



*The Heritage Institution*  
*Estd. 1886*

Phones : Principal Off. : 0181-2296605, 2296606  
Fax : 0181-2291741  
E-mail : kmvjalandhar@yahoo.com  
kmvoffice1886@gmail.com  
Vidyalaya Marg,  
JALANDHAR-144 004.

# **KANYA MAHA VIDYALAYA (Autonomous)**

Re-accredited 'A' by U.G.C.-NAAC  
"College with Potential for Excellence" by UGC  
Under Star College Scheme by DBT, Govt. of India

Ref. No. KMV/ 8182  
24-02-2023  
Date \_\_\_\_\_

The Dean  
College Development Council  
Guru Nanak Dev University  
Amritsar

## **Subject : Proceedings of 8<sup>th</sup> Meeting of Governing Body**

Dear Sir,

Please find enclosed herewith the Proceedings of 8<sup>th</sup> Governing Body Meeting held on 16-11-2022 at Kanya Maha Vidyalaya, Jalandhar for your kind perusal and record.

Thanking you,

Yours faithfully,

Encls. As above.

*Madhura*  
Principal  
Kanya Maha Vidyalaya  
Jalandhar

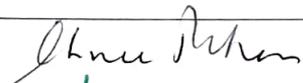
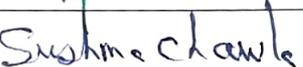
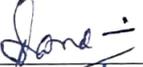
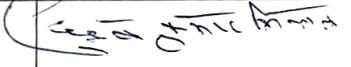
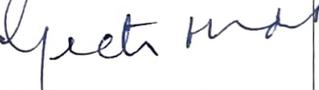
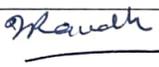
**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(UGC Autonomous College)**  
**Attendance Sheet of the Eighth Meeting of Governing Body**

The Eighth Meeting of the Governing Body was held via Hybrid mode on 16-11-2022 at 11:30 am. The following members attended the meeting.

**Date : 16-11-2022**

**Time : 11:30 AM**

**Venue : Conference Hall, KMV (Offline), Via Zoom (Online)**

Sr. No.	Name and Designation	Signature
1.	Sh. Chander Mohan, President, KMV Managing Committee ( <b>Chairperson</b> )	
2.	Prof. (Dr.) Atima Sharma Dwivedi, Principal, KMV ( <b>Member Secretary</b> )	
3.	Dr. Sushma Chawla, Vice-President, KMV Managing Committee	
4.	Sh. Alok Sondhi, General Secretary, KMV Managing Committee	
5.	Dr. Sushma Chopra, Secretary, KMV Managing Committee	
6.	Sh. Dhruv Mittal, Treasurer, KMV Managing Committee	
7.	Dr. Suman Sharma, Principal, Lady Shri Ram College for Women, New Delhi, ( <b>University Nominee</b> )	Present (Online)
8.	Prof. (Dr.) Geeta Hundal, CAS Department of Chemistry, Guru Nanak Dev University, Amritsar, ( <b>UGC Nominee</b> )	
9.	Sh. Suresh Seth, Educationist, Member, KMV Managing Committee	
10.	Sh. Rajeev Kumar Gupta, IAS, DPI (Colleges), Department of Higher Education, Chandigarh	Mr. Ashwani Bhalla (Asstt. Director) Present (online)
11.	Mrs. Parminder Kaur, IQAC, Coordinator, Head, Department of Physics, Kanya Maha Vidyalaya, Jalandhar	
12.	Ms. Hardeep Kaur, COE, Kanya Maha Vidyalaya, Jalandhar	
13.	Dr. Gopi Sharma, Autonomy Co-ordinator, Kanya Maha Vidyalaya, Jalandhar ( <b>Special Invitee</b> )	

**KANYA MAHA VIDYALAYA, JALANDHAR**  
**(UGC Autonomous College)**  
**Proceedings of the Eighth Meeting of Governing Body**

The eighth meeting of the Governing Body was held on 16-11-2022 at 11:30 am. The proceedings including detailed suggestions/discussions held during meeting are as given below:

**Date : 16-11-2022**

**Time : 11:30 am**

**Venue : Conference Hall, KMV (Offline), Via Zoom (Online)**

The following members attended the meeting:

1.	Sh. Chander Mohan, President, KMV Managing Committee (Chairperson)	Present
2.	Prof. (Dr.) Atima Sharma Dwivedi, Principal, KMV (Member Secretary)	Present
3.	Dr. Sushma Chawla, Vice-President, KMV Managing Committee	Present
4.	Sh. Alok Sondhi, General Secretary, KMV Managing Committee	Present
5.	Dr. Sushma Chopra, Secretary, KMV Managing Committee	Present
6.	Sh. Dhruv Mittal, Treasurer, KMV Managing Committee	Present
7.	Dr. Suman Sharma, Principal, Lady Shri Ram College for Women, New Delhi, (University Nominee)	Present(online)
8.	Prof. (Dr.) Geeta Hundal, CAS Department of Chemistry, Guru Nanak Dev University, Amritsar, (UGC Nominee)	Present
9.	Sh. Suresh Seth, Educationist, Member, KMV Management Committee	Present
10.	Sh. Rajeev Kumar Gupta, IS, DPI (Colleges), Department of Higher Education, Chandigarh	Present (Mr. Ashwani Bhalla, Assistant Director, DPI Nominee)(online)
11.	Mrs. Parminder Kaur, IQAC, Coordinator, Head, Department of Physics, Kanya Maha Vidyalaya, Jalandhar	Present
12.	Ms. Hardeep Kaur, COE, Kanya Maha Vidyalaya, Jalandhar	Present
13.	Dr. Gopi Sharma, Autonomy Co-ordinator, Kanya Maha Vidyalaya, Jalandhar(Special Invitee)	Present

The Member Secretary Dr. Atima Sharma Dwivedi, welcomed all the members of Governing Body for their gracious presence in the eighth meeting of Governing Body.

Dr. Dwivedi apprised the house about the brief review of recent achievements of the institution and said that the major aspects of New Education Policy have already been implemented in the institution. She apprised the house about some of the major achievements of the college from 15.09.2021 to 16.11.2022 as follows:

<p><b>National Level Rankings</b></p>	<p>KMV is ranked among top colleges of the country in Surveys of Best Colleges by 'India Today', 'Outlook Magazine' and 'Times of India' in various categories of 2022.</p> <p>KMV has also got fame for Most Progressive Education Category "Excellence Award" by TIMES GROUP</p> <p>KMV got 4<sup>th</sup> Place in India in Fashion Designing under the Review of Top 10 Fashion Technology Colleges-2022</p>
<p><b>Mulya Parvah</b></p>	<p>Dr. Dwivedi apprised the house that for the Inculcation of Human Values and Professional Ethics, the institution run the following value-added courses in the institution:</p> <ol style="list-style-type: none"> <li>1. Semester I Foundation Course</li> <li>2. Semester II Moral Education</li> <li>3. Semester III Gender Sensitization / Personality Development</li> <li>4. Semester IV Social Outreach</li> <li>5. Semester V Innovation, Entrepreneurship and Creative Thinking / Job Readiness</li> </ol> <p>The Job Readiness programme was successfully completed with the support of various corporates which visited and guided the students about different aspects to get job and provided internship opportunities. Out of all the supporting companies some prominent companies are:</p> <ul style="list-style-type: none"> <li>• Tata Consultancy Services, Mumbai</li> <li>• Verzeo, Bengaluru</li> <li>• Dr. B.R. Ambedkar, NIT Jalandhar</li> <li>• DELL</li> <li>• Reliance</li> <li>• Step way International</li> <li>• 23 DC Architects</li> <li>• ICICI Bank</li> </ul>

	<ul style="list-style-type: none"> <li>• Capital Small Finance Bank</li> <li>• GCG Chandigarh</li> <li>• Evergreen Publications</li> <li>• Nivia Sports</li> <li>• Chinar Forge Ltd.</li> <li>• Fuzicon Public Relations, Chandigarh</li> <li>• 01 Synergy</li> <li>• Punjab Kesari, Punjabi Jagran, Rozana Bhaskar</li> <li>• 90 Designs</li> <li>• Student Partner Internships by Internshala</li> <li>• LinkedIn Learning</li> <li>• Google Analytics</li> <li>• Google Digital Garage</li> <li>• AECC Global Learning</li> <li>• Great Learning</li> <li>• Devtown</li> <li>• Mind Harmonics</li> <li>• United Nation's Project Volunteer</li> <li>• Neha's Diet Mantra</li> <li>• IIM Bangalore</li> <li>• Kratigence, IIIT Bhopal</li> <li>• Muskurahat Foundation</li> <li>• Devlance</li> <li>• TYCIA Foundation</li> <li>• Yash Sewa Samiti</li> <li>• Sehyog Youth Association</li> </ul>
<p><b>IPR &amp; Copyright</b></p>	<p>Principal Prof. (Dr.) Atima Sharma Dwivedi bestowed with a Copyright from Copyright Office, Government of India for the Foundation Programme innovated for new entrants &amp; its book 'The Human Story'.</p> <p>KMV has been awarded with 14 Intellectual Property Rights by Copyright Office, Government of India</p> <p>KMV alone got the patent on "Automatically Operating Stagnate Water Ejector" published.</p>
<p><b>Awards and Recognition</b></p>	<ul style="list-style-type: none"> <li>• KMV got grant of 75 LACS under CURIE (Consolidation of University Research for Innovation and Excellence) for excellent performance in the teaching and learning of the Sciences</li> </ul>

	<ul style="list-style-type: none"> <li>• Only college in Northern region to get DST high profile FIST phase-II grant (Rs. 1.5 Cr.) (appreciated in review meeting at Hyderabad)</li> <li>• Grant of 3,84,000/- received under Skill Hub from NSDC</li> <li>• Best Institution Award in NCC and Social Services</li> <li>• KMV received award for Maximum participation in Swacchta League from Municipal Corporation</li> </ul>
<p><b>Holistic Development</b></p>	<p>List of various programmes and initiatives undertaken</p> <ul style="list-style-type: none"> <li>• Student Mentoring Programmes</li> <li>• School of Communications</li> <li>• School of Personality Development</li> <li>• Centre of Leadership &amp; Life Long Learning</li> <li>• Centre of Competitive Exams (IAS, PCS, Bank PO, UGC etc.)</li> <li>• KMV Entrepreneurial Development Centre</li> <li>• Counselling Cell (For Career &amp; General Counselling)</li> <li>• Centre of International Programmes</li> </ul>
<p><b>Seed Money for Research &amp; Entrepreneurship</b></p>	<p>Dr. Dwivedi apprised the house that Kanya Maha Vidyalaya has always been committed to develop intellectual base through quality research for both faculty and students. In this endeavour, the Research Cell of the college reviewed the progress of Seed Money Research Projects allocated in session 2021-22 &amp; also invited new research proposals for session 2022-23 from faculty as well as student fellows from various departments under Seed Money Research Projects grant of KMV.</p> <p>KMV Physics Teachers received SERB-POWER Research grant of Rs. 26,07,264/- Lacs as Women Scientists from Government of India</p> <p>KMV Teachers received Major research project grant of Rs. 7 Lacs from Indian Council of Social Science Research, Ministry of Education, Government of India</p>

**Item:GB 8:2022:4:**

To discuss and approve the budget allocation for various activities under different heads as per UGC guidelines for autonomy grant for session 2022-23 recommended by Finance Committee under **Agenda Item: FC: 5: 2022: 3**

Total Proposed Budget: 20, 00, 000/-

**Proposed Heads:**

Sr. No.	Heads as per UGC guidelines	Planned Activities	Estimated Budget
1.	Up-gradation of syllabus	Board of Studies of different departments etc.	3,00,000/-
2	Orientation and re-training of teachers	Visit of faculty to other eminent institutions etc.	2,00,000/-
3	Furniture for office, classrooms, library and laboratory, books and journals	Furniture for Hospitality Lab, books etc.	1,50,000/-
4	Renovation and repairs but not leading to construction of fresh building	Renovation of Classrooms to converts them into smart classes	3,00,000/-
5	Office equipment, teaching aids and laboratory equipment	New Computers for IT Department, Printers, UPS, Scanners etc.	10,00,000/-
6	Guest/visiting faculty		50,000/-
<b>Grand Total:</b>			<b>20,00,000/-</b>

Dr. Sharma apprised that the above said budget was approved in fifth Finance Committee meeting held on 17-08-2022 and subjected for the approval to Governing Body.

**The house approved the Item: GB 8: 2022:4**

**Item: GB 8: 2022: 5:**

To discuss and approve the research promotion activities those help the faculty and students in achieving excellence

**Item: GB 8: 2022: 5 (i)** Research Awards to Best Researchers in Junior & Senior Category.

### Research Awards:

The following staff members were given Research excellence award of Rs. 10,000/- for excellence in research

Sr. No.	Name and Designation	Amount
1.	Ms. Monika Rani, Department of Mathematics (Junior Category)	10,000/-
2.	Dr. Neetu Chopra, Department of Physics (Senior Category)	10,000/-

The chairperson inquired about research promotion at the institution, to which madam principal said that monthly research forum is organized for research promotion and faculty members along with students show case their work. The chairperson also inquired about the Ph.D. programmes, to which she replied that many departments guide research scholars for the Ph.D., and roughly 60 Research Publications are published in prestigious journals per year. She further stated that the last semester of most of the PG Programmes is entirely devoted to Minor/ Major Projects in the curriculum.

Dr. Geeta Hundal also inquired about the Research Centre for Ph.D. Programs, to which madam principal replied that our institution has already submitted a proposal for the Research Centre to G.N.D.U., and waiting for university approval. Dr. Hundal appreciated that college is doing quality research work in collaboration with institutions of national importance like TIFR etc.

The house also discussed the new UGC regulations on the Ph.D. programme, which state that a student can apply for the Ph.D. after completing a four-year undergraduate programme and guided member secretary to prepare guidelines for its implementation.

**Item: GB 8: 2022: 5 (ii)** Seed Money Allocation to various faculty members for Research projects

#### **Amount for Seed Money Project (2021-22)**

Sr. No.	Name of Faculty	Title of Project	Amount Recommended
1.	Ashish Raina Department of Hospitality and Tourism	Entrepreneurship in Tourism and Hospitality Industry: Challenges and opportunities in post-pandemic times	30000
2.	Nitin Khanna Dr. Ravi Khurana Department of Computer Science	Recommender System for Systematic Investment in Mutual Funds Using Artificial Intelligence	40000

3.	Dr. Harpreet Kaur Dr. Narinderjit Kaur	Natural Dyeing at Home	30000
4.	Dr. Harpreet Kaur Dr. DavinderKaur Department of Punjabi	Gujjar Tribe: Language, Totem and Taboo	30000
5.	Dr. Reena and Ms. Seema Department of Punjabi	E – Lokdhara: Lokdhara da Lok Geetan Vich Anusaran	15000
6.	Dr. Jatinder Pal Department of Economics	Economic Shocks and their Impact on Economic Growth and Inflation in India	10000
7.	Mrs. Ashima Sahni Dr. Iqbal Singh Department of Political Science	Gender Gap in Political Empowerment: A Case Study of Jalandhar District in Punjab	30000
8.	Dr. Anushobha Dr. Rupika sharma Department of Hindi	Bhasha, Praudyogiki aur Anuvaad	30000
<b>Total</b>			<b>2,15,000</b>

Dr. Geeta Hundal also inquired about research publications under seed money research projects assigned to various departments, to which Dr. Gopi Sharma said that students and staff members are writing research articles in respected journals. She further apprised that one condition of seed money is the involvement of students in research projects so that young stream can be exposed to latest development of research.

Principal Dr. Atima Sharma Dwivedi also informed the House that due to exceptional publication record, KMV has been awarded a CURIE Grant of 75 Lacs from DST.

Mr. Ashwani Bhalla, DPI Nominee, complimented the chairperson and faculty members on KMV's outstanding performance.

Dr. Atima Sharma Dwivedi also informed the House about KMV's recognition at the FIST II<sup>nd</sup> phase review Meeting in Hyderabad.

**The house approved the Item: GB 8: 2022:5(i) and 5(ii)**

**Item: GB 8: 2022:6**

To discuss and approve the **Policy of Code of Ethics for Research**

**A Unified Code of Ethics for Research**

**Preamble**

The Code of Ethics at Kanya Maha Vidyalaya is a good place to start learning about the ethical principles and standards that all researchers in the institution must follow. Research ethics

should reflect high impactful and genuine research of high quality carried out by the researchers at this institution. This Code is a living document that will change and evolve as research practices in KMV expand and develop in accordance with the Government of India's objectives.

#### **Principles of the Ethics Committee:**

- To give ethical counselling and academic support in the areas of teaching, research, and other academic activities. Researchers can seek the Ethics Committee for advice on ethical issues related to their research or any dispute on a completely voluntary basis.
- Research should aim to maximise the benefit for individuals and society.
- To ensure the privacy of individuals, research ideas, analysis and outcomes

#### **Statement of Policy for the Code of Ethics in Research**

Kanya Maha Vidyalaya adheres to the research ethical rules listed below.

- All researchers are expected to adhere to high standards of honesty, devotion, sincerity, and professionalism in all research projects they undertake.
- All researchers must follow the institution's rules and regulations, as well as avoid duplication, plagiarism, and research malpractice.
- All researchers must adhere to the strictest safety regulations in all areas, particularly in wet chemical, sophisticated instrumentation, and biological laboratories, as per standard chemical, biological, and other recommendations.
- For any survey or field study involving human subjects, the Institution's researchers adhere to the norms and regulations of the Government of India.
- Researchers adhere to the biosafety norms and guidelines for any bio-related research projects that have been approved by the committee.
- Any research activities, involving a clinical trial using radioactive elements, humans etc., must adhere to the norms and regulations of the Government of India, with prior approval from the relevant government agencies.

#### **Following should be defined as Misconduct:**

- Publishing or submitting the identical work to two distinct journals without informing the editors.

- Including any derogatory or personal remarks about any author in your book.
- In the laboratory, sabotaging or replicating other people's work.
- Unauthorized access to items from the laboratory, library, or office, such as supplies, books, data and software.

**The service conditions of Project Fellow under projects sanctioned by Government:**

- i. **DA:** JRFs, SRFs and Research Associates will not be entitled to DA.
- ii. **House Rent Allowance (HRA):** All research fellows may be provided hostel accommodation wherever available. Research fellowship holder residing in hostels shall not be entitled for HRA. Wherever provision of hostel accommodation is not possible, HRA may be allowed to all the categories viz. JRF, SRF and RA as per funding agency norms.
- iii. **Medical Benefits:** The research fellows and research associates (JRF/SRF/RA) will be entitled for medical allowance as per funding agency norms.
- iv. **Leave and other entitlements:** The JRF/SRF are eligible only for casual leave one per month. Participation of any of these categories (JRF/SRF/RA) in scientific event/workshops held in India or abroad will be treated as 'on duty' with due approval of the Kanya Maha Vidyalaya. The travel entitlement for JRF/SRF/RA for participation in scientific events/workshops in India will be by train up to 400kms and by air beyond 400kms. Maternity leave as per the instructions of Govt. of India, issued from time to time, would be available to female candidates in all categories.
- v. **Bonus & Leave Travel Concession:** JRFs, SRFs and Research Associate will not be entitled to these allowances.
- vi. **Retirement Benefits:** JRFs, SRFs and Research Associates will not be entitled to these benefits.
- vii. **Publication/Patent:** The results of JRF/SRF/RA's research work may be published preferably in standard refereed journals with the concurrence of the Fellow and his/her Supervisor / Advisor. It should be ensured by the fellow that the assistance provided by the funding agency of Government of India is acknowledged in all such publications.
- viii. **Obligation of JRF/SRF/RA:**
  - a) He/ She shall be governed by the disciplinary regulations of the Kanya Maha Vidyalaya, Jalandhar.
  - b) The JRF/SRF/RA must send a report of the research work done during the period of Fellowship as may be asked by the sponsoring agency.

## Research Development Centre

**Chairperson: Dr. Atima Sharma Dwivedi (Principal)**

**Director: Dr. Jatinder Pal (Assistant Professor, Department of Economics)**

### **A. Research Programme and Policy Development**

#### **Responsibilities**

1. To develop comprehensive document on research policy
2. To promote research among faculty and students
3. To organize research promotion activities such as workshops, seminars and conferences

#### **Committee Members:**

Dr. Neetu Chopra (Incharge)

Dr. Gopi Sharma

Dr. Natasha Sharma

Mrs. Tank Sinderpal Kabalsingh

Dr. Davinder Singh

### **B. Committee on Finance and Infrastructure**

#### **Responsibilities**

1. To create a corpus for research and development from government, industry, and other funding agencies.
2. To look into the possibilities of in-house funding.
3. To setup Digital Library & Information, Quantitative Methods & Data Analysis, Analytical and Consultancy Services.

#### **Committee Members:**

Dr. Pardeep Arora (Incharge)

Dr. Rashmi Sharma

Dr. Harpreet Kaur (FD)

Dr. Ashish Raina

Mrs. Hema (Librarian)

### **C. Committee on Collaboration and Community**

#### **Responsibilities**

1. To develop connection with already well established RDC
2. To identify and develop collaborative research with other national and international institutions inter-disciplinary, trans-disciplinary, and multidisciplinary research.

Dr. Archana Saini (Incharge)

Dr. Narinderjit Kaur

Dr. Rupika

Dr. Gopi Sharma

Dr. Pardeep Arora

### **D. Committee for Product Development, Monitoring and Commercialization**

#### **Responsibilities**

1. To assign various research activities to faculty and students

2. To monitor and oversee research progress, coordinate program, manage and facilitate optimizing resources, timely review of research activities for completion of the projects as per schedule.
3. To ensure that all the research labs in the institution fulfill the norms of Good Laboratory Practices (GLP) and Safety
  - i. Dr. Ravi Khurana (Incharge)
  - ii. Dr. Narinderjit Kaur
  - iii. Dr. Ekta Saini
  - iv. Dr. Simerjeet Kaur
  - v. Mrs. Vibhuti Kalia

#### **E. Committee for IPR, Legal & Ethical Matters**

##### **Responsibilities**

1. To comply with ethical codes of research and publishing practices
2. To procure and manage plagiarism check mechanism
3. To sensitize the research community about dubious research, publishing practices and predatory journals.
4. To sensitize and guide to the faculty and students to procure IPRs

Dr. Harleen Singh (Incharge)

Dr. Reena Sharma

Dr. Manmohan Singh

Dr. Natasha Sharma

Dr. Iqbal Singh

#### **F. External Advisory Committee**

##### **Dr. Harsh K Verma**

Professor and Head, Department of Computer Science, National Institute of Technology, Jalandhar

##### **Dr. Roopali Batra**

Assistant Professor, I.K. Gujral, Punjab Technical University, Main Campus, Kapurthala

##### **Dr. D.P. Singh**

Professor and Head, Department of Physics, Guru Nanak Dev University, Amritsar

##### **Dr. Nitin Arora**

Assistant Professor

Department of Economics, Panjab University, Chandigarh

##### **Dr. Anu H. Gupta**

Assistant Professor, UIFT & VD, Panjab University, Chandigarh

The chairperson suggested that guidelines regarding the violation should be added to the policy for code of ethics.

Dr. Dwivedi apprised the house that External Advisory Committee members from various universities guide the students and faculty members about the projects and also review the allocated projects timely.

Dr. Hundal asked the house about the software for checking the plagiarism before the submission of thesis to which Dr. Gopi Sharma replied that institution is taking the help from GNDU and TIFR, Mumbai for plagiarism checking.

**The house approved the Item: GB 8: 2022:6.**

**Item: GB 8: 2022: 7**

To discuss and approve the **guidelines related to students' grievances and implementation**

**Grievance Redressal Cell**

The college has a transparent and multi-layered grievance redressal system for the students. It has been established in the college to promote and maintain a conducive and unprejudiced education environment. The main aim of Grievance Redressal Cell is to ensure effective redressal of student's grievances to solve their academic and administrative problems with an impartial and fair approach and to make stay of the students in Kanya Maha Vidyalaya comfortable and stress free. It acts as a bridge between the college authorities and the students. The nature of grievance may include such as related to Admissions, Prospectus, Examination conduct, Academics, Documents, Fee issues, Canteen, College and Hostel stay. Since its establishment, the cell has been continuously striving to solve problems in a rapid and effective manner.

**Policy Guidelines**

- Students having a problem can approach the members of Grievance Redressal Cell operating under the aegis of Department of Student Welfare.
- Students can submit their complaints in writing to the members of Grievance Redressal Cell and can submit the complaints personally on the basis of strict secrecy.
- The grievance of the students can also be sent at college mail id.
- All the cases are taken up by the committee and are resolved at the earliest.
- It is aimed to resolve all grievances in the shortest possible time.

Students can derive redressal if required, even from the highest level of authority.

**The house approved the Item: GB 8: 2022:7.**

**Item: GB 8: 2022: 8**

To discuss and approve the nominations for all non-statutory committee

- Admission Committee
- Planning and Evaluation Committee
- Grievance Committee
- Examination Committee