

KANYA MAHA VIDYALAYA, JALANDHAR CITY

Self Assessment Performa for College Lecturers
(to be filled in every year towards the close of academic session _____)

1.

(i) Name of the lecturer

(ii) Qualification of the lecturer

(iii) Subject of faculty

(iv) Designation

(v) Date of Birth

(vi) Date of joining the college

(vii) Teaching experience at the college level

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2.

Courses taught and Work-Load

Number of hours per week

Lectures

(i) Under graduate

(ii) Post graduate

(iii) M.Phil

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3.

Teaching Methods applied

Name and describe new teaching methods used

If any besides lectures methods i.e.

(i) Distribution lecture, Synopsis and Bibliography

(ii) Encouraging questions in class

(iii) Announcing topics for discussion in advance

(iv) Holding Seminars

(v) Use of Audio, Visual aids

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4.

Contribution to COHSSIP Scheme,

If it exists in the college through UIP

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5.

Any other contribution

(i) Teaching Methods

(ii) Evaluation Techniques

(iii) Courses development etc.

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6.

Academic and professional growth during the year

(i) Research qualification aquired

(ii) Research projects under taken

(iii) Research papers published indicating Titles and Names of Journals in which published

(iv) Guidance rendered to Research Scholars

(v) Participation in Seminar, Workshops and conferences during the year

(vi) Participation in orientation Programmes refresh of courses etc.

(vii) Any other type of Training

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7. Participation in Extra mural activity.

- (i) Extra-curricular Debates, Cultural activities, Counselling to students, Planning Forum, Union, NSS, Scouting etc.

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- (ii) Service to community-Adult Education Extension service etc.

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8. (i) Help in college administration by membership of various committees such a Discipline committee, Admission committee, Students welfare committee etc.

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- (ii) Contribution made on the committee/s on which a member served during the year

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9. (i) Were you allotted any examination work such as conduct/evaluation by the University/Board

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- (ii) Did you perform the duty given by the University/Board

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10. Number of Lectures delivered class wise.

(i) -----

(ii) -----

(iii) -----

(iv) -----

11. Any other information about his /her contribution (not conveyed above) relevant to proper assessment of activities.

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- Evaluation by the Head of the Institution/Principal
- | Item | Factual Verification | Evaluation |
|------------------------|----------------------|-------------------------------|
| | Correct /Exaggarate | Excellent/Very Good/Good/Poor |
| (i) | | |
| (ii) | | |
| (iii) | | |
| (iv) | | |
| (v) | | |
| (vi) | | |
| (vii) | | |
| (viii) | | |
| (ix) | | |
| General Observations : | | |
- Observations of Principal
- Signature of the Teacher
- Signature of Principal