Exam Code: 303501   Paper Code: 8386 (30)

Programme: PGDCA Sem: I

Course Title: PC Computing-I (MS Office) 2003

Course Code: PCAM-1111

Time Allowed: 3 Hours   Max Marks: 50

Note:

Attempt five questions.

Compulsory: Attempt One Question from every UNIT(I,II,III,IV)

The fifth question may be attempted from any UNIT

UNIT I

Q1(a) What is word processing. Explain any five features of MS-Word.   (5)
Q1(b) Write steps to insert a document into another document in MS-Word.   (5)
Q2(a) Explain Page Range,Copies,Collate,Page per sheet option under (7)
        PRINTING a document in MS-Word
Q2(b) What is the difference between SAVE and SAVE AS in MS-Word   (3)

UNIT II

Q3(a) Explain all the Views with example in MS-Power Point   (7)
Q3(b) How BULLETED LISTS can be used, in MS-Power Point   (3)
Q4(a) Write steps to create Graph in MS-Power Point   (6)
Q4(b) What is the difference between Animation and Transition   (4)

UNIT III

Q5(a) State and explain any ten inbuilt functions in MS-Excel.   (5)
Q5(b) How are charts useful in Excel? Compare any three chart types available in (5)
        Excel.
Q6(a) What is the Difference between relative and absolute cell referencing in (7)
        MS-Excel
Q6(b) Explain "what-if analysis" in MS-Excel.   (3)

UNIT IV

Q7	Write a short note on 1)Table 2)Queries 3)Forms 4) Reports	(10)
Q8(a)	Explain all the Data Types in MS-Access	(6)
Q8(b)	How to add graphs to your reports in MS-Access	(4)

Exam Code: 303501

Paper Code: 8387 (30)

Post Graduate Diploma in Computer Applications
Semester -I
PC COMPUTING-II (Professional DTP)
COURSE CODE: PCAM- 1112

Time: 3 Hours

Max Marks: 100
Theory Marks: 50
Practical Marks: 30

Note: 1. Attempt Any Five Question Selecting Atleast one question from each Section. Fifth Question May be Attempted from any Section.

Section A

Q1. Difference between raster and vector graphics

Q2 How to change resolution and image size in Photoshop.

Section B

Q3. Write the Full Form Of RGB, RYB and CMYK. And explain where is the use of these formats.

Q4. In Photoshop, what is a smart object?

Section C

Q5 How create print file in CorelDraw?

Q6. What is the use of Extrude tool?

Section D

Q7. What Is the Usage of Blend Tool, Edit Anchor Tool, Contour tool and Distort tool?

Q8How to use Color Palette in CorelDraw?

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Exam Code: 303501

Paper Code: 8388 (30)

Programme :. PGDCA- SEM-I

Course Title: Fundamentals of Computer & Operating Systems
Course Code: PCAM-1113

Time Allowed: 3 Hours

Max Marks: 50

Note : Candidates are required to attempt five questions, selecting at least one question from each section (A-D). The fifth question may be attempt from any section. Each question carries equal makes

Section A

1. a) What is a translator? Explain the various types of translators.

   5

   b) What is a shortcut? Explain the different ways of creating shortcut

   5

2. Explain the various input & output devices   10

Section B

3. Explain the following commands of DOS with examples.

a) attrib

b) chk dsk

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c) format

d) path

e) prompt   5x2=10

4. What is an operating system? Explain the various types of operating system with examples.   10

Section C

5. Explain the features of Unix Operating system. Also explain the difference between DOS & Unix operating Systems   10

6. Explain the types of files & users in Unix.   10

Section D

7. Explain the different types of shells in Unix Also explain the concept of Batch processing   10

8. Explain VI editor in Unix.   10

am Code: 303501

Programme: PGDCA Sem: I

Course Title: Database Management system through Oracle-10g &

System Analysis & Design

Course Code: PCAM-1114

Time Allowed: 3 Hours

Max Marks: 50

Note: Attempt four questions selecting at least one question from Sections A, B, C, & D. Fifth question may be attempted from any of the sections. All questions carry equal marks.

SECTION A

Q1(a) What is DBMS? Explain Data Independence   5

(b)What are responsibilities of DBA? Discuss.   5

Q2 Write notes on relational database model and Domain Integrity Constraint.   10

SECTION B

Q3 Explain the System Development tools in detail.   10

Q4 What is DDL? How it is different from DML and DCL? Illustrate the difference through suitable examples.   10

SECTION C

Q5 Explain the basic SQL Join methods with suitable example.   10

Q6 Discuss the following with examples

(a) Views

(b) Sequences

(c) Indexing

(d) Sub Query   2.5x4=10

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SECTION D

Q7 How many events are there for executing database triggers? Explain.   10

Q8 What is a package? What is package body? Explain with examples.   10