



KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

DATE SHEET

For

Bachelor of Vocation (Management & Secretarial Practices) Semester-I (Exam Code: 111601)

End Semester Theory (Regular/Reappear) Examination, December- 2022

Evening Session: Time: 1:30 P.M. to 4:30 P.M. (Except, where indicated otherwise)

Venue : KMV-I (Commerce Block (Room No. 13)) (Except, where indicated otherwise)

Note: - The examination for the evening session will commence at 1:30 PM. **The candidates must reach the venue of examination at 1:00 PM sharp and must occupy their seats 15 minutes before the commencement of the examination, i.e. at 1:15 PM sharp.** The answer books (along with Optical Mark Reader (OMR) Title Page) will be distributed at 1:15 PM sharp. Fifteen minutes will be given to fill the OMR sheet properly. OMR sheets will be filled under the supervision of invigilator as per the instructions given by him/her. The question paper will be distributed at 1:30 PM sharp for the evening session and the examination will continue till 4:30 PM.

Date	Day	Course Code	Course Title (Subject/Paper Code)
3-12-2022	Saturday	BVML-1123	Computer Fundamentals (2307)
6-12-2022	Tuesday	BVML-1324	Work Management, Workplace, Health and Safety (1328)
8-12-2022	Thursday	AECD-1161	Drug Abuse: Problem, Management and Prevention (Compulsory) (1113)
12-12-2022	Monday	BVML-1325	Customer Relationship Management (1329)
15-12-2022	Thursday	BVML-1102	Communication Skills in English (1112)
19-12-2022	Monday	BVML-1326	Office Management (1330)
22-12-2022	Thursday	BVML-1421/ BVML-1031/ BVML-1431	Punjabi (Compulsory) (1103)/ Basic Punjabi (1107)/ Punjab History and Culture (1110)
24-12-2022	Saturday	SECF-1492	Foundation Course (1121) (Timing: 01:30 P.M. to 02:30 P.M.)
27-12-2022	Tuesday	BVMM-1127	MS Office-I (1331)

NOTE:

1. Students Should note down the Datesheet very carefully and clash if any, should be brought to the notice of CoE Office (Mob: 8283840177, 9463659671) within two days after the display of the Datesheet on college website: <https://www.kmvjalandhar.ac.in>
2. It is to bring to the notice of all the concerned that schedule of Datesheet may vary due to some unforeseen administrative reasons. All the concerned are advised to check the Revised Datesheet (if any) / Notices displayed outside the Examination Centres as well as on the college website from time to time till the examinations are over.

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**JALANDHAR
November 21, 2022**

Controller of Examinations

Chief Controller of Examinations