IQAC (Internal Quality Assurance Cell)

Activity Report (2017-2018)

➢ Internal Meeting of IQAC with Head of Departments :

Date: 11-07-2017

A Meeting of IQAC was held with all HoDs to discuss and finalize all criteria of skill development certificate courses with Principal Prof.(Dr.) Atima Sharma Dwivedi as chairperson.

➢ Meeting of IQAC with all permanent and contractual staff members

Date: 07-12-2017

IQAC held a meeting with staff members under chairmanship of Principal Prof.(Dr.) Atima Sharma Dwivedi . In this meeting staff members were informed about the new courses and examination policy that the college is going to start under autonomous system in the session 2018-19.

➢ AQAR (Annual Quality Assurance Report) of the IQAC:

AQAR (2016-17) submitted to NAAC on 23rd December 2017.

➢ **Internal Meeting of IQAC with all Heads of Department and Deans, Kaushal incharges:**

Date: 12-01-2018

The meeting of IQAC with all Heads of Department and Deans, Kasual incharges held on 12-01-2018 to finalize date for meeting of board of studies.

➢ **IQAC Committee welcomes External Peer Team Member**

Date: 18-02-2018

IQAC Committee members welcomed Dr. Gurcharan Singh,Professor, School of Management Studies, Punjabi University Patiala .

Discussions were made on role of IQAC for Quality enhancement of the institution.

➢ Internal Meeting of IQAC Members and Examination Committee

Date: 18-02-2018

An internal Meeting of IQAC members was held with examination committee for framing examination policy under Autonomous Status.

> ## IQAC member with Principal Madam Dr. (Prof.) Atima Sharma Dwivedi

Date : 19-02-2018

To discuss policies of different criteria like Feedback of students, Academic Audit and Dean Duties in SSR.

> ## AISHE (All Indian Survey on Higher Education):

AISHE (2017-18) submitted to Ministry of Human Resources Development, Department of Higher Education, New Delhi on 1st March 2018.

Academic   Council   Meeting:

Date: 13-03-2018

The meeting of First Academic Council under Autonomous status held on 13th March 2018

1st meeting of Academic Council with the intent of approving various new courses which have been already designed and approved in the meeting of Boards of study of each subject. Principal Prof. Atima Sharma Dwivedi, Chairperson, Academic Council apprised that Dr. Kamaljit Singh, Prof. Dept. of Chemistry, Guru Nanak Dev University, Amritsar and Dean Academic Affairs, Dr. N.S. Tung, Prof. Dept. of Psychology, GNDU and Dr. Jagroop Singh Sekhon, Prof. Dept. of Political Science, GNDU, Amritsar were the university nominees and Mrs. Karamjeet Kaur Chaudhary, Ex-DPI, Education Department, Dr. A. Nirmala, Principal & Secretary, Ethiraj College, Chennai, Tamilnadu, Punjab Govt. and Dr. Karamjit Singh, Prof. University Business School, Punjab University, Chandigarh were the outside University Nominees for Academic Council. All the departmental Heads and Deans at KMV also comprised the Academic Council along with the members nominated by the Principal**.**

➤ **Faculty Development Programme on Pos, PSOs, COs for different programmes held by IQAC**

A Faculty Development Programme for all Kaushal Incharges, Deans and Head of Departments was held by IQAC in Conference Hall at 2:30 PM on 27-03-2018 with Principal madam Dr. (Prof) Atima Sharma Dwivedi as chairperson. Madam Principal asked the staff members to follow Innovative Teaching Methodology. They should use new method of teaching and arrange workshop for students, competitions like quiz, ppt , seminar etc. With this students will be capable to learn subject related part with innovative ideas. Madam Principal also asked to arrange separate classes of advanced learners and motivate the students in research field. She discussed strategies to improve students' performance and also discussed schedule of remedial classes of each classes i.e. starting from 2nd April 2018 onwards.

Dr. (Prof.) Atima Sharma Dwivedi instructed all head of departments, DDU Kausal in charges and Deans to provide the students the maximum industry exposure. She said all faculty members should focus more on training component and students performance improvement. She also asked all staff members to keep record of student placement and student progression.

IQAC coordinator Mrs. Parminder Kaur and member Dr. Gopi Sharma sensitized about all PSOs (Programme Specific Outcomes), COs (Course Outcomes), Programme Outcomes (POs).The following points were discussed in detail with all faculty members. IQAC Members explained various formats of PSO (Programme Specific Outcomes), CO(Course Outcomes), Programme Outcome(PO) to all the staff members through presentation. All queries of staff members were discussed in detail by IQAC Members.