

Training Certificates
of
B.Voc (Management & Secretarial Practices)
Session 2020-21

S. No.	NAME OF PROGRAM	Programme Code	Organization where training/ Internship was held	Dates of Visit and duration	No. of Students Participated	Names of students
1.	Bachelor of Vocation (Management & Secretarial Practices) Semester: VI	BVM	Universal Communication	3 Months	8	Prabhjotkaur Pinky Goma Jyoti Sarojini Navneet kaur Anchal Sharanpreetkaur
2.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	Apex Computer's System, Main Bus Stand Alawalpur(Jalandhar)	35 Days (16-01-21 to 18-02-2021)	1	Gunjan
3.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	HB Industries Unit II, Pathankot Road, Raowali PO Nurpur, Jalandhar	45 days (06-01-21 to 20-02-21)	1	Partiksha
4.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	Gupta Enterprises Gokul nagar, Sodal Road, Jalandhar	30 Days (01-01-2021 to 01-02-2021)	1	Rupanjot Kaur
5.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	Gupta Enterprises Gokul Nagar, Sodal Road, Jalandhar	45 Days (01-01-2021 to 15-02-2021)	1	Neetu
6.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	Gupta Enterprises Gokul Nagar, Sodal Road, Jalandhar	30 Days (01-01-2021 to 01-02-2021)	1	Gurpinder Kaur
7.	Bachelor of Vocation	BVM	Sunsoft Computer Institute,DhogriRoad,Hargob	30 Days	1	Komal Verma

	(Management & Secretarial Practices) Semester: IV		ind Nagar, Jalandhar	(10-06-2021 to 10-07-2021)		
8.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	Sunsoft Computer Institute, Dhogri Road, Hargobind Nagar, Jalandhar	30 Days (10-06-2021 to 10-07-2021)	1	Isha
9.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	S.G. Pharma (Wholesale Pharmaceuticals Distributors), Jalandhar	30 Days (10-01-2021 to 10-02-2021)	2	Mandeep Kaur Taranjot Kaur
10.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	S.G. Pharma (Wholesale Pharmaceuticals Distributors), Jalandhar	40 Days (03-05-2021 to 12-06-2021)	2	Deepika Neha
11.	Bachelor of Vocation (Management & Secretarial Practices) Semester: IV	BVM	Nirankari Clinic, Jalandhar	30 Days (16-01-2021 to 15-02-2021)	2	Ramandeep kaur Manpreet Kaur



CERTIFICATE

TRAINING COMPLETION



ISO 9001 : 2008
CERTIFIED

THIS IS TO CERTIFY THAT

PRABHJOT KAUR

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

NAJOT

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



ISO 9001 : 2008
CERTIFIED

THIS IS TO CERTIFY THAT

PINKY

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

N. Anjot

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



THIS IS TO CERTIFY THAT

GOMA

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

N. Arjot

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



ISO 9001 : 2008
CERTIFIED

THIS IS TO CERTIFY THAT

JYOTI

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

N. Aujot

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



THIS IS TO CERTIFY THAT

SAROJINI

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

A handwritten signature in black ink, appearing to read "N. Arjit".

TRAINER

21.07.21

ISSUED DATE

A handwritten signature in black ink, appearing to read "Simranjeet".

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



ISO 9001 : 2008
CERTIFIED

THIS IS TO CERTIFY THAT

NAVNEET KAUR

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

Navjot

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



ISO 9001 : 2008
CERTIFIED

THIS IS TO CERTIFY THAT

ANCHAL

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

Naajot

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



CERTIFICATE

TRAINING COMPLETION



ISO 9001 : 2008
CERTIFIED

THIS IS TO CERTIFY THAT

SHARANPREET KAUR

has successfully completed her Two Months Project Based training in PHP from
April '2021 to June' 2021

N. Aujot

TRAINER

21.07.21

ISSUED DATE

Simranjeet

DIRECTOR



APEX

Computer's System

Main Bus Stand, Alawalpur (Jalandhar)

This is to certify that Gunjan Sharma *S/o. D/o. W/o*
Sh. Deepak Kumar *Aged* Nineteen *Years has successfully qualified*
the Data Entry *course in this Centre from* 16-Jan-2021 *to* 18-Feb-2021 *in subjects / Course*
mentioned below :

Windows 95, 97, 98, XP	GRADE	Corel Draw	GRADE
FoxPro	A- B	TALLY	A- B
M.S. Office	A- B	FoxPro Programming	A- B
C, C++	A- B	Accounts Course	A- B
Operating System	A- B	DTP & Designing	A- B
Page Maker 5, 6.5	A- B	Visual Basic	A- B
Photo Shop 5,7	A- B	• Data Entry Operator	A- B
Work Processor	A- B	INTERNET	A- B
		HTML-DHTML	

During this stay with us he bore a good moral character.

Date 19/02/2021


Apex Computer System
Main Bus Stand, Alawalpur



HB Industries Unit II

PRECISION MACHINED CASTINGS
A UNIT OF HB GROUP
AN ISO 9001 : 2015 CERTIFIED COMPANY
ZED SILVER CERTIFIED

Pathankot Road, Raowali, P.O. Nurpur, Jalandhar - 144012 (Pb.) India
Phone : 0181- 2981518 Mobile : +91-97807-00048, 93577-10048
E-mail: castings@hbgroup.in Website : www.hbcastingsindia.com, www.hbgroup.in

CERTIFICATE OF TRAINING

This is to certify that MS. Partiksha D/o Ram Singh a student of Kanya Maha Vidyalaya has undergone training with HB Industries Unit-II as (Data Entry Operator) for total duration of 45 days starting from 06/01/2021 to 20/02/2021 as per the requisite conditions of B.voc(Management & Secretarial Practices) degree. We recommend this trainee as a conscientious, hard working and punctual individual and wish all the success to the trainee's future endeavours.

Dated - 08/07/2021

HB INDUSTRIES UNIT-II

AUTHORISED SIGNATORY

Training Incharge

GSTIN NO: 03ARXP449249125

Email: ashwani.azh@gmail.com

(M)7009939376, 9041144455

GUPTA ENTERPRISES

SHOP NO.19, GOKUL NAGAR, SODALROAD, JALANDHAR-144004

Certificate Of Training

This is to certify that
Miss RUPANJOT KAUR

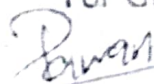
Has successfully completed training course as

DATA ENTRY OPERATOR

From 1Jan2021 To 1Feb2021

Dated – 30/03/2021

For Gupta Enterprises



Prop

Training Incharge

GSTIN NO.: 03ARXP4924H1Z5

Email: ashwani.azh@gmail.com

(M)7009939376, 9041144455

GUPTA ENTERPRISES

SHOP NO.19, GOKUL NAGAR, SODALROAD, JALANDHAR-144004

Certificate Of Training

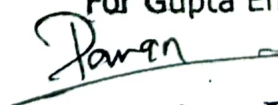
This is to certify that
Miss NEETU JAISWAL

Has successfully completed training course as
DATA ENTRY OPERATOR

*From*1Jan2021 *To*15Feb2021

Dated – 30/03/2021

For Gupta Enterprises



Prop

Training Incharge

GSTIN NO:03ARJ12A492491ZS

Email: ashwani.azh@gmail.com

(M)7009939376, 9041144455

GUPTA ENTERPRISES

SHOP NO.19, GOKUL NAGAR, SODALROAD, JALANDHAR-144004

Certificate Of Training

*This is to certify that
Miss Gurbinder kaur*

Has successfully completed training course as

DATA ENTRY OPERATOR

From 1Jan2021 To 1Feb2021

Dated – 30/03/2021

*
For Gupta Enterprises*

Training Incharge^{prop}

REGD. BY PUNJAB GOVT.



REGD. NO.: DICJAL\051

Certificate of Training

Awarded to

Komal

D/o. Mr. Parveen Kumar
for successfully completing

Training as

Computer Operator cum Office Assistant

 from 10th June 2021 to 10th July 2021

Managing Director

Sunsoft Computer Institute

Dhogri Road, Hargobind Nagar, Jalandhar, PUNJAB, Pin : 144012
Contacts: 856-604-4774, Web.: www.sunsofteducation.com



REGD. BY PUNJAB GOVT.



REGD. NO.: DICJAL1051

Certificate of Training

Awarded to

Isha

D/o. Mr. Suresh Kumar
for successfully completing
Training as
Office Assistant

Managing Director

from 10th June 2021 to 10th July 2021



Sunsoft Computer Institute

Dhogri Road, Hargobind Nagar, Jalandhar, PUNJAB. Pin : 144012
Contacts: 856-604-4774, Web: www.sunsofteducation.com



AAANFS7375M1ZI



Ph. : 0181-4623570, (M) : 98555-88484, 98145-09481

S.G. PHARMA

WHOLESALE PHARMACEUTICALS DISTRIBUTORS

Distributor : Laborate GPVP Division, Lyka Exports Limited

Stockist : Vrinda Life, Novitas, Intas, Cipla, Zen Lab

Shop No. 8-B, 1st Floor, Dilkusha Market, Jalandhar.

Dated 12/02/2021

No.

This is to certify that Ms. Mandeep Kaur D/O Baldev Singh a student of B.Voc Management & Secretarial Practices has completed her training as Stock Incharge from 10-01-2021 to 10-02-2021. We recommend this trainee as hardworking and punctual individual.

For S.G. PHARMA

FLOOR

NFS7375M1Z1

Ph. : 0181-4823570. (M) : 98555-86484, 98145-09481

S.G. PHARMA

WHOLESALE PHARMACEUTICALS DISTRIBUTORS

Distributor : Laborate GPVP Division, Lyka Exports Limited

Stockist : Vrinda Life, Novitas, Intas, Cipla, Zen Lab

Shop No. 8-B, 1st Floor, Dilkusha Market, Jalandhar.

Dated 12/02/2021

No.

This is to certify that Ms. Taranjot Kaur D/O Harnek Singh a student of B.Voc Management & Secretarial Practices has completed her training as Stock Incharge from 10-01-2021 to 10-02-2021. We recommend this trainee as hardworking and punctual individual.

For S.G. PHARMA


Partner

0AANFS7375M1Z1



Ph. : 0181-4623570, (M) : 98555-86464, 98145-09481

S.G. PHARMA

WHOLESALE PHARMACEUTICALS DISTRIBUTORS

Distributor : Laborate GPVP Division, Lyka Exports Limited

Stockist : Vrinda Life, Novitas, Intas, Cipla, Zen Lab

Shop No. 8-B, 1st Floor, Dilkusha Market, Jalandhar.

Dated 15/06/2021

No.

This is to certify that Ms. Deepika D/O Mulakh Raj a student of B.Voc Management & Secretarial Practices has completed her training as Stock Incharge from 03-05-2021 to 12-06-2021. We recommend this trainee as hardworking and punctual individual.

For S.G. PHARMA

A handwritten signature in black ink, appearing to be 'Jal' followed by a flourish.

Partner

3AANFS7375M1ZI

Ph. : 0181-4623570, (M) : 98555-86464, 98145-09481



S.G. PHARMA

WHOLESALE PHARMACEUTICALS DISTRIBUTORS

Distributor : Laborate GPVP Division, Lyka Exports Limited

Stockist : Vrinda Life, Novitas, Intas, Cipla, Zen Lab

Shop No. 8-B, 1st Floor, Dikusha Market, Jalandhar.

No.

Dated 15/06/2021

This is to certify that Ms. Neha D/O Tarsem Singh a student of B.Voc Management & Secretarial Practices has completed her training as Stock Incharge from 03-05-2021 to 12-06-2021. We recommend this trainee as hardworking and punctual individual.

For S.G. PHARMA

A handwritten signature in black ink, appearing to be 'Raj', written over the word 'Partner'.

Partner

Shashi Bhushan

B.A.M.S. (Pb.)

A.M.A. For Central Govt. Employees




: 0181-2212444

: 98786-00095

R/o : 184, Dilbagh Nagar
Jalandhar City,
Clinic : Nirankari Clinic
N.H. 389/A, Neola Mahal,
Jalandhar City

Dated...20/02/2021

This is to certify that Miss Ramandeep kaur D/O Palwinder Singh has successfully completed her training as Stock Manager and Data entry operator from 16th Jan, 2021 to 15th Feb, 2021. During her training we observe her honesty, obedience and dedication towards work. We wish best for her future.


Dr. Shashi Bhushan
B.A.M.S. (Pb.)
A.M.A. Central Govt. Employees
Regd. No. 5835

Shashi Bhushan

B.A.M.S. (Pb.)

A.M.A. For Central Govt. Employees



: 0181-2212444


: 98766-00095

**R/o : 184, Dilbagh Nagar
Jalandhar City.**

**Clinic : Nirankari Clinic
N.H. 389/A, Neela Mahal,
Jalandhar City**

Dated 20/02/2021

This is to certify that Miss Manpreet kaur D/O Surinderjit Singh has successfully completed her training as Stock Manager and Data entry operator from 16th Jan, 2021 to 15th Feb, 2021. During her training we observe her honesty, obedience and dedication towards work. We wish best for her future.


Dr. Shashi Bhushan
B.A.M.S. (Pb.)
A.M.A. Central Govt. Employees
Regd. No. 5635

NOT FOR MEDICO LEGAL PURPOSE