

FACULTY OF LANGUAGES
Syllabus
of
Certificate Course in Spoken English Proficiency
Level I &II
(Under Continuous Evaluation Grading System)
Session 2019-20



The Heritage Institution
KANYA MAHA VIDYALAYA
JALANDHAR
(Autonomous)

Scheme of Studies and Examination

Session 2019-20

Certificate Course in Spoken English Proficiency Level I

| Semester I | | | | | | |
|--------------------|---|--------------------|--------------|----------|-----------|--|
| Course code | Course Name | Course Type | Marks | | | Examination time (in hours) |
| | | | Total | L | P | |
| CSEP-1101 | Spoken English Proficiency Level I | E | 50 | - | 50 | 3 |
| Total | | | 50 | | | |

Certificate Course in Spoken English Proficiency Level II

| Semester I | | | | | | |
|-------------|-------------------------------------|-------------|-------|---|----|-----------------------------|
| Course Code | Course Name | Course Type | Marks | | | Examination time (in Hours) |
| CSEP-1102 | Spoken English Proficiency Level II | E | Total | L | P | 3 |
| | | | 50 | - | 50 | |
| Total | | | 50 | | | |

Syllabus for Certificate Course in Spoken English Proficiency

(Session 2019-20)

Level I

Course code: CSEP-1101

Duration of Course: 30 hours

Max Marks: 50 (practical)

Course Content

Section I: Building -up the Basic Concepts

Marks: 20

1. Basic Sentence Patterns
2. Usage and Practice of Parts of Speech : Noun , Verb ,Adjective and Adverb
3. Usage and Practice of Grammar : Tenses,Modals,Voice and Narration
4. Subject –Verb Agreement
5. Picture Composition

Section II: Conversational Skills

Marks: 15

1. Basics of Conversation (self introduction, seeking the introduction of others, greetings, expressing likes and dislikes, etc).
2. Situational Conversation (At a shopping mall, Hospital, Bank, Railway station, etc)
3. Role play(enactment of characters from any story, drama ,etc)

Section III: GDPI (Group Discussion and Personal Interview)

Marks:15

1. Basics of Correct Pronunciation
2. Group Discussion
3. Extempore Speech on a given topic

Certificate Course in Spoken English Proficiency Level I

Course Objectives

1. To improve the speaking ability of the students.
2. To enable the students to make use of Basic English sentence patterns and improve their understanding of the parts of speech.
3. To improve the student's clarity of pronunciation.
4. To enhance the conversational skills of the students.
5. To enhance the proficiency of students in spoken English so that they can bravely face the challenges of the highly competitive globalized world.
6. To enable the students to meet the requirements of jobs and careers in international market.

Course Outcomes:

1. The fear of students about spoken English will be reduced through "learning by doing" technique.
2. The students will be able to make use of English sentence patterns and their understanding of the parts of speech will be enhanced.
3. The students will be able to speak correct and fluent English
4. The students will be able to meet the requirements of jobs and careers in international market.

Instructions for the Practical Examiner:

The practical examiner will test and assess the following:

1. Building-up the Basic Concepts

This refers to the range, accurate and appropriate use of the test takers' grammatical resources. The key indicators of grammatical range are the accuracy of the spoken sentences, the appropriate use of parts of speech, tenses, modals voice, narration and subject-verb agreement. The examiner can also ask questions based on picture composition.

2. Conversational Skills

This refers to the ability to talk with normal levels of continuity, rate and effort. The examiner can ask the students to introduce themselves, and can ask questions based on situations, and the students can also be asked for role play.

3. GDPI (Group Discussion and Personal Interview)

This criterion refers to the ability to produce comprehensible sentences with correct pronunciation. The students can be asked to participate in group discussion. The examiner can also give a topic and ask the students to deliver an extempore speech.

Certificate Course in Spoken English Proficiency Level II

Course Objectives

1. To improve the speaking ability of the students.
2. To improve the student's clarity of syllable, stress and accent.
3. To enhance the conversational and imaginative skills of the students.
4. To enhance the proficiency of students in spoken English so that they can bravely face the challenges of the highly competitive globalized world.
5. To enable the students to meet the requirements of jobs and careers in the International market.

Course Outcomes:

1. The fear of students about spoken English will be reduced through "learning by doing technique."
2. The students will be able to make use of correct English and their comprehension of the usage of idioms and proverbs will be enhanced.
3. The students will be able to speak correct and fluent English
4. The students will be able to meet the requirements of jobs and careers in International market

**Syllabus for certificate Course in
Spoken English Proficiency (session 2019-20)
Level II**

Course code: CSEP-1102

Duration of course: 30 hours

Course Content

Max Marks: 50 (practical)

Section I: Building-up the Basic Concepts

Marks: 20

1. Usage of proverbs and Idioms in sentences.
2. Usage of Homophones, Synonyms and Antonyms.
3. One-Word Substitution.
4. Simple Understanding of the concept of syllable, accent and weak forms

Section II: Speaking/Conversation Skills

Marks: 15

1. Telling a story in the Present, Past or Future Tense.
2. Interaction with Doctor, Stranger, Teacher, Neighbour and Police officer.
3. Describing an imaginary character/situation.

Section III: GDPI (Group Discussion and personal interview)

Marks: 15

1. Cue-Card Speaking
2. Interview Skills
3. Presentation on current topics
4. Group Discussion

Instructions for the Practical Examiner

Section I: Building – up the Basic Concepts

The examiner will test the student's ability to use the given units accurately, use of proverbs, idioms, one word substitution, synonyms and antonyms. The examiner will assess the student's basic understanding of the concepts of syllable, accent and weak forms without going into the theoretical issues.

2. Speaking/Conversation Skills

The examiner will take stock of the student's ability to speak in English as per the given topics. Examiner can ask students to narrate a story in any of the tenses, to describe an interaction with Doctor, Stranger, Teacher, Neighbour or Police Officer. Students can also be asked to think and describe an imaginary character/situation.

3. GDPI (Group Discussion and Personal Interview)

This criterion refers to the student's ability to produce comprehensible sentences with accuracy. The students can be asked to participate in a cue-card speaking and group discussion. The examiner can also ask them to make a presentation on some current topic and assess their interview skills through a mock interview.