

Kanya Maha Vidyalaya, Jalandhar City
(An Autonomous College)
(Under Credit Based Continuous Evaluation Grading System)



*Minutes of 3rd Meeting of Board of Studies Faculty of
Vocational Studies
Bachelor of Vocation (Hospitality and Tourism)*

Date: 30.04.2022
Time: 12:00am
Via Zoom Video Conferencing

Dr. Ashwini Raina
A. Raina

Bachelor of Vocation (Hospitality and Tourism)

Proceedings of the Meeting of Board of Studies held on 30.04.2022

A meeting of the Board of Studies of Bachelor of Vocation (Hospitality and Tourism) was held online on 30.04.2022 from 12:00am onwards through ZOOM platform.

Following members of the Board of Studies attended the meeting:

External Expert Members:

1. Mr. Harpreet Singh
Assistant Professor, Dept. Of hotel Management and Tourism
Guru Nanak Dev University, Amritsar
(University Nominee)

2. Prof (Dr.) Prashant Gautam
Professor, University Institute of Hotel management
Panjab University, Chandigarh
(Outside Parent University Nominee)

3. Prof (Dr.) Varinder Singh Rana
Professor and Dean, School of Hotel Management, Airlines and Tourism
CT University
(Outside Parent University Nominee)

4. Dr. Amit Gangotia
Sr. Assistant Professor, School of Hospitality and Tourism
Central University of Jammu, Jammu Kashmir UT
(Outside Parent University Nominee)

5. Dr. Sunita Badwar,
Head Standards,



Dr. Ashwini Raina

Tourism and Hospitality Skill council,

New Delhi.

6. Mr. Hemant Suri

Director Operations, Cabana Hotel, Jalandhar

(Industry Expert)

Internal Expert Members:

1. **Mrs. Neeti Kapoor**, Assistant Professor, Head Dept. of Home Science, Kanya Maha Vidyalaya, Jalandhar, Chairperson.
2. **Dr. Gurjot Kaur**, Assistant Professor, Head Dept. of History, Kanya Maha Vidyalaya, Jalandhar.
3. **Dr. Gopi Sharma**, Associate Professor, Director, DDU Kaushal Kendra, Kanya Maha Vidyalaya, Jalandhar.
4. **Mr. Ashish Raina**, Assistant Professor, Hospitality and Tourism, Kanya Maha Vidyalaya, Jalandhar.

PROCEEDINGS:

At the outset, In-charge, Mr. Ashish Raina welcomed the members of Board of Studies and apprised the members about the events organised by the department to enhance teaching-learning activities. Mr. Raina presented that up to date infrastructure developed in the department. He also described the various projects taken by the students of Hospitality and Tourism in a process to bring overall entrepreneurial development of the students. The college cafeteria run by the students of Hospitality and Tourism was accessed to the board in the video conferencing, pictures of field visits to the five star hotels and various hospitality events organized by the students was also presented to the board members. Different mentoring workshops and quiz competitions were also organised. Mr. Raina described and presented the view of Guest house maintained by the students of Hospitality and Tourism inside the campus.

After brief overview and introduction to the Legacy of Kanya Maha Vidyalaya, the items in the meeting agenda were taken up for discussion one by one with the permission of committee members.

Dr. Ashish Raina


Item: HMT3: 2022:1

To confirm the Proceedings of second Board of Studies meeting held on 26th April 2021
(Annexure A)

The chairperson sent the proceedings of the previous Board of Studies meeting held on 26th April 2021 through email to all the members and were approved by all the members. The Chairperson however again put up the summary of the proceedings for approval of the house and they approved it through Zoom meeting. (attached herewith as Annexure A)

The house approved the Item: HMT: 2022:1

Item: HMT3: 2022:2

To discuss Action Taken Report of second Board of Studies meeting held on 26th April 2021

Sr. No.	Agenda Item	Decision taken in Meeting	Action Taken
Item: HMT2: 2021:1	To review the syllabus of B. Voc. (Hospitality and Tourism), Semester I &II under Credit Based Continuous Evaluation System for the Session 2021-22.	<p>The board decided that BVHL-1664; Basic concepts of Tourism to be upgraded to BVHL-1664; Introduction Tourism, Hospitality and Aviation Industry.</p> <p>The board developed the Syllabus of BVHL-1664; Introduction Tourism, Hospitality and Aviation Industry was reviewed and approved by the members of the board of studies.</p> <p>The Board suggested all the practical courses should carry 4 credits and practical's sessions should be for 4 hours.</p>	All the changes were X implemented as per the Board's decisions.

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<p>Item: HMT2:2021:2</p>	<p>To review the syllabus of B. Voc (Hospitality and Tourism), Semester III & IV under Credit Based Continuous Evaluation System for the Session 2021-22.</p>	<p>QP for Bell Captain (QP code: THC/N0107) is recommended to be taught in the semester-III.</p> <p>QP for "Commi chef "(QP code: THC/N0415) was recommended to be replaced by tourism specific "Ticketing and Consultation" in the semester-IV.</p>	
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Item: HMT3: 2022:3

- To review the syllabus of **B. Voc (Hospitality and Tourism)**, Semester I, I III and IVth under Credit Based Continuous Evaluation System for the Session 2022-23 attached as (Annexure - B).

Proceedings

An industry ready scheme and syllabus for B. Voc Hospitality and Tourism was reviewed and approved with the able inputs of experts from Tourism and Hospitality industry and academia for session 2022-23. The already approved contents were reviewed and updated as per the suggestions from the experts for the session 2022-23. Following updates in the semester-I syllabus were approved by the board members:

- I. BVHL-1665; 'Meet and Greet Officer' was upgraded to 'Customer Service Executive' as per the QP list model version 2.0 by Tourism and Hospitality Skill council.

Dr. Ashwini Raina
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- II. BVHL-3664; Name of the subject 'Tour Guiding and Escorting' was upgraded to [REDACTED] 'Tour guiding and Leading'.

Item: HMT3:2022:4

- To compile the syllabus of **B. Voc (Hospitality and Tourism)**, Semester V & VI under Credit Based Continuous Evaluation System for the Session 2022-23 attached as (Annexure - B).

Proceedings

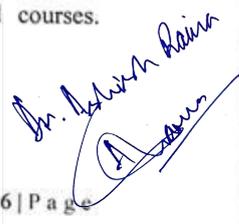
An industry ready scheme and syllabus for B. Voc Hospitality and Tourism, semester V and VI was developed with able inputs from industry and academia experts. The members approved majority of the proposed contents made the following suggestions in the syllabus of Bachelor of Vocation (Hospitality and Tourism), Semester-V and VI:

- I. The Board suggested to offer MOOC's to the students.
- II. The Board also suggested to offer courses like Online travel agencies, digitalization in Hospitality and Tourism Industry and digital marketing techniques to inculcate industry futuristic skillsets among the students.
- III. The board suggested that the Skill development is foreseen as the requirement for the new normal and degree programs are considered as the best structure for the overall development of a student in a specific field.
- IV. The members of the board suggested to teach and train students on the part of personality and makeup skills as a foremost requirement for the Hospitality and Tourism Professional.
- V. The board members recommended "Public Relationship Management" as key requirement for professionals working in the Tourism and Hospitality Industry.
- VI. Also the Board members recommended to train students in prominent "International food cuisines" as to develop the students of B.Voc Hospitality and Tourism as Global citizens.

Item: HMT3: 2022:5

- To discuss and approve list of proposed examiners for above stated courses. (Annexure -C)

Proceedings



- I. The Board approved the list of examiners for above-stated courses.

Item: HMT3:2022:6

- To discuss research inputs and plans of department for session 2021-22.

Proceedings: The board suggested that faculty members should keep strengthening the research based learning by participating in various national and international Conferences. Even in the unfortunates times alike ongoing pandemic, online conferences and conclaves at both national and international level are advised to be organized by the department.

Board appreciated the participations of the faculty members in the research endeavors.

Item: HMT3:2022:7

- To discuss teaching methodologies adopted in department and inputs required to upgrade the same.

Proceedings:

BOS members appreciated the teaching methodologies adopted by the department as the Department of Hospitality and Tourism is well equipped with hands-on training laboratories, smart class rooms, e-content and demonstrations for better understanding of concepts. The department is doing excellent work for hands on training to students by extended practical, projects and continuously upgrading their library resources. The extension lectures from luminaries is regular feature of the department and activities like workshops, quiz, and educational trips to for overall development of students and to create passion for science are regularly organized. The participation of faculty members in development programmers and workshops was also appreciated by the board members.

Item:HMT3:2022:8

- To discuss the outcomes of above stated courses and program.

Proceedings

The members of the Board went through the course outcomes of above stated courses and programme, and approved the same. Approved detailed Syllabus and course outcome of the



B. Voc (Hospitality and Tourism) for Semester V &VI is attached herewith Annexure B.

Item: HMT3:2022:9

- To discuss the course scheme and detailed syllabus for above stated programme.

Proceedings

The Course scheme of Bachelor of Vocation (Hospitality and Tourism) (Semester-III and IV) under Credit Based Continuous Evaluation Grading System for the session 2021-22 was duly approved by the Board. Approved detailed Syllabus and course Scheme of B. Voc Hospitality and Tourism for semester-III and IV is attached herewith Annexure B.

Item: HMT3:2022:10

- To discuss and get approved online examination provision for the students in case of international training and placements

Proceedings

The Course scheme of Bachelor of Vocation (Hospitality and Tourism) under Credit Based Continuous Evaluation was discussed and developed with the suggestions of the members. The scheme offers 22 weeks of industrial training as a part of course curriculum in the semester VI. The board agreed and approved the provision to allow students with international trainings and placements to fulfil the examination requirements in online mode.

