



# **KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)**

## **DATE SHEET**

**for**

### **Bachelor of Vocation (Management & Secretarial Practices) Semester-I (Exam Code: 111601)**

**End Semester Theory (Regular/Reappear) Examinations, December-2021**

**Evening Session: Time:1:30 P.M. to 4:30 P.M. (Except, where indicated otherwise)**

**Venue: Commerce Block (Room No. 19) (KMV-I) (Except, where indicated otherwise)**

**Note:** - The examination for the evening session will commence at 1:30 pm. **The candidates must reach the venue of examination at 1:00 pm sharp and must occupy their seats 15 minutes before the commencement of the examination, i.e. 1:15 pm sharp.** The answer books (along with Optical Mark Reader (OMR) Title Page) will be distributed at 1:15 pm sharp. Fifteen minutes will be given to fill the OMR sheet properly. OMR sheets will be filled under the supervision of invigilator as per the instructions given by him/her. The question paper will be distributed at 1:30 pm sharp for the evening session and the examination will continue till 4:30 pm.

| <b>Date</b> | <b>Day</b> | <b>Course Code</b>                    | <b>Course Title (Paper Code)</b>   |
|-------------|------------|---------------------------------------|--|
| 15-12-2021  | Wednesday  | BVML-1123                             | Computer Fundamentals (1289)   |
| 18-12-2021  | Saturday   | BVML-1421/<br>BVML-1031/<br>BVML-1431 | Punjabi(Compulsory)( 1103)/<br>Basic Punjabi (1107)/<br>Punjab History and Culture(1110) |
| 20-12-2021  | Monday     | BVML-1324                             | Work Management, Workplace, Health and Safety (1290)                                     |
| 22-12-2021  | Wednesday  | BVML-1102                             | Communication Skills in English (1112)   |
| 24-12-2021  | Friday     | SECF-I492                             | Foundation Course<br><b>(Timing: 01:30 PM to 02:30 PM)</b>                               |
| 27-12-2021  | Monday     | BVML-1325                             | Customer Relationship Management (1291)  |
| 29-12-2021  | Wednesday  | AECD-1161                             | Drug Abuse: Problem, Management and Prevention (Compulsory) (1113)                       |
| 01-01-2022  | Saturday   | BVML-1326                             | Office Management (1292)   |
| 04-01-2022  | Tuesday    | BVMM-1127                             | MS Office-I (1293)   |

**Note:** It is to bring to the notice of all the concerned that schedule of date sheet may vary due to some unforeseen administrative reasons. All the concerned are advised to check the Revised Datesheet/Notice displayed outside the Examination Centres as well as on the college website (<https://www.kmvjalandhar.ac.in>) from time to time till the examinations are over.

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**JALANDHAR  
November 26, 2021**

**Controller of Examinations**

**Chief Controller of Examinations**