

Dated: 29-09-2020

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties and Incharges of Vocational Programmes are required to conduct CP-I Test for all courses (Theory, Practical, Seminar etc.) of all the concerned programmes (**Semester-III and Semester-V**) from **10-10-2020 to 20-10-2020**.

These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test. The awards should be entered online and the duly signed and scanned copies of the same must be sent to CoE office via E-mail **kmvsecy2018@gmail.com** positively by **22-10-2020**. They are also instructed to keep a copy of the awards as record in the department. There will be no modification of anykind, once the awards have been submitted to the CoE Office.



Principal

Dated: 20.10.2020

KANYA MAHA VIDYALAYA : JALANDHAR

NOTICE

The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are hereby informed that the Mid Semester Test (Theory, Practical, Seminar etc.) of **Semesters III and V** are going to be held from **29-10-2020 to 12-11-2020**. You are required to inform the students about the same.

The date sheets of **B.A./B.Sc. Semesters III, V** and that of **common courses** (e.g. Punjabi (Compulsory), English (Compulsory) etc.) of all the programmes will be provided by CoE Office shortly. The datesheets of the remaining programmes will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by **26-10-2020**.


Principal

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

The datesheets of the B.A./B.Sc. Semesters III, V and that of common courses of all the programmes for October/November 2020 MST are attached herewith. All the HoDs/Deans/Incharges are required to go through the datesheets and clash if any, should be intimated to the Controller/Deputy Controller of Examinations positively by 24-10-2020. The datesheets of the remaining programmes will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by 26-10-2020.

Due to present situation of COVID-19 Pandemic, MST will be conducted in the same mode and pattern as were held in May 2020. The following instructions must be taken care of

- At least 50% syllabus should be covered for MST.
- Maximum marks for the MST of a course must be as per End Semester Examination marks of that course given in scheme of the programme.
- The awards should be entered online and the duly signed and scanned copies of the same must be sent to CoE office via E-mail (kmvsecy2018@gmail.com) positively by 17-11-2020. The copies of the award lists must be kept as record in the department. There will be no modification of anykind once the awards have been submitted to the CoE Office.

Note: The dates of Examinations of common courses are as follows:

- Punjabi (Compulsory)/ Punjab History and Culture/ Basic Punjabi (All programmes) Semester-III: 30-10-2020
- Punjabi (Compulsory)/ Punjab History and Culture/ Basic Punjabi (All programmes) Semester-V: 06-11-2020
- English Compulsory (All programmes) semester-III: 05-11-2020
- English Compulsory (All programmes) semester-V: 12-11-2020
- Communication skills (All programmes) semester-III: 06-11-2020
- Environmental Studies (All programmes) semester-III: 12-11-2020


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties and Incharges of Vocational Programmes are required to conduct CP-I Test for all courses (Theory, Practical, Seminar etc.) of all the concerned **UG programmes (Semester-I)** from **02-11-2020 to 12-11-2020**. These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test. The awards should be entered online and the duly signed and scanned copies of the same must be sent to CoE office via E-mail **kmvsecy2018@gmail.com** positively by **16-11-2020**. They are also instructed to keep a copy of the awards as record in the department. There will be no modification of anykind, once the awards have been submitted to the CoE Office.

Principal



Dated: 06.11.2020

KANYA MAHA VIDYALAYA : JALANDHAR

NOTICE

The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are hereby informed that the Mid Semester Test (Theory, Practical, Seminar etc.) of **Semesters I (UG Programmes)** are going to be held from **17-11-2020 to 01-12-2020**. You are required to inform the students about the same.

The date sheets of **B.A./B.Sc. Semesters I** and that of **common courses** (e.g. Punjabi (Compulsory), English (Compulsory) etc.) of all the programmes will be provided by CoE Office shortly. The datesheets of the remaining programmes will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by **10-11-2020**.


Principal

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

The datesheets of the **B.A./B.Sc. Semester-I** and that of **common courses** of all the programmes for **November 2020 MST** are attached herewith. All the HoDs/Deans/Incharges are required to go through the datesheets and clash if any, should be intimated to the Controller/Deputy Controller of Examinations positively by **10-11-2020**. The datesheets of the remaining programmes will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by **11-11-2020**.

Due to present situation of COVID-19 Pandemic, MST will be conducted in the same mode and pattern as were held in May 2020. The following instructions must be taken care of

- At least 50% syllabus should be covered for MST.
- Maximum marks for the MST of a course must be as per End Semester Examination marks of that course given in scheme of the programme.
- The awards should be entered online by the concerned teacher positively by **04-12-2020**.
- The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are instructed to submit the hard copies of awards of MST for all courses (Practical, Theory, Seminar etc.) of all programmes running in their department to the CoE office (Opposite Tuck Shop, Time-11:00 am to 3 pm) only after checking the same in all respects e.g. marks out of which the MSTs have been conducted, total marks of the course (as per scheme) and absentee etc.
- The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are also instructed to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office. Before entering the awards online / submitting the hard copy, the number of students must be verified from the Administrative Office.



Principal

Kanya Maha Vidyalaya Jalandhar (Autonomous)

Date Sheet for Online Mid Semester Tests of common courses of all the programmes

(November-2020)

Date Day	Course Title
20-11-2020	Communication Skills
21-11-2020	English Compulsory
24-11-2020	Punjabi Compulsory/Basic Punjabi/ PHC
27-11-2020	Drug Abuse

Jalandhar Kaur

CONTROLLER OF EXAMINATIONS

PRINCIPAL

Kanya Maha Vidyalaya Jalandhar (Autonomous)
Date Sheet for Online Mid Semester Tests of B.A./B.Sc. Semester-I (November-2020)
FACULTY OF ARTS & SOCIAL SCIENCES, SCIENCE : U.G. CLASSES

Class Date /Day	B.A./B.Sc.(Economics) Sem-I	B.Sc. Sem-I
17-11-2020 (Tuesday)	Computer Science/ Computer Applications /Public Administration/Home Science/Physical Education	Computer Science/ Chemistry-I
18-11-2020 (Wednesday)	Political Science/ Indian Classical Dance	-----
19-11-2020 (Thursday)	Elective English/Elective Punjabi/Hindi	Physics-I/ Botany-I/Food Science
20-11-2020 (Friday)	Banking	----
21-11-2020 (Saturday)	English (Compulsory)	English (Compulsory)
22-11-2020 (Sunday)	-----	----
23-11-2020 (Monday)	Maths-I/ History/Psychology	Maths-I/ Zoology-I/ Microbiology
24-11-2020 (Tuesday)	Punjabi (Compulsory)/ Basic Punjabi/ Punjab History and Culture	Punjabi (Compulsory)/ Basic Punjabi/ Punjab History and Culture
25-11-2020 (Wednesday)	-----	----
26-11-2020 (Thursday)	Economics/Sociology/Fine Arts/Human Rights	Physics-II/Botany-II
27-11-2020 (Friday)	Drug Abuse	Drug Abuse
28-11-2020 (Saturday)	Philosophy/ Sanskrit/Cosmetology / Music (Vocal)	Chemistry-II
29-11-2020 (Sunday)	-----	----
30-11-2020 (Monday)	-----	----
01-12-2020 (Tuesday)	Maths-II/ Music (Instrumental)/ JMC/ FDGC	Maths-II/ Zoology-II

NOTE: Students should note down the date sheet very carefully and clash if any, should be brought to the notice of Controller of Examinations within two days after the display of the date sheet.

1-6-2020, 1-6-2020
CONTROLLER OF EXAMINATIONS

1-6-2020, 1-6-2020
PRINCIPAL

Dated: 20-11-2020

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties and Incharges of Vocational Programmes are required to conduct CP-II Test for all courses (Theory, Practical, Seminar etc.) of all the concerned programmes (**Semester-III and Semester-V**) from **26-11-2020 to 09-12-2020**.

These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test.

The awards should be entered online by the concerned teacher positively by 12-12-2020. The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are instructed to submit the hard copies of awards of CP-II for all courses to the CoE office (Opposite Tuck Shop, Time-11:00 am to 3 pm). You are also required to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office. Before entering the awards online / submitting the hard copy, the number of students must be verified from the Administrative Office.



Principal

Dated: 02-12-2020

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties and Incharges of Vocational Programmes are required to conduct CP-I Test for all courses (Theory, Practical, Seminar etc.) of all the concerned PG Programmes (**Semester-I**) from **07-12-2020 to 17-12-2020**. These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test.

The awards should be entered online by the concerned teacher positively by 21-12-2020. The HoDs/Deans/Incharges are instructed to submit the hard copies of awards of CP-I for all the courses of the concerned department to the CoE office (Opposite Tuck Shop, Time-11:00 am to 3 pm). You are also required to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office. Before entering the awards online / submitting the hard copy, the number of students must be verified from the Administrative Office.



Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties and Incharges of Vocational Programmes are required to conduct CP-II Test for all courses (Theory, Practical, Seminar etc.) of all the concerned programmes (**Semester-I UG**) from **11-12-2020 to 22-12-2020**. These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test.

The awards should be entered online by the concerned teacher positively by 28-12-2020. The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are instructed to submit the hard copies of awards of CP-II for all courses to the CoE office (Opposite Tuck Shop, Time-11:00 am to 3 pm). You are also required to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office. Before entering the awards online / submitting the hard copy, the number of students must be verified from the Administrative Office.


Principal

Dated: 17/12/2020

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

All the concerned HoDs, Deans and Incharges are required to conduct MST of PG Programmes/PG Diplomas (Semester-I) of their department from 28-12-2020 to 08-01-2021. The datesheets will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by 21-12-2020.

Due to present situation of COVID-19 Pandemic, MST will be conducted in the same mode and pattern as were held in May 2020. The following instructions must be taken care of

- At least 50% syllabus should be covered for MST.
- Maximum marks for the MST of a course must be as per End Semester Examination marks of that course given in scheme of the programme.
- The awards should be entered online by the concerned teacher positively by **12-01-2021**.
- The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are instructed to submit the hard copies of awards of MST for all courses (Practical, Theory, Seminar etc.) of the concerned PG programmes/PG diplomas (Semester-I) to the CoE office (Opposite Tuck Shop, Time-11:00 am to 3 pm) only after checking the same in all respects e.g. marks out of which the MSTs have been conducted, total marks of the course (as per scheme) and absentee etc.
- The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are also instructed to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office. Before entering the awards online / submitting the hard copy, the number of students must be verified from the Administrative Office.


Principal

Ref. No. : KMV/Ex/3632

Dated: 28/12/2020

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

The HoDs/Deans of all the Faculties and Incharges of Vocational Programmes are required to conduct the retests in online mode for the students who have missed their MST due to any unavoidable circumstances. These tests can be conducted from 01-01-2021 to 09-01-2021. Hard copy of awards of these students can be submitted to CoE Office by 11-01-2021.

Controller of Examinations


Principal

Copy of the above is being sent to the following for information and strict compliance:

1. All the Heads of the Teaching Departments
2. Dean Student Welfare
3. Office Superintendent

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the Faculties and Incharges of Vocational Programmes are required to conduct CP-II Test for all courses (Theory, Practical, Seminar etc.) of all the concerned **PG Programmes/PG Diploma/Diploma (Semester-I)** from **16-01-2021 to 28-01-2021**. These tests can be conducted in the form of Seminar, Assignment, Quiz/MCQ, Group Discussion, Project and Class Test.

The awards should be entered online by the concerned teacher positively by 30-01-2021. The HoDs/Deans/Incharges are instructed to submit the hard copies of awards of CP-II for all the courses of the concerned department to the CoE office (Opposite Tuck Shop, Time-11:00 am to 3 pm). You are also required to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office. Before entering the awards online / submitting the hard copy, the number of students must be verified from the Administrative Office.


Principal

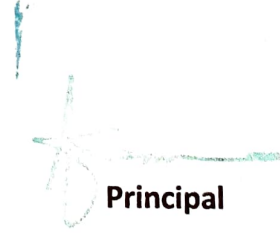
Dated: 27-01-2021

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

Instructions for the Departments to conduct Practical Examination

1. Practical Examiner file will be available on the college website (<https://www.kmvjalandhar.ac.in/downloads/>)
2. Due to COVID-19 Pandemic the Practical/Viva Voce/Project Presentation/Seminar/Internship Report Viva Examination will be conducted by the board of examiners including Head of Department and two internal examiners. One of the internal examiner who is not teaching the concerned course in which practical is being conducted will act as external examiner.
3. Blank Practical Answer Sheets for all the practical examinations of all the programmes of the concerned department can be collected from Mr. Raman Kumar in Examination Branch of Administrative Block at least one day prior to the commencement of first practical examination.
4. The concerned HoD/Internal Examiner will inform the candidates about the group, date & time of Practical Examination and will get the signatures of the candidates on the Practical Attendance Chart against their Examination Roll Numbers. The same Practical Attendance Chart will be provided to the concerned Practical Examiners to get the signatures of the candidates on the day of practical examination.
5. Consumed practical answer sheets, copy of question papers should be retained by the concerned department at least for two years.
6. Unconsumed answer sheets must be submitted to Mr. Raman Kumar after conducting practical examinations of all the programmes along with Signature Sheet Proforma related to consumption of answer sheets and Answer Sheets Consumption Form duly signed by CoE. The Answer Sheets Consumption Form must be submitted separately for all the practical examinations. One copy of the **Signature Sheet Proforma related to consumption of answer sheets** and Answer Sheet Consumption Form should be kept in the concerned department at least for two years.
7. Head of Department has to submit the duly filled **Practical Examination Details Proforma** available on the College website (<https://www.kmvjalandhar.ac.in/downloads/>) one week prior to the commencement of Practical Examination to Ms. Riya in the examination branch of Administrative Office.
8. The awards of practical examination will be submitted online within 24 hours after the conduct of Practical Examination. Detailed process to upload awards will be shared soon.


Controller of Examinations


Principal

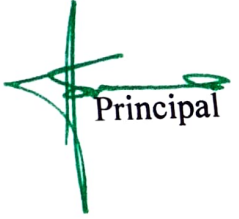
KMV/Ex/3703.

Dated: 13/02/2021

KANYA MAHA VIDYALAYA : JALANDHAR (AUTONOMOUS)

NOTICE

Observatory Staff is required to report for duty at **8:15 am in the morning and 12:45 pm in the evening** and should guide the students to their respective Examination Centres to avoid large gatherings at the T-point. Superintendent of each centre is also required to appoint one invigilator every day at the T-point to help the observers. The Invigilator will report back to the duty in her/ his Examination Centre after the students get settled in their respective centres.


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties and Incharges of Vocational Programmes are required to conduct CP-I Test for all courses (Theory, Practical, Seminar etc.) of all the concerned programmes (**Semester-II, IV and VI**) from **3-5-2021 to 13-5-2021**. These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test. The awards should be entered online and the duly signed hard copies of the same must be sent to CoE office (opposite to Tuck Shop) positively by **15-5-2021**. They are also instructed to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office.



Principal

Dated: 17-05-2021

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs/Deans of all the faculties and Incharges of Vocational Programmes are hereby informed that the Mid Semester Test (Theory, Practical, Seminar etc.) of **even semesters of UG Programmes/ PG Programmes/ Diplomas/ PG Diplomas** are going to be held from **01-06-2021 to 15-06-2021 (in the online mode)**. You are required to inform the students about the same.

The date sheets of **B.A./B.Sc. Semesters II, IV, VI** and that of **common courses** (e.g. Punjabi (Compulsory), English (Compulsory) etc.) of all the programmes will be provided by CoE Office shortly. The datesheets of the remaining programmes will be prepared by the concerned departments.


Principal

Dated: 20/05/2021

KANYA MAHA VIDYALAYA, JALANDHAR (Autonomous)

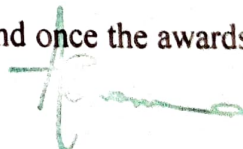
NOTICE

The datesheets of the **B.A./B.Sc. Semesters II, IV, VI** and that of **common courses** of all the programmes for **June 2021 MST** are attached herewith. All the HoDs/Deans/Incharges are required to go through the datesheets and clash if any, should be intimated to the Controller/Deputy Controller of Examinations positively by **22-05-2021**. The datesheets of the remaining programmes will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by **24-05-2021**.

The important instructions to be followed while conducting MST are as under:

- MST will be conducted **online** by the concerned department **through Zoom/Google Meet/any other online application**.
- At least 50% syllabus should be covered for MST.
- The examination will be of two hours duration and the students will have to attempt four questions out of eight. Questions may be subdivided into parts (not exceeding four).
- The condition of selecting at least one question from each section will not be applicable.
- Maximum marks for the MST of a course must be as per End Semester Examination marks of that course given in scheme of the programme.

The awards should be entered online and the duly signed and scanned copies of the same must be deposited in Registrar Office (Opposite Tuck Shop) positively by **19-06-2021**. The copies of the award lists must be kept as record in the department. There will be no modification of anykind once the awards have been submitted to the CoE Office.


Principal

Kanya Maha Vidyalaya, Jalandhar (Autonomous)

Date Sheet for Online Mid Semester Tests of common courses of all UG Programmes

(June-2021)

Course Title	Sem-II	Sem-IV	Sem-VI
Communication Skills	01-06-2021	-	-
English (Compulsory)	01-06-2021	11-06-2021	05-06-2021
Punjabi (Compulsory)/Basic Punjabi/ Punjab History and Culture	12-06-2021	15-06-2021	14-06-2021
Drug Abuse	08-06-2021	-	-
Environment Science (Compulsory)	-	04-06-2021	-

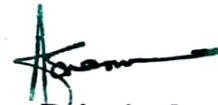

Controller of Examinations


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties are required to get the CP-II Test conducted for all courses (Theory, Practical, Seminar etc.) of all the concerned programmes (**Semester-II, IV and VI**) from **21-06-2021 to 30-06-2021**. These tests can be conducted in the form of Seminar, Assignment, Quiz/ MCQ, Group Discussion, Project and Class Test. The awards should be entered online and the duly signed hard copies of the same must be submitted in CoE office (opposite to Tuck Shop) positively by **03-07-2021**. They are also instructed to keep a copy of the awards as record in the department. There will be no modification of any kind, once the awards have been submitted to the CoE Office.


Principal

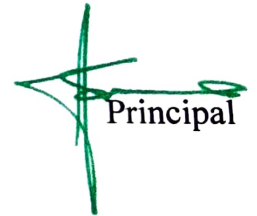
Dated: 22-06-2021

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties are hereby informed that the End Semester Examination Practicals (Practical/Viva Voce/Project Presentation/Seminar/Internship Report Viva) of **all even semesters of UG Programmes/ PG Programmes/ Diplomas/ PG Diplomas** are going to be held from **07-07-2021 to 16-07-2021 (in the online mode)**. You are required to inform the students about the same.

The practical date sheet of **B.A./B.Sc. Semesters II, IV, VI** will be provided by CoE Office shortly. The date sheets of the remaining programmes will be prepared by the concerned departments.


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

Instructions for the Departments to conduct Practical Examination

1. Practical Examiner file will be available on the college website
(<https://www.kmvjalandhar.ac.in/downloads/>)
2. Due to COVID-19 Pandemic the Practical/Viva Voce/Project Presentation/Seminar/Internship Report Viva Examination will be conducted by the board of examiners including Head of Department and two internal examiners. One of the internal examiner who is not teaching the concerned course in which practical is being conducted will act as external examiner.
3. Blank Practical Answer Sheets for all the practical examinations of all the programmes of the concerned department can be collected from Mr. Raman Kumar in Examination Branch of Administrative Block at least one day prior to the commencement of first practical examination.
4. The concerned HoD/Internal Examiner will inform the candidates about the group, date & time of Practical Examination and will get their attendance on the day of examination. The record of attendance should be submitted to the CoE Office alongwith the Award List.
5. Head of Department has to submit the duly filled **Practical Examination Details Proforma** available on the College website (<https://www.kmvjalandhar.ac.in/downloads/>) one week prior to the commencement of Practical Examination to Ms. Riya in the examination branch of Administrative Office.
6. Practical answer sheets should be retained by the practical Examiner wherever required.
7. The awards of practical examination will be submitted online within 24 hours after the conduct of Practical Examination.
8. The duly signed hard copy of the awards uploaded on the IMS must be submitted to Mr. Pankaj in COE Office.


Controller of Examinations


Principal

Dated: 22-06-2021

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties are hereby informed that the End Semester Examination Practicals (Practical/Viva Voce/Project Presentation/Seminar/Internship Report Viva) of all even semesters of UG Programmes/ PG Programmes/ Diplomas/ PG Diplomas are going to be held from 07-07-2021 to 16-07-2021 (in the online mode) . You are required to inform the students about the same.

The practical date sheet of B.A./B.Sc. Semesters II, IV, VI will be provided by CoE Office shortly. The date sheets of the remaining programmes will be prepared by the concerned departments.


Principal

Dated: 22-06-2021

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The HoDs and Deans of all the faculties are hereby informed that the End Semester Examination Practicals (Practical/Viva Voce/Project Presentation/Seminar/Internship Report Viva) of all even semesters of UG Programmes/ PG Programmes/ Diplomas/ PG Diplomas are going to be held from 07-07-2021 to 16-07-2021 (in the online mode) . You are required to inform the students about the same.

The practical date sheet of B.A./B.Sc. Semesters II, IV, VI will be provided by CoE Office shortly. The date sheets of the remaining programmes will be prepared by the concerned departments.


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

NOTICE

The students are hereby informed that the End Semester Examination Practicals (Practical/Viva Voce/Project Presentation/Seminar/Internship Report Viva) of **all even semesters of UG Programmes/ PG Programmes/ Diplomas/ PG Diplomas** are going to be held from **07-07-2021 to 16-07-2021** (in the online mode).

The practical date sheet will be provided by the concerned department.



Controller of Examinations


Principal

Copy to:

1. All the Heads and Deans
2. Dean Student Welfare
3. Office Superintendent
4. Mr. Shashi (For College Website)

Dated: 26/06/2021

KANYA MAHA VIDYALAYA, JALANDHAR (Autonomous)

NOTICE

The Practical Datesheets of B.A./B.Sc. Semesters II, IV, VI for July 2021 End Semester Examinations are attached herewith. All the HoDs are required to go through the datesheets very carefully and clash if any, should be intimated to the Controller/Deputy Controller of Examinations positively by 28-06-2021. The practical datesheets of the remaining programmes will be prepared by the concerned departments and should be sent to CoE Office via e-mail (kmvreg@gmail.com) positively by 30-06-2021 .

All the HoDs are required to submit the duly filled Practical Examination Details Proforma available on the College website (<https://www.kmvjalandhar.ac.in/downloads/>) one week prior to the commencement of Practical Examination to Ms. Riya in the examination branch of Administrative Office.

The Internal Examiner will inform the students about the group, date & time of Practical Examination and will get their attendance on the day of examination. The record of attendance should be submitted to the CoE Office alongwith the Award List.

The Practical Examination will be conducted by two internal examiners. One of the Internal examiner who is not teaching the concerned course, in which practical is being conducted will act as external examiner.

The project reports of master degree courses may be evaluated by internal examiners, where the evaluation as only "satisfactory/unsatisfactory" is required. However, the master degree thesis/dissertation with marks will be evaluated by internal and external examiner. In both the cases HoD/Dean of the concerned department will also be the member of Evaluation Committee.

The awards of practical examination must be uploaded on IMS within 24 hours after the conduct of Practical Examination. The duly signed hard copy of the same must be submitted to Mr. Pankaj in COE Office.

Controller of Examinations

Principal

कन्या महाविद्यालय (आटोनोंमस), जालन्धर

दफ्तरी आदेश

सूचित किया जाता है कि अलग-अलग कक्षाओं में पढ़ रही छात्राएं जो परीक्षा की तारीख वाले दिन Accident होने कारण, बीमार होने कारण, कोरोना प्रभावित होने के कारण या किसी अन्य अनहोनी घटना के कारण फरवरी/मार्च, 2021 की परीक्षाओं के दौरान अपनी लिखती या प्रयोगी परीक्षा नहीं दे सकी थी, की परीक्षा विशेष तौर पर (**Offline Mode** में- परीक्षा केन्द्रों में बैठ के) दिनांक 08-07-2021 से शुरू करवाई जा रही हैं। इन परीक्षार्थियों से सम्बन्धित डेटशीट इस विद्यालय की वेबसाइट www.kmvjalandhar.ac.in पर जाकर Academics & Examinations को Select करके Download की जा सकती हैं।

/Ganesh Kumar

कन्ट्रोलर (परीक्षाएँ)

[Signature]
प्राचार्या

KANYA MAHA VIDYALAYA, JALANDHAR (Autonomous)**NOTICE**

End Semester Examinations of UG, PG Degree Programmes/ UG, PG Diplomas of all even semesters (II, IV, VI) and Certificate Courses are going to be held from 21-07-2021 to 12-08-2021 in **Online Mode**. Date sheets will be displayed on the college website <https://www.kmvjalandhar.ac.in/> soon. All the students are required to fill the Google Form available at the link <https://forms.gle/18iLNqTzFmKC4DSE8> positively by 08-07-2021. If any student does not fill the Google Form, it will not be possible for her to appear in the Online End Semester Examination.

**Controller of Examinations**
Principal

Copy to:

1. All the Heads and Deans
2. Dean Student Welfare
3. Office Superintendent
4. Mr. Shashi (For College Website)

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

The provisional date-sheets of the various faculties for July 2021 Online End Semester Examinations of Even Semesters (II, IV, VI) have been displayed on College Website <https://www.kmvjalandhar.ac.in> and copies of the same are also attached herewith. All the HoDs and Deans are required to check the date-sheets carefully and clash, if any, should be brought to the notice of CoE Office positively by 10-07-2021. The clash may be due to

- Subject combination in the current programme
- Reappear in the previous Programme/s
- Sports/ NCC/ NSS/ EC activities

All the HoDs and Deans must share these date-sheets in all students groups. The programme wise date-sheets will be uploaded on the college website soon.


Controller of Examinations


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

Standard Operating Procedure

For Even Semester Online End Semester Examinations, July-2021

1. All the Students (Regular/Reappear) must fill the **Google Form** shared on **05-07-2021** and check their e-mail inbox for reply regarding the filling of Google Form. In case any student has not received the e-mail she may contact at **9463659671** or **8427925776**.

If any student does not fill the Google Form, it will not be possible for her to appear in the Online End Semester Examination.

2. Students should get the print outs of the Title Page (attached herewith) before the commencement of their examinations. Number of print outs will be according to the number of subjects in the programme (Class). Example: If a student has five subjects in her programme, she is required to take five print outs of title page and so on.
3. Students can use maximum 20 sheets of A4 size to attempt the questions.
4. Students will not write anything on the back sides of the sheets including the Title Page.
5. Students are required to write page numbers (1,2,3,...20) on every written page (only Front side of sheet) excluding Title Page.
6. Students must attempt the Paper in blue ball point pen in her own handwriting.
7. Question papers according to the date sheet will be sent to the students **15 minutes** before the start of the examination at the **registered E-Mail ID** as provided by the students in Google Form. They will be given a maximum time of **TWO HOURS to attempt any four questions out of eight**. At the end of the examination, (i.e. after two hrs.) **30 minutes** will be given to:
 1. scan the pages of answer sheet in serial order along with Title Page.
 2. send these scanned pages of answer sheet (in readable form) in a single pdf file on the official e-mail id.
8. This whole process from start to end will be of **2 hours and 45 minutes**.
9. Before scanning the pages of answer sheet make sure that all the pages have been duly numbered (excluding the title page) and stapled.
10. Title page must be attached as first page along with the 20 sheets.
11. Total number of pages of answer sheet used, scanned and uploaded must be same.
12. Students must mention the number of sheets uploaded in the e-mail on the title page.
13. Students will keep hard copy of the answer sheets safely in their custody and provide the same to college, if and when demanded.
14. In case of any issues related to above points, students may call the Invigilator/Teacher Incharge or send the message on the whatsapp group.
15. **In case a student face any problem due to poor internet connectivity, they may come to college to write their End Semester Examinations using college infrastructure and machinery. College authorities will provide them any sort of help at any time.**



The Heritage Institution
KANYA MAHA VIDYALAYA, (AUTONOMOUS)
JALANDHAR

SECTION-A
(TO BE FILLED BY THE STUDENT)

Exam Code : _____

Roll No (in figure) : _____

Paper Code : _____

Roll No (in words) : _____

Date of Exam : _____

Student's Name : _____

Programme Name : _____

Semester : _____

Course Title : _____

Course Code : _____

Student's Signature : _____

Student's Registered email : _____

Total No. of Pages Used : _____
(Excluding Title Page)

Tick Below the Session (whichever is applicable)

☐ 10:00 A.M.-12:00 Noon ☐ 01:30 P.M.-03:30 P.M.

SECTION-B

(FOR OFFICE USE ONLY)

Q.No.	Marks
1	
2	
3	
4	
5	
6	
7	
8	

TOTAL IN FIGURES		TOTAL IN WORDS	
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EXAMINER NAME (In block letter)		CHECKING ASSISTANT NAME (In block letter)	
MOBILE No.		MOBILE No.	
EXAMINER'S SIGNATURE		CHECKING ASSISTANT'S SIGNATURE	

NOTE:

- 1 USE ONLY A4 SIZE PAPER.
- 2 USE NOT MORE THAN 20 SHEETS EXCLUDING TITLE PAGE.
- 3 TITLE PAGE MUST BE ATTACHED AS FIRST PAGE ALONG WITH 20 SHEETS.
- 4 PAGE NUMBERS MUST BE WRITTEN ON EVERY WRITTEN PAGE EXCLUDING TITLE PAGE.
- 5 ALL PAGES MUST BE SCANNED AND COMBINED IN A SINGLE PDF FILE.

Online Examinations July-2021 (For Even Semesters)
Important Instructions for the Teachers on Examination Duty

1. The students who have not taken admission are not eligible to appear in the July 2021 Online End Semester Examinations of II, IV and VI Semesters. If such students appear in the examinations and email their answer sheets to CoE Office or any other concerned quarter, their answer sheets will not be considered.
2. All the teachers on examination duty are required to collect the date wise signature chart of concerned students from Mr. Munish Kumar atleast one day before the day of examination. After the conduct of examination, they have to submit the same to Mr. Munish Kumar after marking attendance positively within One hour (Morning by 01:00 P.M, Evening by 04:30 P.M.).
3. All the teachers on examination duty must make sure at least **one day before the examination that:**
 - a. As per the signature chart, all the students have been included in their respective WhatsApp Groups.
 - b. If there are some students who are in the WhatsApp Groups but have not yet taken admission and also are not included in the signature chart will not be allowed to appear in the examination.
4. All the teachers on examination duty are required to confirm from the concerned students about the date, time and course name of their respective paper one day before the examination.
5. They are expected to be in touch with the students of their respective WhatsApp Groups until the examinations are over to help the students regarding any issue related to the examination.
6. They must keep a copy of date sheet of the concerned students for ready reference.
7. They are required to inform the concerned students not to use Pencil to make diagrams/tables, use Blue/Black Pen only.
8. They will guide concerned students about how to make PDF File using any available application before 21st July 2021.
9. They should inform the students that the **Subject of the Email** and the **PDF File Name** should be - <Class & Semester>, <University Roll No> <Name of the Subject> (e.g. if your Class is BA Semester-IV, University Roll no is 10321700001 then the pdf file name should be **BA Sem-IV - 10321700001 - Punjabi(Compulsory)**)
10. **On the examination days** they must be available to students from beginning till the end of the examination i.e. for 2.45 hours to make sure that:
 - a. All the students who have taken admission (as per signature chart) have received the question paper in time.
 - b. In case any student whose name is in the signature chart but has not received the question paper should contact Dr. Sangeeta Prasher or Ms. Megha Verma immediately.
 - c. Students have created the PDF file properly, if not, then ask the students to send snapshot of the answer sheets to them for creating the PDF file. The duly created PDF files should then

be sent back to the concerned students. Teachers should have proper application installed in their Mobile Phone to make the PDF of the snapshots.

d. Students have uploaded the answer sheets in the stipulated time.

11. The teacher on examination duty for any programme/course of any faculty will remain in contact with the following persons until the answer sheets of concerned students have been received by the CoE Office.

Sr. No.	Faculty	Name of Concerned Person	Mobile No.
1.	Arts	Mr. Pankaj Kumar	94653-76966
2.	Science	Mr. Aman Singh	77107-41376
3.	Commerce	Mr. Raman Kumar	97817-89923
4.	Computer	Ms. Lisha	75087-89411

12. All the teachers on examination duty are required to go through the Standard Operating Procedure (SOP) for the students (attached herewith) very carefully and guide the students accordingly. In case teachers have any problem regarding

- the Question papers should contact Dr. Sangeeta Prasher (Mob. 98881-34881) or Ms. Megha Verma (Mob. 94636-59671).
- the Answer Sheets should contact Mr. Munish Kumar (Mob. 82839-47208) or Mr. Pankaj Kumar (Mob. 94653-76966).

All the teachers on examination duty are required to follow these instructions strictly.


Principal

Dated: 16/07/2021

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

This is for the information of all the students that programme wise date sheets for July 2021 Online End Semester Examinations of Even Semesters (II, IV and VI) have been uploaded on college website (<https://www.kmvjalandhar.ac.in/sitepages/datesheets-2021/>).



Controller of Examinations



Principal

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

It is for the information of the concerned students that the provisional date-sheet for **July-August 2021 Special Online End Semester Examinations for Promoted Students of Intermediate Semesters (UG-II, IV and PG-II) of Session 2019-20** has been uploaded on the college website <https://www.kmvjalandhar.ac.in>

The programme wise date-sheets and Roll Numbers of the concerned students will be uploaded on the college website soon.


Controller of Examinations

KANYA MAHA VIDYALAYA : JALANDHAR (Autonomous)

NOTICE

The provisional date-sheet of the various faculties for **July-August 2021 Special Online End Semester Examinations for Promoted Students of Intermediate Semesters (UG-II, IV and PG-II) of Session 2019-20** has been uploaded on the College Website <https://www.kmvjalandhar.ac.in> and copy of the same is also attached herewith. All the concerned HoDs and Deans are required to check the date-sheet carefully and clash, if any, should be brought to the notice of CoE Office positively by 13-08-2021.

All the HoDs and Deans must share this date-sheet in the concerned students groups. The programme wise date-sheets and Roll Numbers of the concerned students will be uploaded on the college website soon.


Controller of Examinations


Principal

KANYA MAHA VIDYALAYA, JALANDHAR (AUTONOMOUS)

Standard Operating Procedure

For July/August 2021 Special Online End Semester Examinations for Promoted Students of Intermediate Semesters (UG-II, IV and PG- II) of Session 2019-20

1. Students should get the print outs of the Title Page (attached herewith) before the commencement of their examinations. Number of print outs will be according to the number of subjects in the programme (Class). Example: If a student has five subjects in her programme, she is required to take five print outs of title page and so on.
2. Students can use maximum 20 sheets of A4 size to attempt the questions.
3. Students will not write anything on the back sides of the sheets including the Title Page.
4. Students are required to write page numbers (1,2,3,...20) on every written page (only Front side of sheet) excluding Title Page.
5. Students are required not to write their name, roll no. and Programme Name anywhere on the internal pages of answer sheet except the title page. **On the internal pages of the answer sheet they have to write only page number. Even if these columns are provided on the sheets available in the market, they should not fill these columns.**
6. Students must attempt the Paper in blue ball point pen in her own handwriting.
7. Students are required **not to use Pencil to make diagrams/tables, use Blue/Black Pen only.**
8. Question papers according to the date sheet will be sent to the students **15 minutes** before the start of the examination at the **registered E-Mail ID** as provided by the students in Google Form. They will be given a maximum time of **TWO HOURS to attempt any four questions out of eight**. At the end of the examination, (i.e. after two hrs.) **30 minutes** will be given to:
 - a. scan the pages of answer sheet in serial order along with Title Page.
 - b. send these scanned pages of answer sheet (in readable form) in a single pdf file on kmvchemanssheets@gmail.com.
9. This whole process from start to end will be of **2 hours and 45 minutes**.
10. Before scanning the pages of answer sheet make sure that all the pages have been duly numbered (excluding the title page) and stapled.
11. Title page must be attached as first page along with the 20 sheets.
12. Total number of pages of answer sheet used, scanned and uploaded must be same.
13. Students must mention the number of sheets uploaded in the e-mail on the title page.
14. The **Subject of the Email** and the **PDF File Name** should be - <Programme & Semester>, <Examination Roll No> <Course Title> (e.g. if your Programme is B.Sc. Semester-IV, Examination Roll no is 10331700001 then the pdf file name should be **B.Sc. Sem-IV - 10331700001 – Punjabi (Compulsory)**).
15. Students will keep hard copy of the answer sheets safely in their custody and provide the same to college, if and when demanded.
16. In case of any issues related to above points, students may call the Invigilator/Teacher Incharge or send the message on the whatsapp group.
17. **In case a student face any problem due to poor internet connectivity, they may come to college to write their End Semester Examinations using college infrastructure and machinery. College authorities will provide them any sort of help at any time.**

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The Heritage Institution
KANYA MAHA VIDYALAYA, (AUTONOMOUS)
JALANDHAR

SECTION-A
(TO BE FILLED BY THE STUDENT)

Exam Code : _____

Paper Code : _____

Date of Exam : _____

Roll No (in figure) : _____

Roll No (in words) : _____

Student's Name : _____

Programme Name : _____

Semester : _____

Course Title : _____

Course Code : _____

Student's Signature : _____

Student's Registered email : _____

Total No. of Pages Used : _____
(Excluding Title Page)

Tick Below the Session (whichever is applicable)

☐ 10:00 A.M.-12:00 Noon ☐ 01:30 P.M.-03:30 P.M.

SECTION-B

(FOR OFFICE USE ONLY)

Q.No.	Marks
1	
2	
3	
4	
5	
6	
7	
8	

TOTAL IN FIGURES		TOTAL IN WORDS	
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EXAMINER NAME (In block letter)		CHECKING ASSISTANT NAME (In block letter)	
MOBILE No.		MOBILE No.	
EXAMINER'S SIGNATURE		CHECKING ASSISTANT'S SIGNATURE	

NOTE:

1. USE ONLY A4 SIZE PAPER.
2. USE NOT MORE THAN 20 SHEETS EXCLUDING TITLE PAGE.
3. TITLE PAGE MUST BE ATTACHED AS FIRST PAGE ALONG WITH 20 SHEETS.
4. PAGE NUMBERS MUST BE WRITTEN ON EVERY WRITTEN PAGE EXCLUDING TITLE PAGE.
5. ALL PAGES MUST BE SCANNED AND COMBINED IN A SINGLE PDF FILE.

July/August 2021 Special Online End Semester Examinations for Promoted Students
of Intermediate Semesters (UG-II, IV and PG- II) of Session 2019-20

Important Instructions for the Teachers on Examination Duty

1. All the teachers on examination duty are required to collect the date wise signature chart of concerned students from Mr. Munish Kumar atleast one day before the day of examination. After the conduct of examination, they have to submit the same to Mr. Munish Kumar after marking attendance positively within One hour (by 01:00 P.M).
2. All the teachers on examination duty must make sure at least **one day before the examination** that as per the signature chart, all the students have been contacted.
3. All the teachers on examination duty are required to confirm from the concerned students about the date, time and course name of their respective paper one day before the examination.
4. They are expected to be in touch with the concerned students until the examinations are over to help the students regarding any issue related to the examination.
5. They must keep a copy of date sheet of the concerned students for ready reference.
6. They are required to inform the concerned students not to use Pencil to make diagrams/tables, use Blue/Black Pen only.
7. They will guide concerned students about how to make PDF File using any available application before 18th August 2021.
8. They should inform the students that the **Subject of the Email** and the **PDF File Name** should be - <Class & Semester>, < ESE Roll No> <Name of the Subject> (e.g. if their Class is B.Sc. Semester-IV, ESE Roll no is 10331700001 then the pdf file name should be **B.Sc. Sem-IV - 10331700001 - Punjabi(Compulsory)**)
9. **On the examination days** they must be available to students from beginning till the end of the examination i.e. for 2 hours and 45 Minutes to make sure that:
 - a. All the students have received the question paper in time.
 - b. In case any student whose name is in the signature chart but has not received the question paper should contact Dr. Sangeeta Prasher or Ms. Megha Verma immediately.
 - c. Students have created the PDF file properly, if not, then ask the students to send snapshot of the answer sheets to them for creating the PDF file. The duly created PDF files should then be sent back to the concerned students. Teachers should have proper application installed in their Mobile Phone to make the PDF of the snapshots.
 - d. Students have uploaded the answer sheets in the stipulated time.
10. The teacher on examination duty for any programme/course of any faculty will remain in contact with Mr. Pankaj Kumar (94653-76966) and Mr. Aman Singh (77107-41376) until the answer sheets of concerned students have been received by the CoE Office.
11. All the teachers on examination duty are required to go through the Standard Operating Procedure (SOP) for the students (attached herewith) very carefully and guide the students accordingly. In case teachers have any problem regarding
 - a. the Question papers should contact Dr. Sangeeta Prasher (Mob. 98881-34881) or Ms. Megha Verma (Mob. 94636-59671).
 - b. the Answer Sheets should contact Mr. Munish Kumar (Mob. 82839-47208) or Mr. Pankaj Kumar (Mob. 94653-76966).

All the teachers on examination duty are required to follow these instructions strictly.



Principal