

Meeting: Grievance Redressal Committee (2022-2023)

Agenda of Meeting

The meeting of Grievance Redressal Committee will be held at 1:00 pm on 14th September 2022 in Principal's Office. The presence of all the members is compulsory.

Agenda:

1. Regarding cleanliness of washrooms.
2. Regarding room allocation.
3. Regarding complaints of the students regarding college canteen.

Members:

1. Dr. Madhumeet (Dean Student Welfare)
2. Mrs. Hardeep (COE, Examination)
3. Dr. Gurjot (Dean Admissions)
4. Mrs. Neeti Kapoor (General Grievances Incharge)
5. Dr. Neeraj Sharma (Dean Resident Life)
6. Mrs. Mani Khera (Member)
7. Ms. Tarandeep Kaur (Member)
8. Dr. Davinder (Member)

Signature:

Madhumeet
Hardeep
Gurjot
Neeti Kapoor
Neeraj
Mani Khera
Tarandeep K
Davinder Singh


Prof. (Dr.) Atima Sharma Dwivedi
Chairman

Minutes of the Grievance Redressal Committee

Academic Year: 2022-2023

Date: 14th September 2022

Time: 1.00 p.m.

Venue: Principal's Office

Members present:

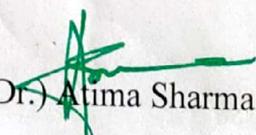
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Signature:

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Hardeep
Gurjot
Neeti Kapoor
Neeraj Sharma
Mani Khera
Tarandeep Kaur
Davinder

Minutes:

- Prof. (Dr.) Atima Sharma Dwivedi (Principal) addressed the members of the committee and welcomed them.
- Cleanliness issues were addressed and Cleanliness incharge was instructed to keep proper record for regular cleanliness of washrooms.
- Specific room allocation for the students of each class was discussed and time table was discussed with the time table committee.
- Complaints of the students regarding college canteen were discussed and the canteen incharge was instructed to maintain cleanliness and hygiene in the college canteen.


Prof. (Dr.) Atima Sharma Dwivedi
Chairman

Meeting: Grievance Redressal Committee (2022-2023)

Agenda of Meeting

The meeting of Grievance Redressal Committee will be held at 1:00 pm on 16th March 2023 in Principal's Office. The presence of all the members is compulsory.

Agenda:

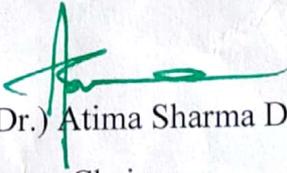
1. Regarding availability of dustbins.
2. Regarding hostel mess food.
3. Regarding classroom cleanliness.
4. Regarding circulation of notice in the students groups.

Members:

1. Dr. Madhumeet (Dean Student Welfare)
2. Mrs. Hardeep (COE, Examination)
3. Dr. Gurjot (Dean Admissions)
4. Mrs. Neeti Kapoor (General Grievances Incharge)
5. Dr. Neeraj Sharma (Dean Resident Life)
6. Mrs. Mani Khera (Member)
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Prof. (Dr.) Atima Sharma Dwivedi
Chairman

Minutes of the Grievance Redressal Committee

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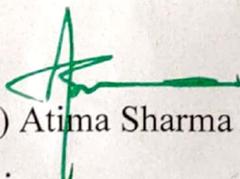
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Signature:

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Hardeep
Gurjot
Neeti Kapoor
Neeraj Sharma
Mani Khera
Tarandeep
Davinder Singh

Minutes:

- Prof. (Dr.) Atima Sharma Dwivedi (Principal) addressed the members of the committee and welcomed them.
- Availability of dustbins was addressed and it was acknowledged that the college provides enough dustbins for waste disposal and students must be motivated in the assembly to use them.
- Concerns regarding hostel mess food were discussed and the mess food incharge was cross checked for the daily menu and its nutritional standards, personal preferences of the students.
- Issues regarding classroom cleanliness were addressed and the cleanliness incharge was informed and instructed regarding the cleanliness of the classrooms.
- Discussion was done regarding circulation of notice in the students groups and the class representatives were instructed to be an active part of the student council and pass on all relevant notices in their respective classes.


Prof. (Dr.) Atima Sharma Dwivedi
Chairman