Issues of Gender bias and Human Rights
- •

Unit-II

- **Concept of Investigative Journalism:** Origin and growth, Pioneers, Role and Scope. Modern Techniques in investigative Journalism, Duties and responsibilities of investigative Journalist, Problems and obstacles faced by investigative Journalists
- **Features:** Definition and scope in specialized reporting, Effective Specialized Reporting, Celebrating Journalism, Tabloid Journalism
- •

Unit-III

- Advocacy Journalism: History, Objective and Criticism
- **Environment Journalism:** History, Scope, Advocacy Debate, Genres (Nature Writing, Science Writing, Environmental Interpretation)
- Gonzo Journalism: Definition and origin

• New Journalism: History, Characteristic, Criticism

Unit-IV

- Embedded Journalism: History, Characteristic, Criticism
- Video Game Journalism: Ethics, New Media and video game journalism
- Reporting social events and mal practices like corruption, Manual Scavenger and their Rehabilitation Act 2013.

Suggested Books

- 1. Journalism: Editing, Reporting & Feature Writing by N.Basu, N.Prabhakar
- 2. Handbook of Reporting & Communication Skills by V. S. Gupta
- 3. News Reporting & Editing: An Overview by SuhasChakravarthy Specialized Reporting by DavidRemick

Semester-VI

Audio Lab

Course Code: BJMP-6316

(Practical)

Time:3Hours

Max Marks:25

Practical:20

C.A.:05

- Microphones: Uses and selection of Microphones,
- □ Understanding different types of Microphones
- Digital Recording Systems
- Audio Cables & Connectors: Use and Selection
- □ Working on Audio console, Mixing Audio
- Understanding techniques of Voice Modulation
- Audio Editing: Linear and Non-Linear Audio Editing
- ☐ Types of Sound Effects

B.A. JMC (Session 2022-23) Semester-VI Specialized Reporting Lab Course Code: BJMP-6317 (Practical)

Time:3Hours

Max Marks:25

Practical:20

C.A.:05

- Understanding different areas of specialized reporting, writing stories on various areas of specialized reporting like science, health, page 3, environment, gender and humanrights
- Writing feature oncelebrities
- Reporting various events of city / college for your in-housepublication
- Editing and designing in-housepublication

B.A. JMC (Session 2022-23) Semester- VI Film Project Course Code: BJMP-6316

(Practical)

Time:3Hours Max Marks:25 Practical - 20

C.A. - 05

Each student will prepare a 5-10 minutes film on any subject or theme keeping in mind the process andtechnicalities of film making. The student must also submit the copy of script and the budget along with film CD.