



KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)
DATE SHEET

For

Bachelor of Vocation (Management & Secretarial Practices) Semester-I
(Exam Code: 111601)

End Semester Theory Examination, January-2021

Morning Session: **Time: 9:00 A.M. to 12:00 Noon** (Except, where indicated otherwise)
Venue : **Centre No.2-Lajjawati Hall** (Except, where indicated otherwise)

Note: - The examination for the Morning Session will commence at 9:00 am. **The candidates must reach the venue of examination at 8:30 am sharp and must occupy their seats 15 minutes before the commencement of the examination, i.e. at 8:45 am sharp.** The answer books (along with Optical Mark Reader (OMR) Title Page) will be distributed at 8:45 am sharp. Fifteen minutes will be given to fill the OMR sheet properly. OMR sheets will be filled under the supervision of invigilator as per the instructions given by him/her. The question paper will be distributed at 9:00 am sharp for the Morning Session and the examination will continue till 12:00 Noon.

Date	Day	Course Code	Course Title (Subject/Paper Code)
18/01/2021	Monday	SECF-1492	Foundation Course
30/01/2021	Saturday	BVML-1123	Computer fundamentals (2307)
03/02/2021	Wednesday	BVML-1324	Work Management, Workplace and Health & Safety (2308)
06/02/2021	Saturday	BVML-1325	Customer Relationship Management (2309)
		BVML-1325	Customer Relationship Management (9309) (Old Syllabus (2019-20))
09/02/2021	Tuesday	BVML-1326	Office Management (2310)
11/02/2021	Thursday	BVML-1102	Communication Skills in English (2113)
13/02/2021	Saturday	AECD-1161	Drug Abuse : Problem, Management and Prevention (Compulsory) (2115)
16/02/2021	Tuesday	BVML-1421/ BVML-1031/ BVML-1431	Punjabi (Compulsory) (2103) or Basic Punjabi (2107)/ Punjab History and Culture (2110) (in lieu of Punjabi Compulsory)
19/02/2021	Friday	BVMM-1127	MS Office-I (2311)

- NOTE:** 1. Students Should note down the date sheet very carefully and clash if any, should be brought to the notice of CoE Office (Mob: 8283840177, 9463659671) within two days after the display of the datesheet on college website <https://www.kmvjalandhar.ac.in>
2. It is for the information of all the concerned that this date sheet is liable to be changed due to COVID-19 Pandemic as per the instructions of Punjab Government and the College Administration.
3. It is to bring to the notice of all the concerned that schedule of date sheet may vary due to some unforeseen administrative reasons. All the concerned are advised to check the date sheet from the college website or notices displayed outside the examination centres from time to time till the examinations are over.

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JALANDHAR

Controller of Examinations

Chief Controller of Examinations